

# **Michaels Shopify Integration**

by CedCommerce Products Documentation

<b>1. Overview of the App .....</b>	<b>3</b>
<b>2. How to create a Custom App .....</b>	<b>4</b>
<b>3. Onboarding Process .....</b>	<b>11</b>
3.1. Shopify Connection .....	11
3.2. Michaels API Authentication .....	12
3.3. Default Profiling .....	14
<b>4. Dashboard .....</b>	<b>17</b>
<b>5. Category Template .....</b>	<b>20</b>
5.1. How to create a new Category Template .....	22
5.2. How to upload product profile-wise? .....	32
<b>6. Listings .....</b>	<b>34</b>
<b>7. Order Section .....</b>	<b>38</b>
<b>8. Returns Section .....</b>	<b>44</b>
<b>9. Configuration Section .....</b>	<b>50</b>
<b>10. Feeds Section .....</b>	<b>54</b>
<b>11. Pricing .....</b>	<b>56</b>
<b>12. Activities Section .....</b>	<b>59</b>

## 1. Overview of the App

### Michaels Marketplace

Michaels is a unique marketplace aiming at bringing the creative community on a single platform for the right audience to appreciate and buy creative and handmade products.

The outstanding perks of no fee on listings, Free In-store, and Curbside delivery along with Michaels rewards make this marketplace a suitable place to start an online business even for small and medium-scale businesses. Not to mention, the marketplace delivers best-selling incentives suitable for current customer expectations and trends.

### CedCommerce-A promising one-stop e-commerce solution

Over the course of years, CedCommerce has successfully held a significant position in building, scaling, and upgrading businesses of all sizes with remarkable integration solutions across multiple marketplaces and frameworks.

### Salient features of Michaels Shopify Integration

Michaels Shopify Integration provides the complete integration solution to the Shopify store owners offering an opportunity to sell their store products on michaels.com along with managing their orders and return process. The Michaels Shopify Integration connects with the Michaels marketplace to integrate the products and orders between the Shopify and Michaels retailers. After the installation, the store owner can select Michaels categories and can fill in their respective attributes and the dependent attributes on the Shopify store.

There are several other highlighted features that are mentioned below:

#### Effortless Feed Optimization

The app assures simplified product listing, update, and upload—no more juggling and switching between the two platforms. In addition, you can optimize product feeds from one centralized place.

#### Real-time Synchronization

The app synchronizes your Shopify Store product(s) with Michaels. So whenever you make any changes in items such as product title, description, inventory, prices – or receive an order on the marketplace, it gets synchronized in real-time.

#### Product Category Mapping

The app enables you to map the store's product categories and attributes of items in bulk with respective Michaels product categories and item attributes.

#### Quick Product Upload

The app lets you select the products you want to list on Michaels and upload them in one go. It eliminates manual errors and saves time for other essential tasks.

#### Order Management

It has a centralized order management feature that enables you to keep track of all the orders placed on the

Michaels marketplace. Get instant notification on the app whenever an order is placed on the marketplace to prevent delays in fulfillment.

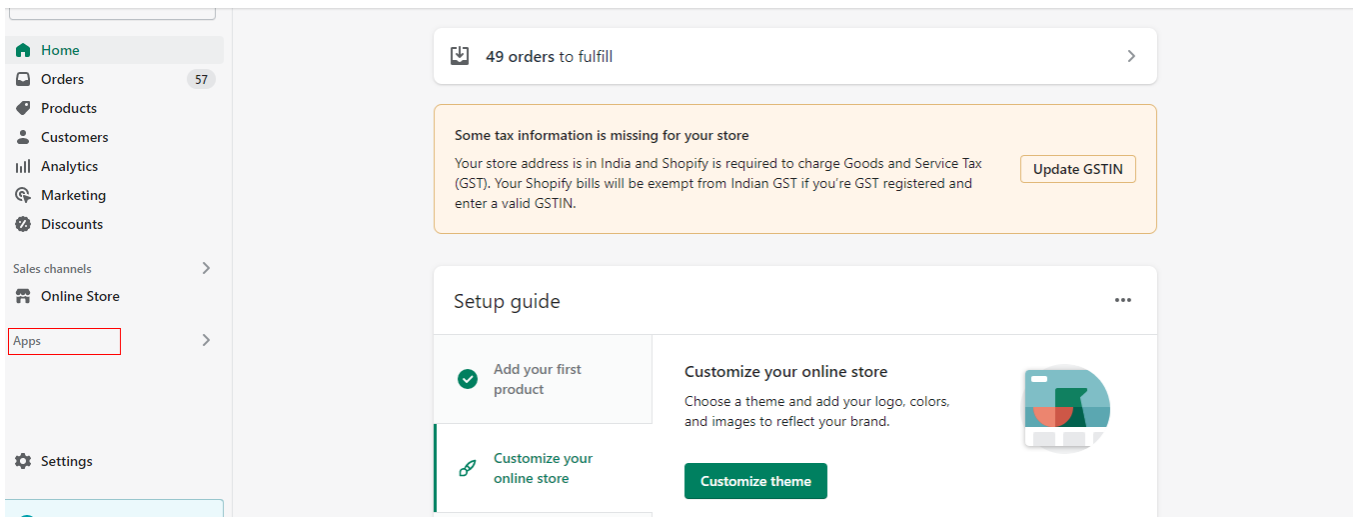
## 2. How to create a Custom App

In order to successfully connect Shopify store to Michaels via Michaels Shopify Integration app, you must have access token from Shopify. To get so, you need to create a Custom App.

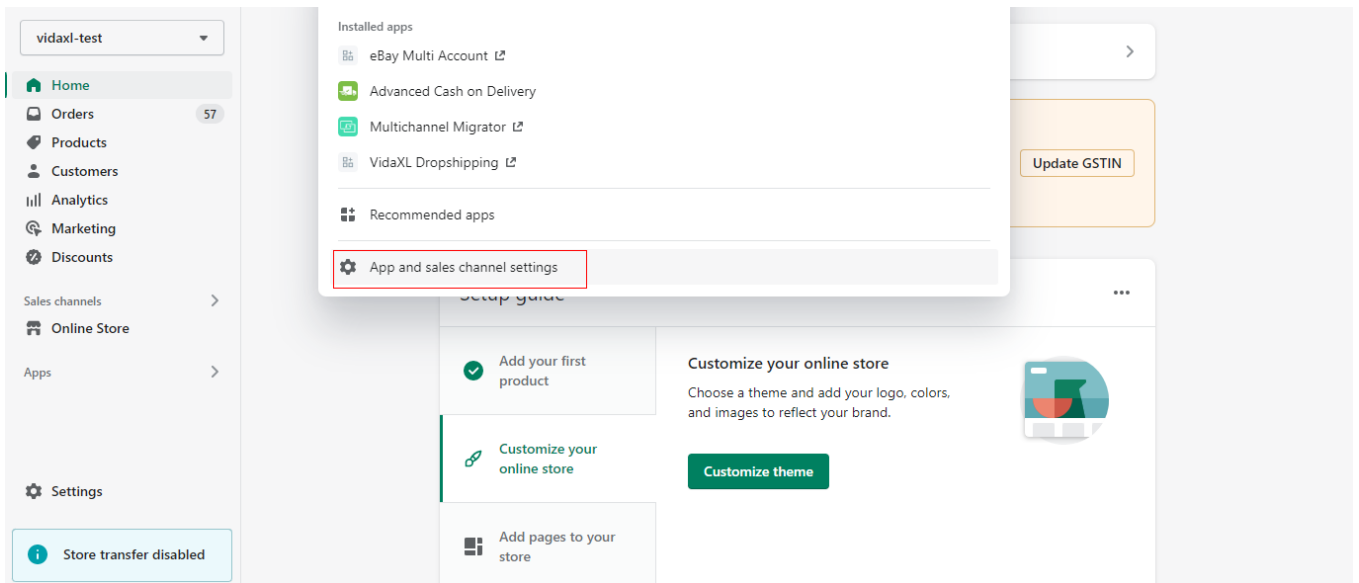
The steps to create Custom App is easy and simple.

Follow the instructions clearly chalked out one by one with images:

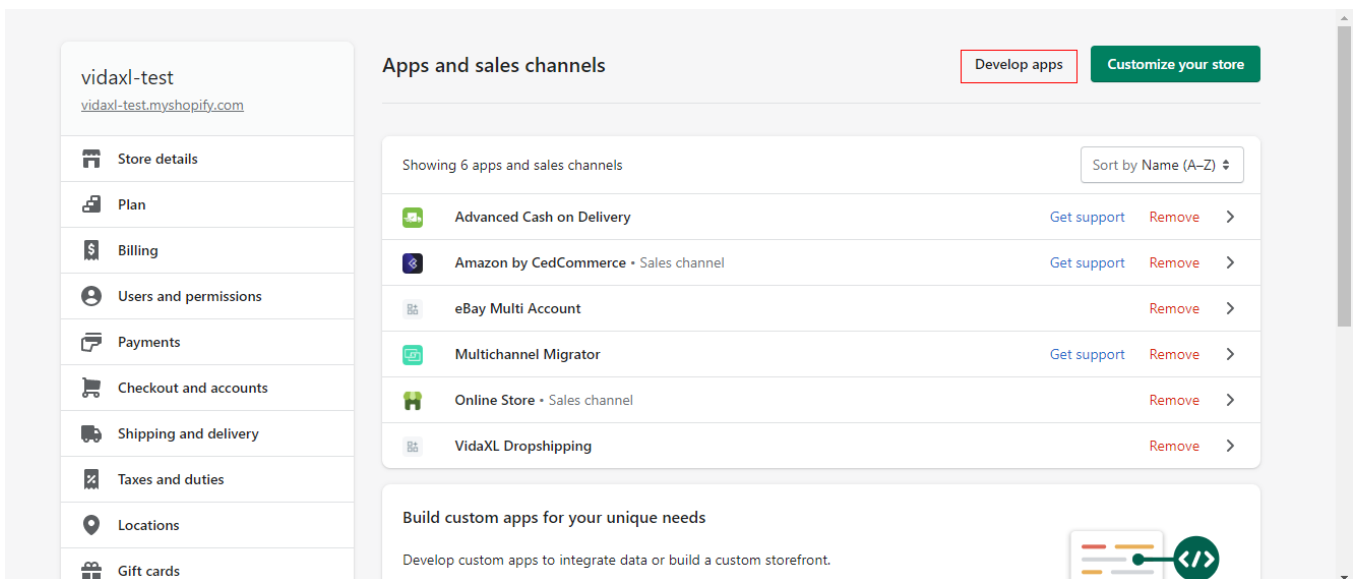
First of all, log in to your Shopify Admin store. Now, click on **Apps** in the menu list.



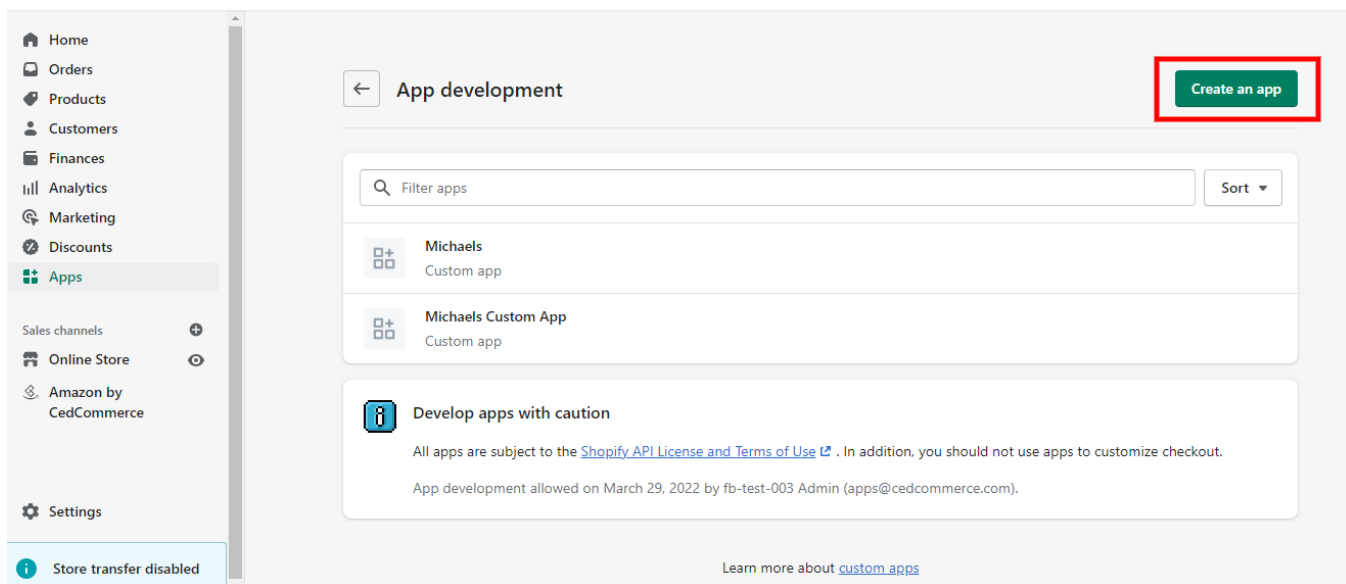
On the opened page, click on the last option '**App and sales channel settings.**'



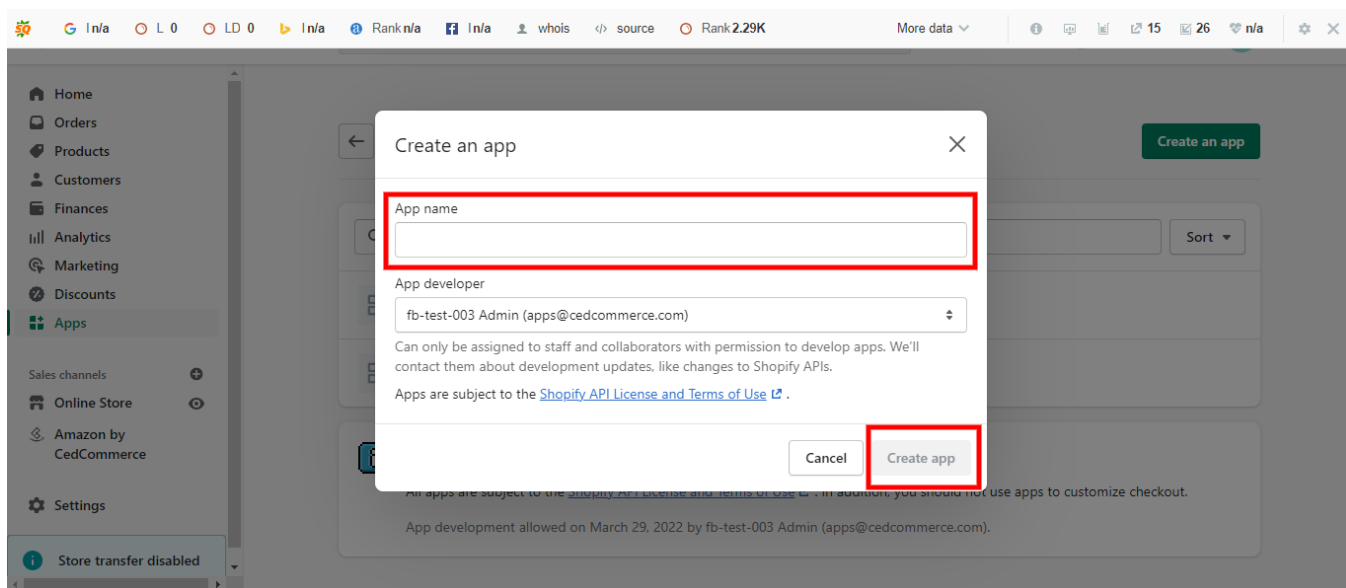
Hereafter, click on **Develop App** on top left side of the screen.



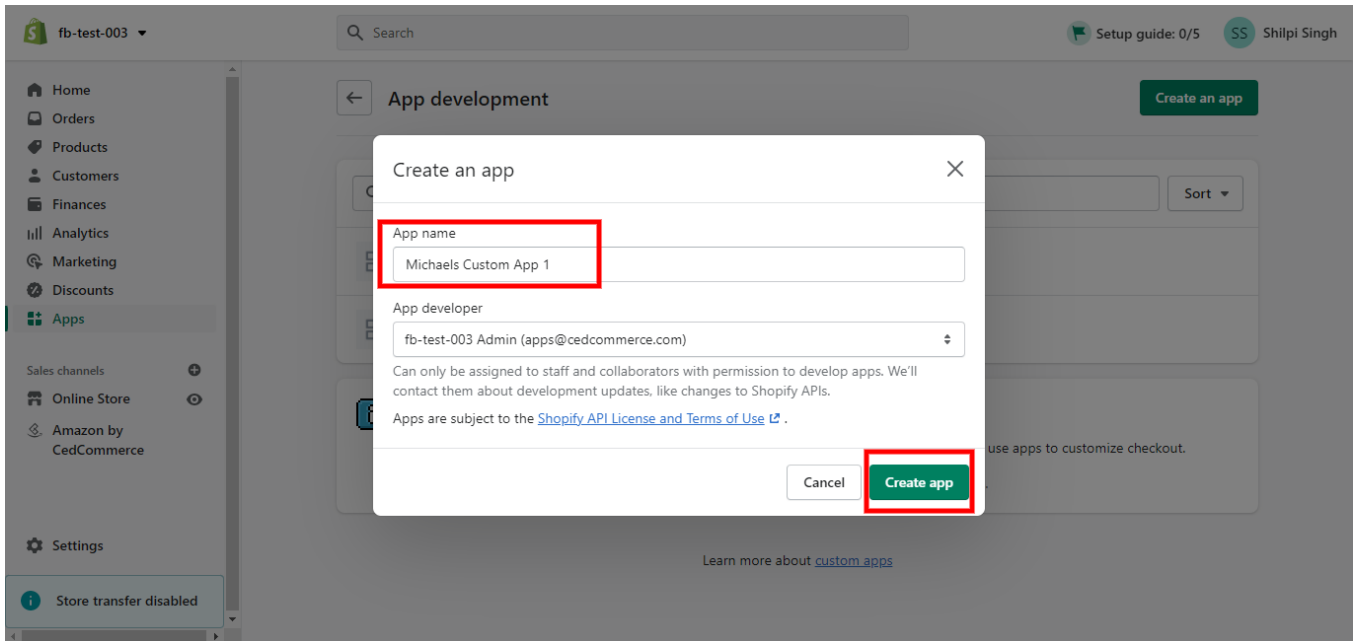
Now, click on **Create an App**



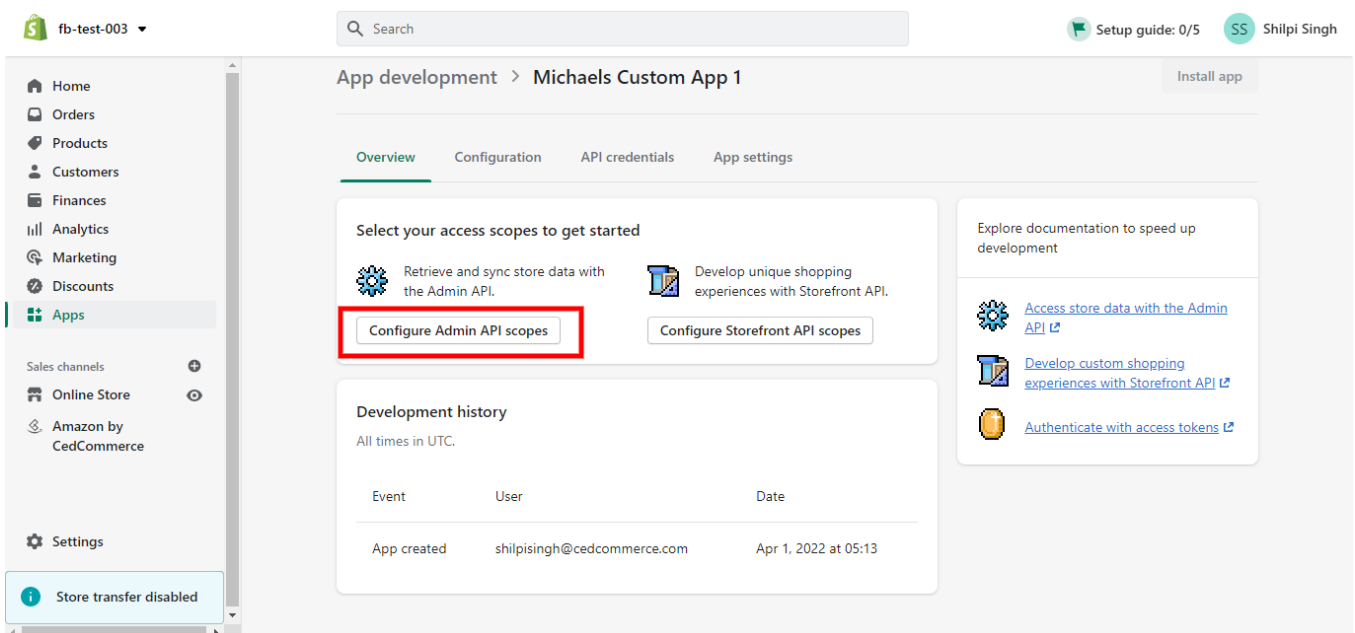
Once clicked, you will get a window opened for creating a **Name** for your Custom App.



After creating a name, click on the option **Create App**



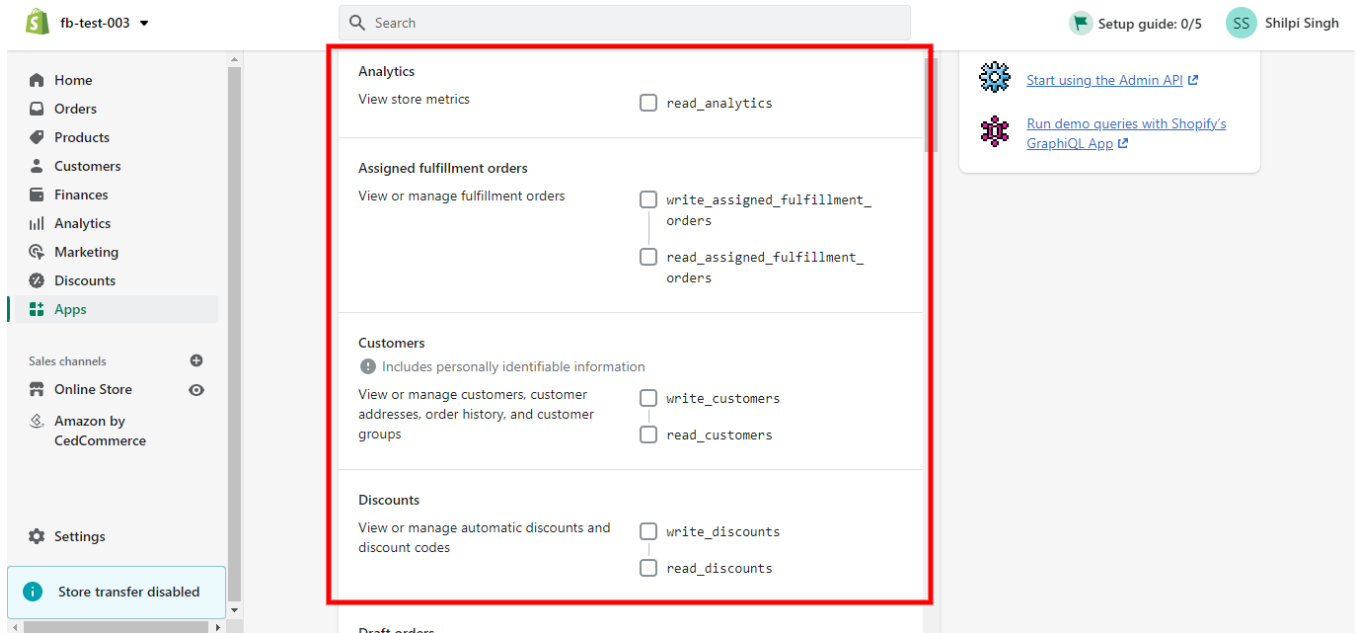
Now, on the opened window, select **Configure Admin API Scope**



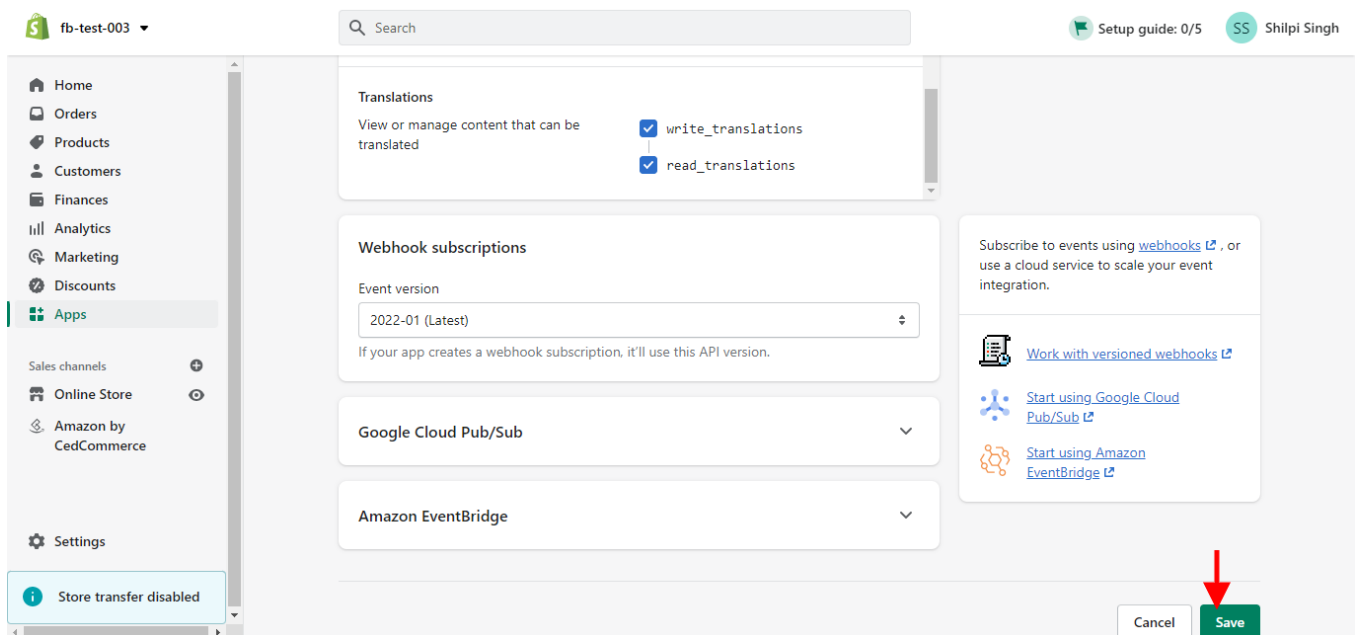
Now, you need to tick permission for the required API scopes as mentioned below:

- read\_products
- read\_product\_listings
- write\_orders

- write\_resource\_feedbacks
- read\_locations
- read\_inventory
- read\_fulfillments

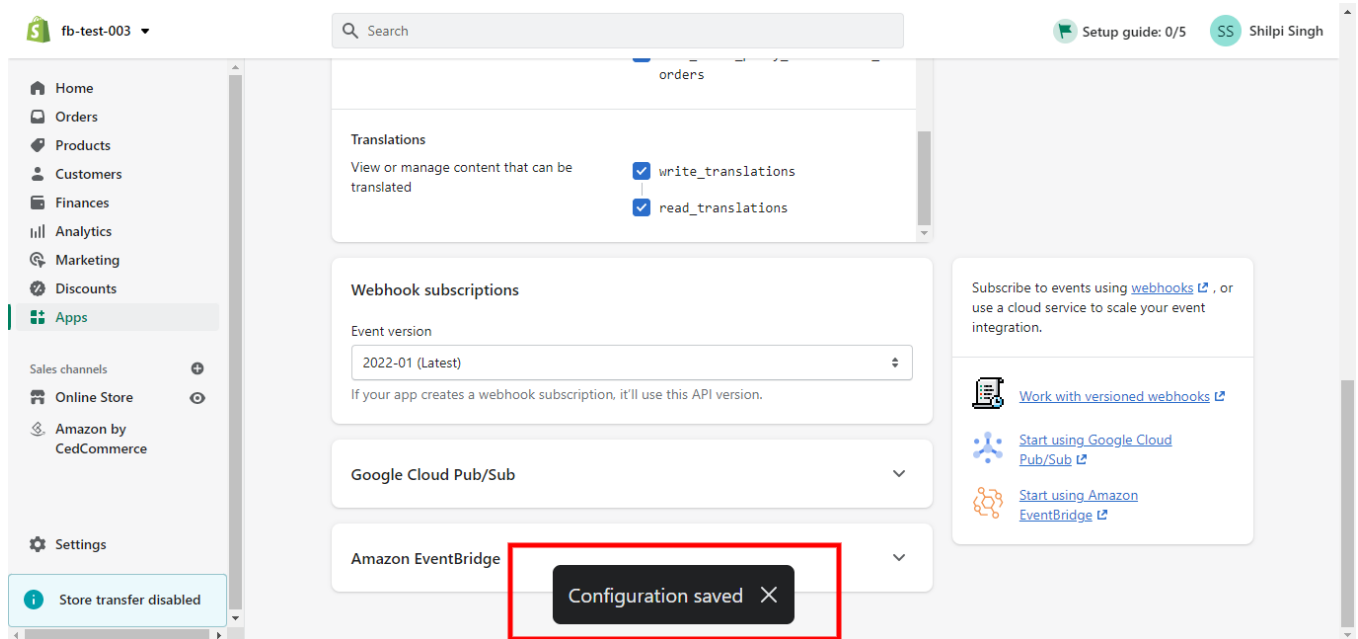


After ticking all the required permissions, click on **Save**

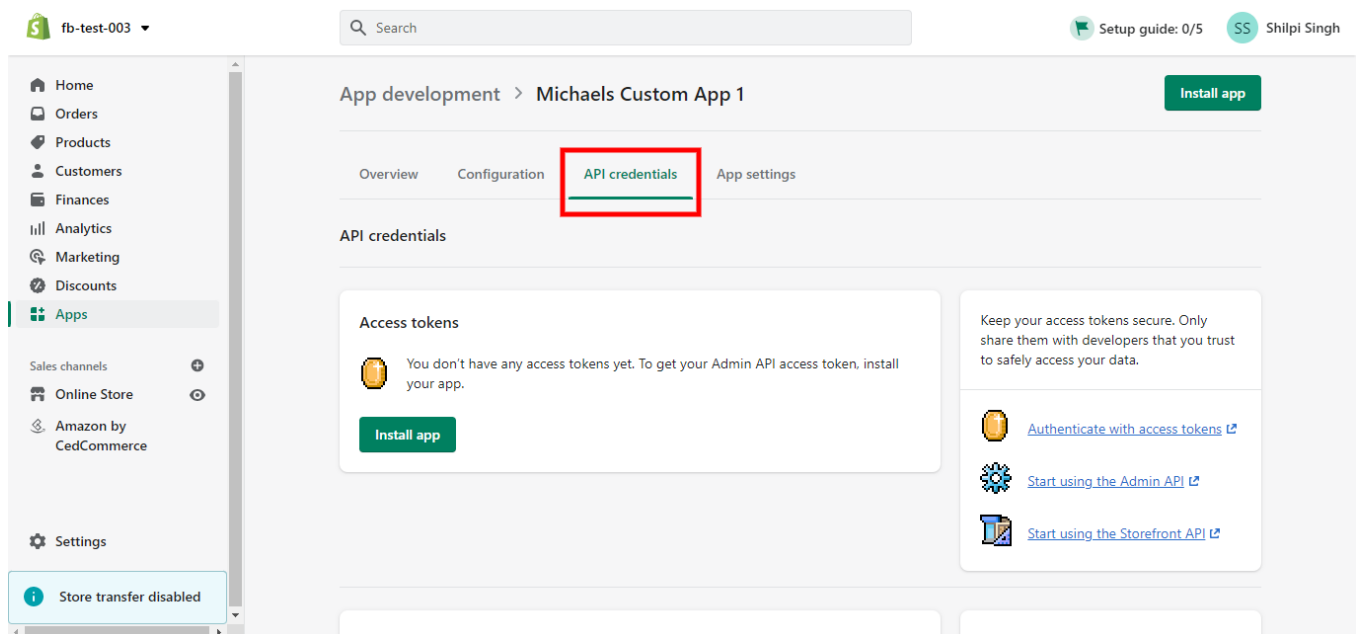




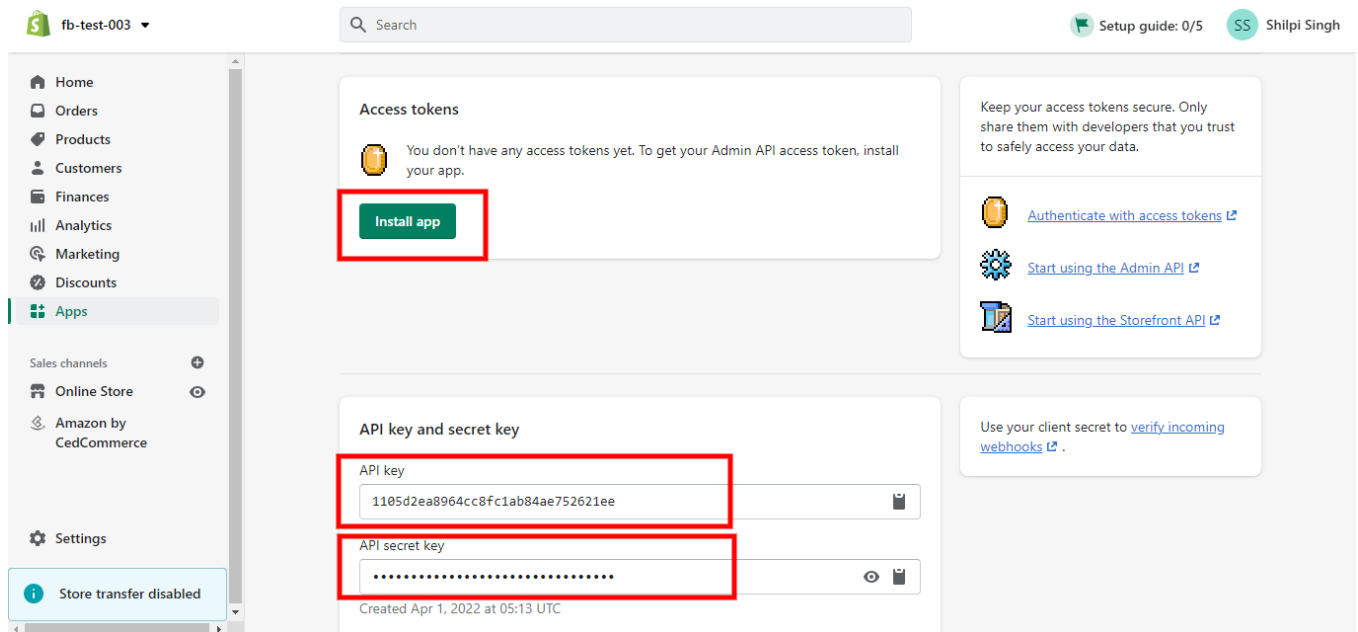
Once saved all the required permissions, you will be notified about the '**Configuration saved**'



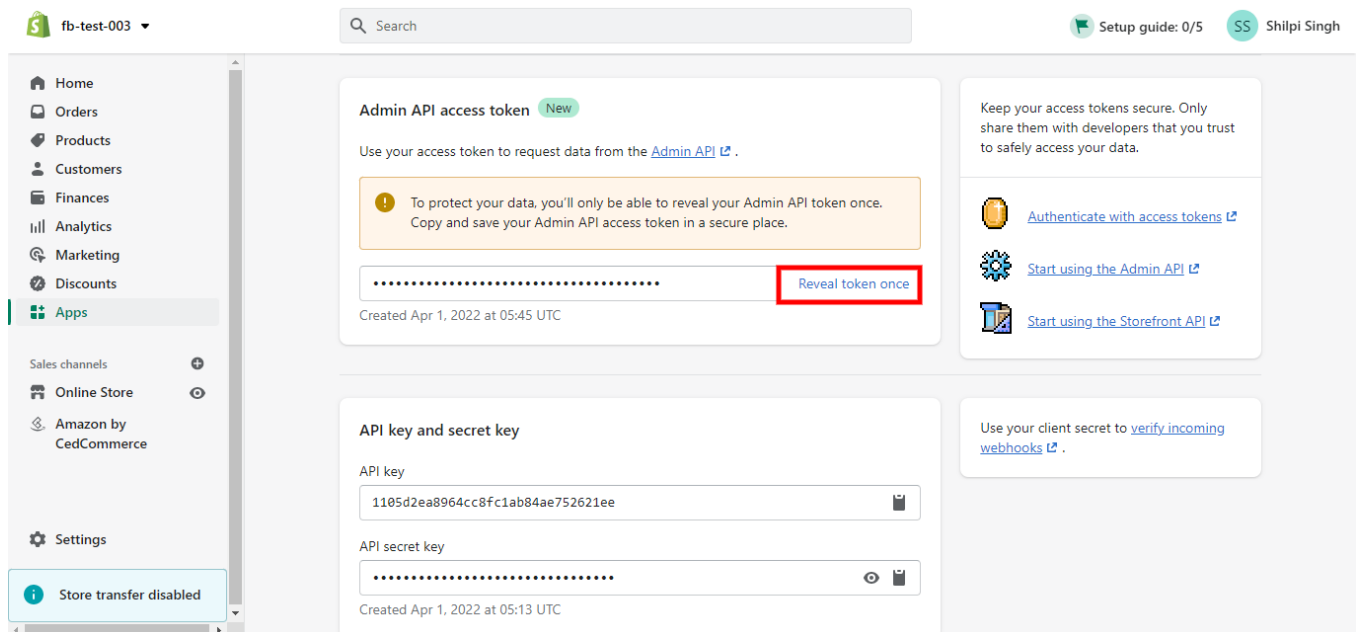
Hereafter, click on **API Credentials** as shown in the image below.



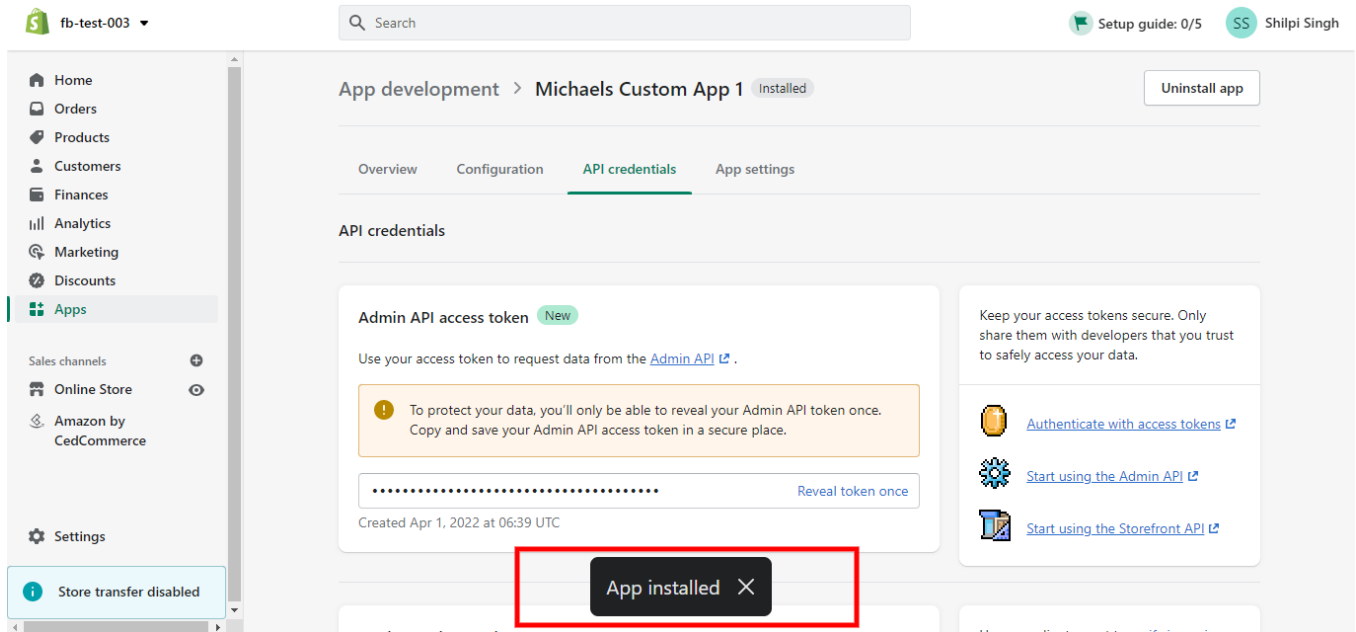
Now, click on the **Install App** button and take note of the **API Key and Secret Key**



Make a note to click on the **Reveal token once** and copy the token for further use.



Once you get an app installed, you will receive a confirmation message.



In case, the token is lost, you can get a new token by Uninstalling the app and installing it again.

### 3. Onboarding Process

The onboarding process guides you through the important section and steps that need to be undertaken in order to connect your Shopify account to the Michaels platforms efficiently.

It consists of three necessary steps to authenticate your accounts, connect with Michaels platforms, and map your product category to successfully leverage the app functions and sell seamlessly upon both platforms.

The Onboarding process is divided into the following three steps:

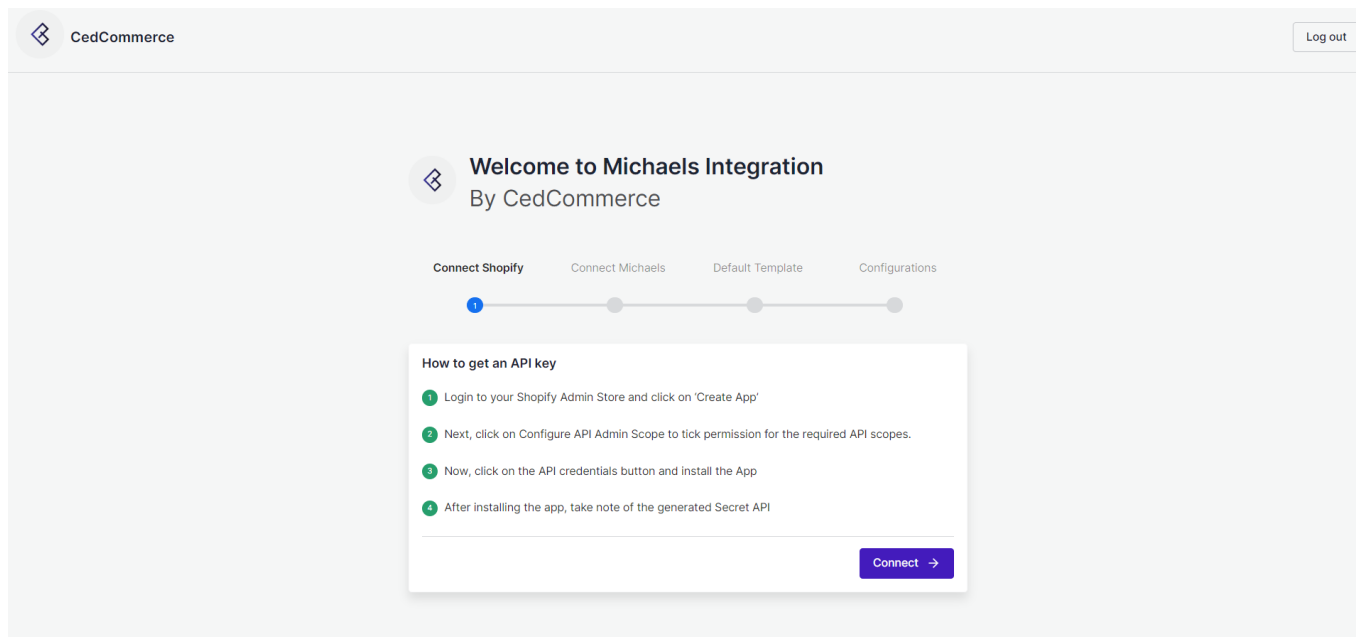
- **Shopify account connection**(<https://docs.cedcommerce.com/shopify/michaels-shopify-integration/?section=shopify-connection-2>)
- **Michaels API authentication**(<https://docs.cedcommerce.com/shopify/michaels-shopify-integration/?section=michaels-api-authentication>)
- **Profiling**(<https://docs.cedcommerce.com/shopify/michaels-shopify-integration/?section=default-profiling>)

#### 3.1. Shopify Connection

The authentication process begins with connecting your Shopify account with the app followed by connecting your Michaels account. This helps the integration to sync data and feeds between the two sales platforms seamlessly.

Here is how you can begin with the authentication process:

- The first step is to connect your Shopify account by clicking on the **'Connect'** button.



- To complete the connection process, you need to put the credentials asked – Shopify App Key, Shopify App Secret, Shopify API Access Token.
- After filling in the details and clicking on **'Save'** button, the app will be connected to your Shopify account.

### Shopify Authentication

1. Go to [Shopify Store Admin](#) and open store
2. Click on Apps → Apps and sales channel setting → Develop Apps → Create App
3. Create an app and after creating app click on Configure Admin API scopes and select following scopes -
  1. `read_products`
  2. `read_product_listings`
  3. `write_orders`
  4. `write_resource_feedbacks`
  5. `read_locations`
  6. `read_inventory`
  7. `read_fulfillments`
4. Save the configuration and Click on Install App at the top
5. Generate Access Token and copy it and store it safely

API key

API secret key

Shop Url

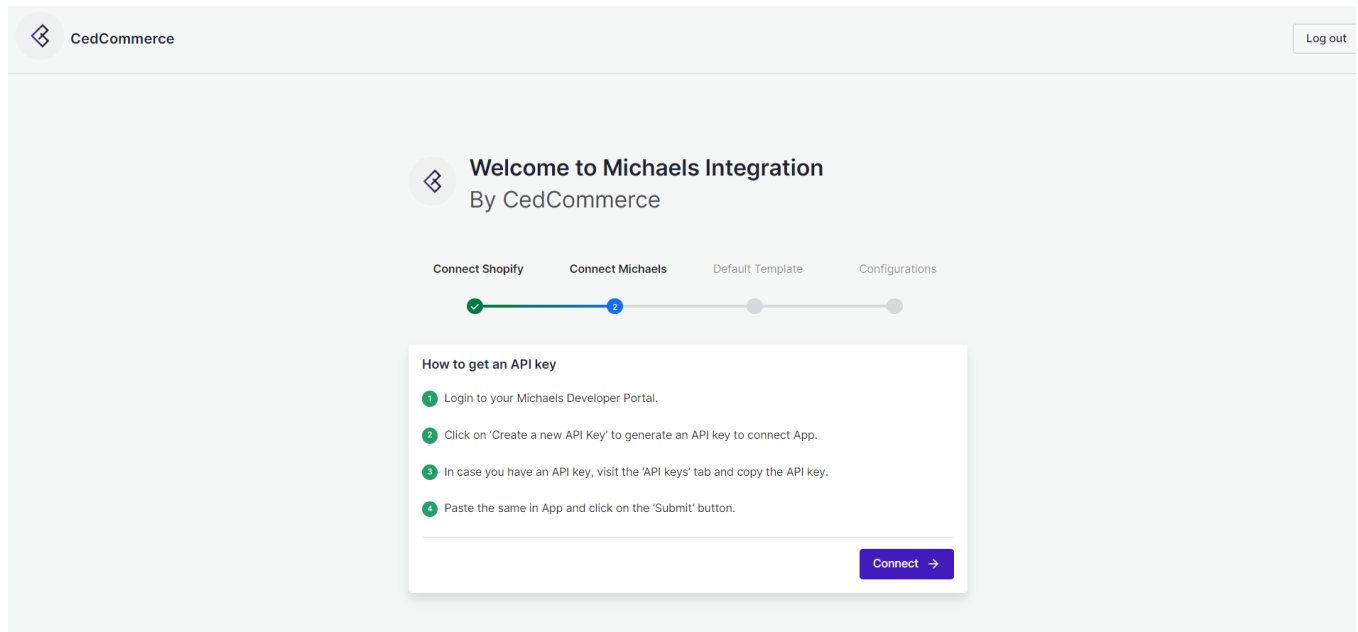
Admin API access token

Save

## 3.2. Michaels API Authentication

Once you have successfully connected your Shopify account to app, now connect your Michaels account with the Michaels Shopify Integration App. Follow the instructions.

- Click on the **Connect** button to proceed ahead.



- After clicking on the Connect button, you will have to enter your email and API key.

- Once done, click on the **Submit** button and your account will be successfully connected to Michaels Integration App.

### 3.3. Default Profiling

The sections will help you edit and manage your default profile by choosing specific fields for your listings per category. Setting profiles help reduce creating profiles repeatedly whenever a new product is uploaded. In case you have not created a profile for any of your product category, the **Default Profile** is automatically applied on those products.

Begin by **Michaels category, attributes, shipping, and returns** in which you want to sell and assign the Shopify products.

#### Category Mapping

For this, select your product's category under **Select Product Category** for Mapping as displayed below.

Under Select Product Category, click on **select** and **choose your category from the dropdown**. After selecting your category, you will see your selected category in the box.

#### Attribute Mapping

Thereafter, in Attribute(s) Mapping, you need to map all the required attributes. Variation and Recommended

attributes are optional. Attributes **enhance the visibility of your product catalog** among the shoppers (they can shop using filters plus recommendations) across the Michaels marketplace.

- **Required Attributes:** These are the compulsory attributes that must be selected for mapping Shopify attributes with Michaels attributes.
- **Variation Attributes:** These are optional attributes that map additional variant information of the product(s) on Michaels.
- **Recommended Attributes:** These are optional attributes that add quality to your product listing with more features.

#### Select Attribute Mapping

Through 'Attribute Mapping' you can enhance your listing catalog with additional listing information.

**Required Attributes:** These are the compulsory attributes that must be selected for mapping Shopify attributes with Michaels attributes.

**Variation Attributes:** These are the mandatory attributes that must be selected if you have variants for your listings.

**Recommended Attributes:** These are optional attributes that add quality to your listing with more features.

Product Attributes

Variation Attributes

CedCommerce
Log out

Welcome to Michaels Integration  
By CedCommerce

Connect Shopify

Connect Michaels

Default Template

Configurations

#### Select Listing Category

Choose the 'Category' that best defines your listing(s).

Select

**Note:** Based on the selected category, you will further map Shopify attributes with Michaels attributes.

#### Shipping Dimensions

Enable the options that best define your listing(s) shipping and return settings. This helps the app to reflect the selected details on Michaels.

#### Michaels Attributes

☒ Weight \*

☐ Height \*

☐ Length \*

☐ Width \*

#### Shopify Attributes

Weight

custom value in

custom value in

custom value in

**Note:** Take note of the formula of the dimensions. These dimensions should be strictly followed to generate the shipping label. What it means is that if the dimensions chosen exceeds what is acceptable for generating shipping labels, then your input will not be acceptable. Below is the formula for the dimensions that you must abide by:

**Length:**  $\text{length} < 108 \text{ inch}$  and  $2 * \text{width} + 2 * \text{height} + \text{length} < 165 \text{ inch}$

**Width:**  $2 * \text{width} + 2 * \text{height} + \text{length} < 165 \text{ inches}$

**Height:**  $2 * \text{width} + 2 * \text{height} + \text{length} < 165 \text{ inch}$

**Weight:** < 150 lb (70kg)

## Shipping & Return

After you have completed the attribute mapping, you need to choose the shipping and return options for your products. The details about each of the options are given just below the image.

Shipping & Return Details

Enable the options that best define your listing(s) shipping and return settings. This helps the app to reflect the selected details on Michaels.

Is the item ground shipping only? ☐

Is this item restricted from shipping to AK and/or HI? ⓘ ☐

Does the listing contain flammable materials? ☐

Are you required to display a California Proposition 65 warning on this item? ☐

Does this listing contain hazardous materials? ☐

Are there any hazard, choking, or safety warnings required to be displayed for this listing? ☐

Override shipping rates ☐

Override return policy for items ☐

- Is the item ground shipping only – The question asks you to confirm if this shipping will be on ground or air or water etc.
- Is this item restricted from shipping to AK and/or HI – The question is whether you can ship in Alaska or Hawaii.
- Does the listing contain flammable materials – You have to mark if the products are flammable or inflammable.
- Are you required to display a California Proposition 65 warning on this item – This question talks about California Prop 65, which means businesses to provide warnings to Californians about significant exposures to chemicals that cause cancer, birth defects, or other reproductive harm.
- Does the listing include hazardous materials – You need to mark this question if your listing has hazardous items.
- Are there any hazard, choking, or safety warnings required to be displayed for this listing – The question demands consent if the listing has any items with the mentioned features?
- Override shipping rates- In case you want to put your own shipping rides, you can tick to override the current shipping rates.
- Override return policy for items – In case you want to put your own return policies, you can tick to override the current override return policy for items.

Once done, click on the **Save** button to complete the onboarding process.



### Shipping & Return Details

Enable the options that best define your product(s) shipping and return settings. This helps the app to reflect the selected details on Michaels.

Is the item ground shipping only? ☐

Is this item restricted from shipping to AK and/or HI? ☐

Does the listing contain flammable materials? ☐

Are you required to display a California Proposition 65 warning on this item? ☐

Does this listing contain hazardous materials? ☐

Are there any hazard, choking, or safety warnings required to be displayed for this listing? ☐

Override shipping rates ☐

Override return policy for items ☐

Save

## 4. Dashboard

Once you have successfully completed the onboarding steps, you will be directed to the app's dashboard.

A dashboard tracks and keeps the record of products imported and uploaded along with all the recent activities. It showcases the following details:

- The status of the products that have been imported or uploaded on Michaels marketplace.
- It shows the order status.
- The recent activities performed by the application.
- Lastly, FAQs help you with all the answers at the start of the app.

Dashboard

Listing Status

View All

Not Uploaded

175

View Products

Active

3

View Products

Inactive

0

View Products

Sold Out

0

View Products

Order Status

View All

Frequently Asked Question

View all FAQ articles

Marketplace Account

Michaels

Connected

Important Links

- Visit marketplace

Activities

View All

Product Import Successfully Completed!

12 days ago

Product Import Successfully Completed!

12 days ago

Product Import Successfully Completed!

12 days ago

Product Import Successfully Completed!

12 days ago

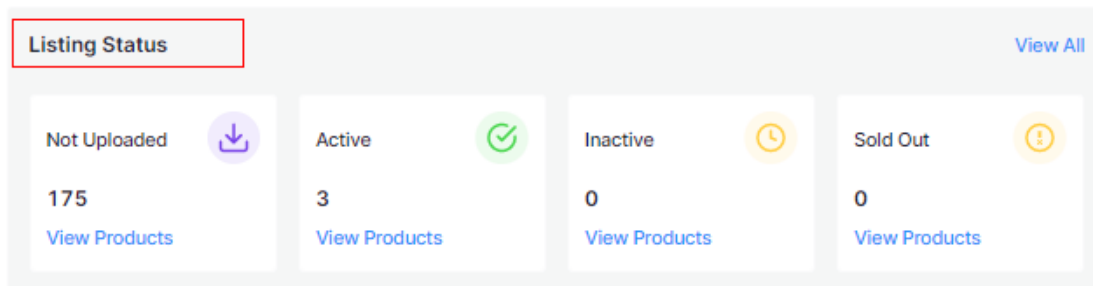
Let's understand each section in detail

## Listing Status

The next is the Product section. The Product gives you an insight into the current status of your products. These statuses are displayed under the below-mentioned categories.

- Not Uploaded
- Inactive
- Active
- Sold out

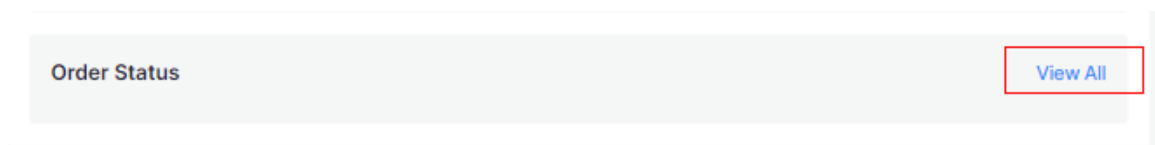
You can look at the image below for clarity:

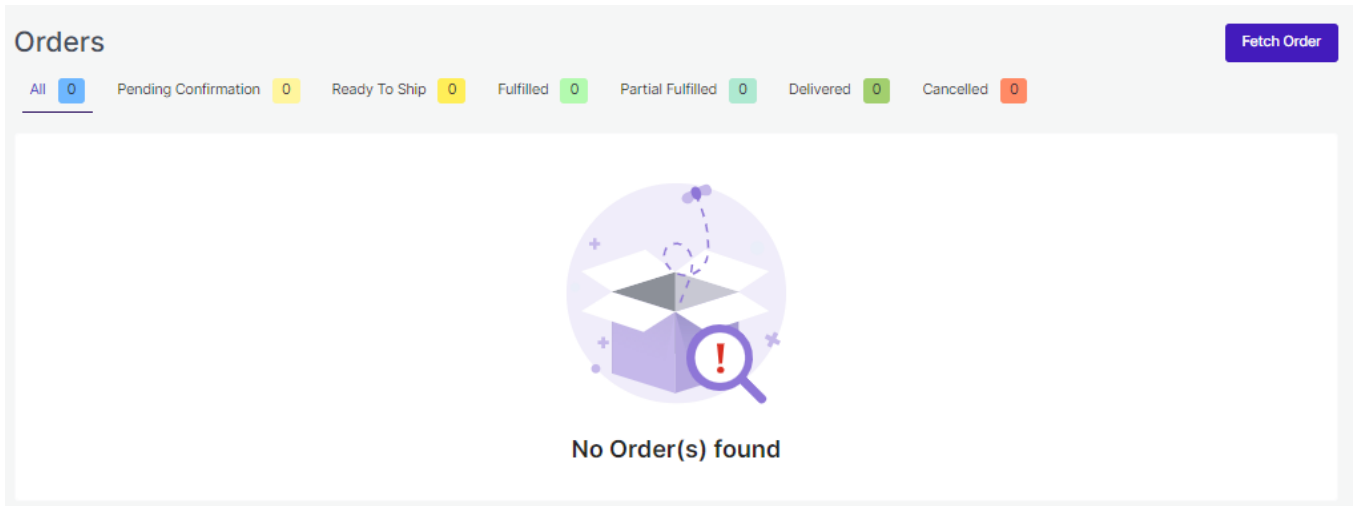


To view all the listings in detail, click on 'View All' and you will be redirected to Listings tab.

## Order Status

The next section you get to see is the order section. All you need to do is click on the 'View All' button and you will be redirected to the Orders tab.



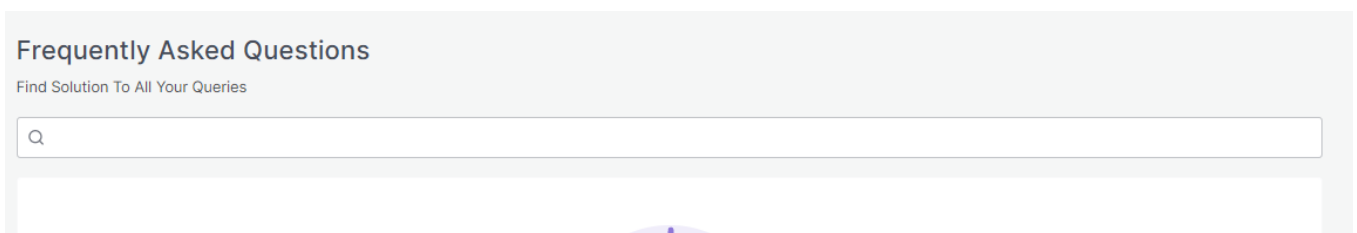


The order section displays the status of your orders under different categories.

- Pending confirmation
- Ready to ship
- Fulfilled
- Partial Fulfilled
- Delivered
- Cancelled

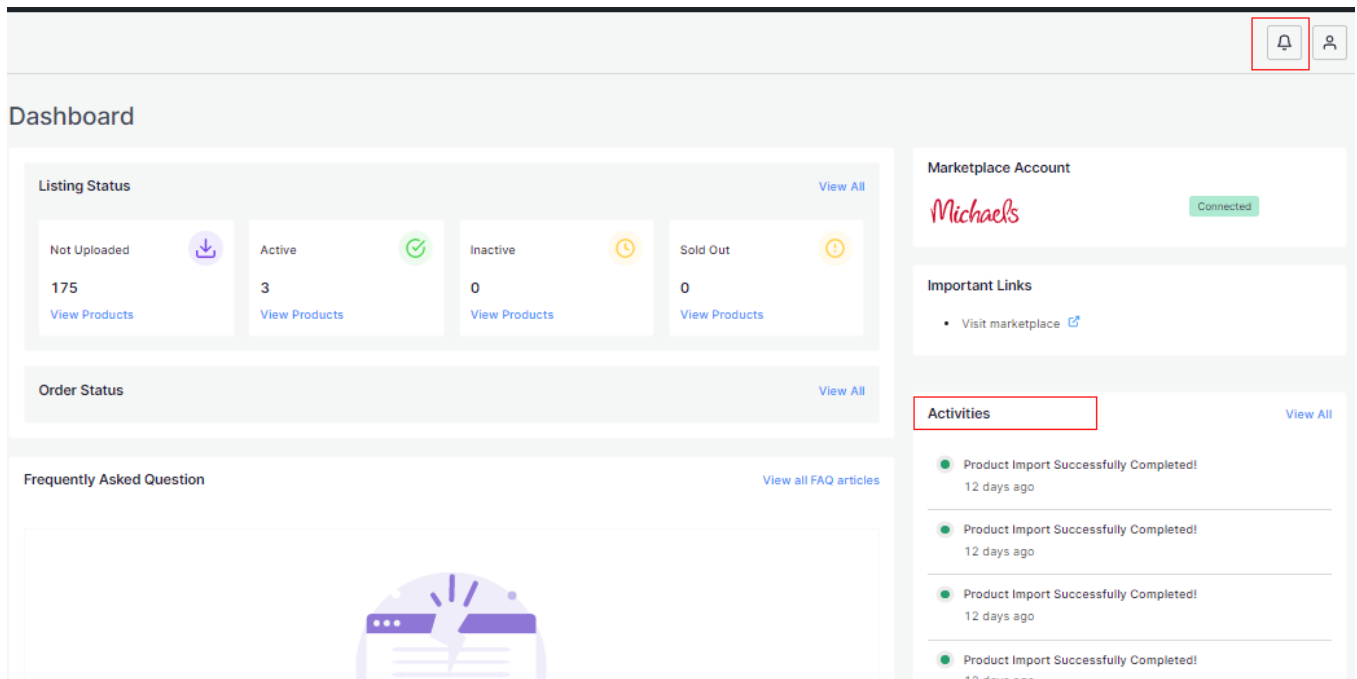
## FAQ

The FAQ section displays the important questions that you might have as sellers while operating the app.

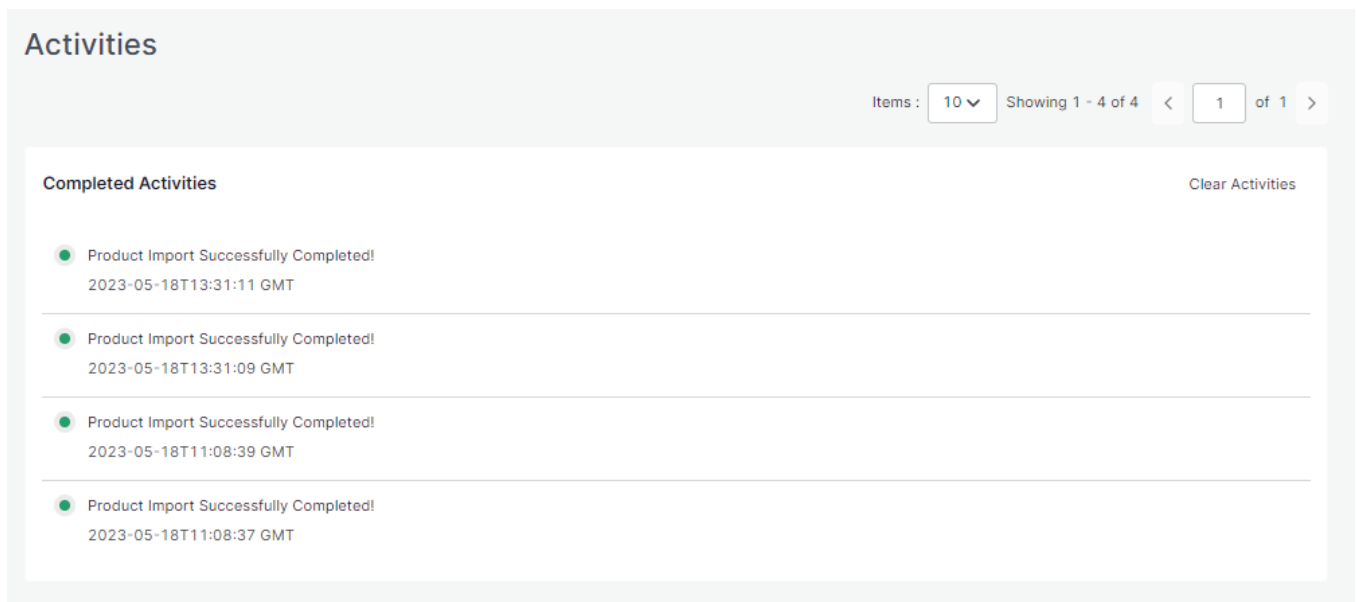


## Completed Activities

This section of the Dashboard helps you to get all the ongoing or completed activities you have recently performed. This is how it looks:



To visit the Activities sections completely, click on the 'Bell icon' on the side top as marked above in the image and you will be redirected to Activities Tab.



Here we end with the Dashboard tab. Just below the dashboard app is the Category Template tab.

## 5. Category Template

**Category Template** is all about creating a category of a similar product set or creating templates for several products in which you wish to upload them.

By such refined categorizations, profiling not only saves time in performing multiple operations on a particular product set but also **makes the process easier while uploading the products.**

Category Template

Edit Default Category Template

Create Category Template

Items: 10 ▾ < 1 of 1 >

Name	Category	Rule(s)	Total Listing(s) Affected	Actions
19may1	Apparel Crafts > Accessories > Aprons	<a href="#">View Rules</a>	5	⋮
Title12	Apparel Crafts > Accessories > Aprons	<a href="#">View Rules</a>	3	⋮
kfjsdklfdjsfklksdfjkskfjdeklsd...	Apparel Crafts > Accessories	<a href="#">View Rules</a>	0	⋮
testing	Apparel Crafts > Accessories > Aprons	<a href="#">View Rules</a>	0	⋮
test	Apparel Crafts > Accessories > Aprons	<a href="#">View Rules</a>	2	⋮
amamamamaajsdiokfviomsfjdfoid...	Apparel Crafts > Accessories	<a href="#">View Rules</a>	0	⋮

By such refined categorizations, templates not only save time in performing multiple operations on a particular product set but also **makes the process easier while uploading the products.**

It is divided into two parts: Creating New category template and Editing Existing or default template.

## New Category Template

<
New Category Template
Save

Category Template Name

Enter profile name

Category Template Name must be unique and between 4-50 characters

Select Listing Category

Choose the 'Category' that best defines your listings.

Select

**Note:** Based on the selected category, you will further map Shopify attributes with Michaels attributes.

Listings Selection Criteria

Create Rule Groups (query) to fetch a particular set of the listings in the current template.

- Select **Any Condition**: this will fetch the listings fulfilling any of the conditions created.
- Select **All Conditions**: this will fetch the listings fulfilling all the conditions created.
- Click on **Add More** to add multiple conditions in the Rule Group.
- Click on **Run Query** to fetch the number of the listings falling under the rules/conditions created under Rule Group.

☐ Override Listings  
Select this option if you wish to override listings with templates already assigned.

Filter Group

Any Condition All Conditions

Title

Contains

Add Row
Run Query

## Edit Default/Existing Category Template

<
Default Category Template
Save

Select Listing Category

Choose the 'Category' that best defines your listings.

Apparel Crafts > Seasonal & Costumes > Shop by Theme > Funny Halloween Costumes

**Note:** Based on the selected category, you will further map Shopify attributes with Michaels attributes.

Apparel Crafts > Seasonal & Costumes > Shop by Theme > Funny Halloween Costumes

Select Attribute Mapping

Through 'Attribute Mapping' you can enhance your listing catalog with additional listing information.

**Listing Attribute(s):** This will help you in mapping your Shopify Attribute with Michaels Attribute.

**Required Values:** These are the mandatory attributes that must be selected to publish your listings on Michaels.

**Optional Values:** These are optional attributes that add quality to your listing with more features.

**Variation Attribute:** These are the mandatory attributes that must be selected if you have **variations in your listings**.

Listing Attributes

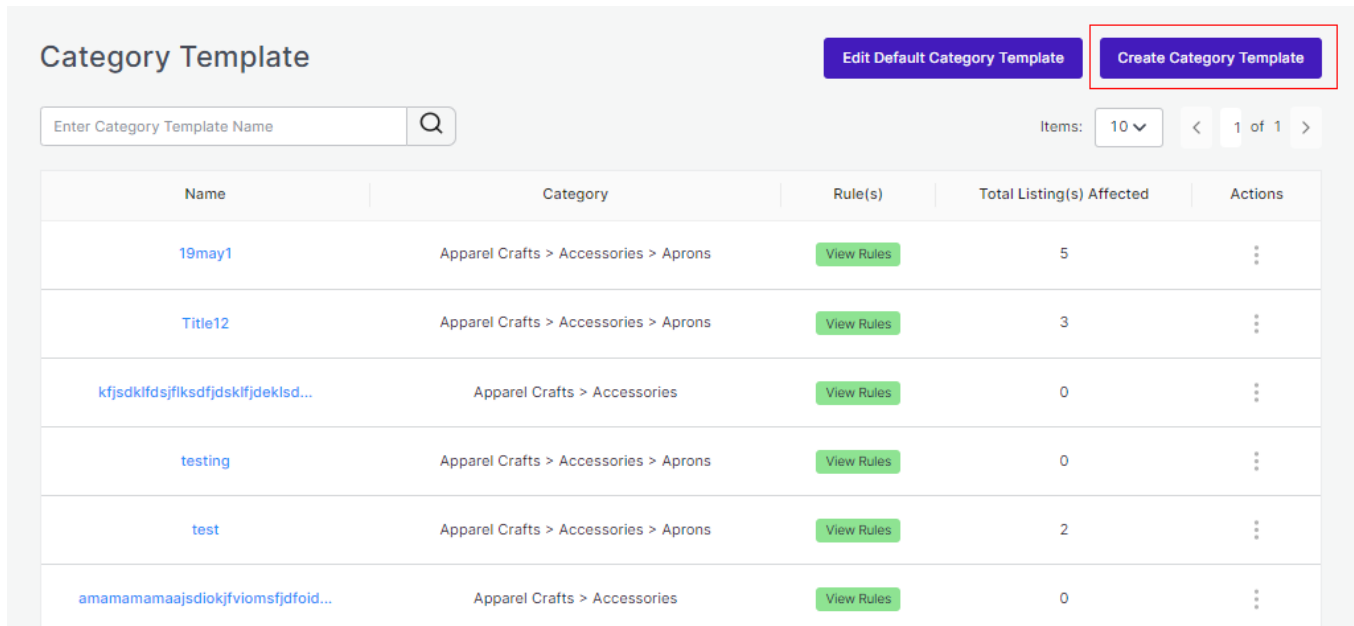
Variation Attributes

### 5.1. How to create a new Category Template

As you already know by now, that while onboarding the app, you must set your default template so that any new listing can be at least assigned under a default template if there aren't any. However, you can always create new template just like you created your default template.

## Begin with the following instructions:

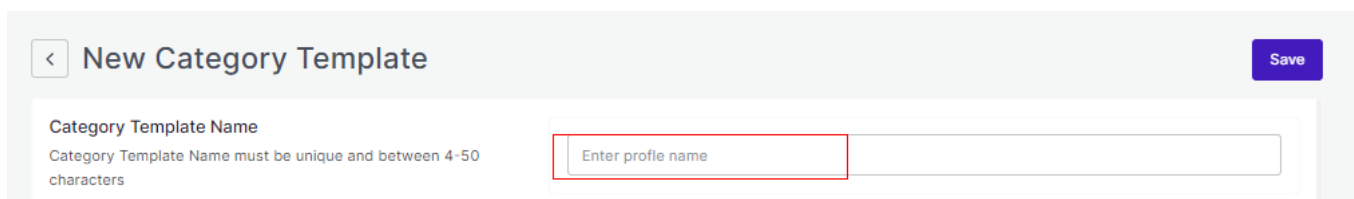
- Go to Category Template tab and click on the Create Category template as shown below:



The screenshot shows the 'Category Template' management page. At the top right, there are two buttons: 'Edit Default Category Template' and 'Create Category Template'. The 'Create Category Template' button is highlighted with a red rectangular box. Below the buttons is a search bar labeled 'Enter Category Template Name' and a pagination control showing 'Items: 10' and '1 of 1'.

Name	Category	Rule(s)	Total Listing(s) Affected	Actions
19may1	Apparel Crafts > Accessories > Aprons	<a href="#">View Rules</a>	5	<a href="#">...</a>
Title12	Apparel Crafts > Accessories > Aprons	<a href="#">View Rules</a>	3	<a href="#">...</a>
kfjsdklfsjflksdfjkskfjdeklsd...	Apparel Crafts > Accessories	<a href="#">View Rules</a>	0	<a href="#">...</a>
testing	Apparel Crafts > Accessories > Aprons	<a href="#">View Rules</a>	0	<a href="#">...</a>
test	Apparel Crafts > Accessories > Aprons	<a href="#">View Rules</a>	2	<a href="#">...</a>
amamamamaajsdiojkfviojsfjdfoid...	Apparel Crafts > Accessories	<a href="#">View Rules</a>	0	<a href="#">...</a>

- Create Profile Name:** Next you will be redirected to the template creation page where you will need to first enter a **Profile Name** (remember every profile name has to be unique).



The screenshot shows the 'New Category Template' page. At the top left is a back arrow and the title 'New Category Template'. At the top right is a 'Save' button. Below the title is a section for 'Category Template Name' with a note: 'Category Template Name must be unique and between 4-50 characters'. Below this note is an input field labeled 'Enter profile name', which is highlighted with a red rectangular box.

- Choose Listing Category:** Choose your listing category that best defines your listings. Click on the arrow and keep choosing your categories until you get a specific and exact category.

### Select Listing Category

Choose the 'Category' that best defines your listings.

**Note:** Based on the selected category, you will further map Shopify attributes with Michaels attributes.

#### Listings Selection Criteria

Create Rule Groups (query) to fetch a particular set of the listings in the current template.

- Select **Any Condition**: this will fetch the listings fulfilling any of the conditions created.

Select

Q Search

Apparel Crafts > Accessories
Apparel Crafts > Accessories > Aprons
Apparel Crafts > Accessories > Bandanas
Apparel Crafts > Accessories > Hats
Apparel Crafts > Accessories > Pet
Apparel Crafts > Bags & Totes

- Once you are done with **completing the basic profile creation part**, you will be shifting to the next step, **“Attribute Mapping”** which will be just below as guided in **the next step**.

It is mandatory to **map all the required attributes** in the attribute mapping. The same can be edited at any time after profile creation.

### Select Attribute Mapping

Through 'Attribute Mapping' you can enhance your listing catalog with additional listing information.

**Listing Attribute(s):** This will help you in mapping your Shopify Attribute with Michaels Attribute.

*Required Values:* These are the mandatory attributes that must be selected to publish your listings on Michaels.

*Optional Values:* These are optional attributes that add quality to your listing with more features.

**Variation Attribute:** These are the mandatory attributes that must be selected if you have **variations in your listings**.

Listing Attributes

Variation Attributes

You will get three options – **Required**, **Variation**, and **Recommended** to map your attributes. **Required** is a compulsory option whereas **Variation** and **Recommended** are optional. You can either choose two, three, or just the Required attributes to proceed further.

## Required Attributes

Under **Required**, the attribute mapping is done on the basis of Brand, Weight, Height, Width, and Length to the category that you have selected in the previous step.

There are two headings -Match Type and Value.

Under **Match Type** you will have two options to choose from **Attribute** and **Fixed**.



Standard Michaels Attributes	Match Type	Value
<input checked="" type="checkbox"/> GTIN	Attribute	Ced Michaels Gtin
<input type="checkbox"/> Brand	Fixed	
<input type="checkbox"/> Weight Unit	Fixed	Select
<input checked="" type="checkbox"/> Dimension Unit	Predefined	In
<input checked="" type="checkbox"/> Length	Attribute	Length

Variation Attributes


Recommended Attributes

If chosen Attribute, you will have further options as a drop-down under Value to choose from. The dropdown will have the necessary options against GTIN, Brand, Weight Unit, or Dimension unit.

Standard Michaels Attributes	Match Type	Value
<input checked="" type="checkbox"/> GTIN	Attribute	Ced Michaels Gtin
<input type="checkbox"/> Brand	Attribute	Select
<input type="checkbox"/> Weight Unit	Predefined	Search
<input checked="" type="checkbox"/> Dimension Unit	Predefined	Wp Page Template
<input checked="" type="checkbox"/> Length	Attribute	Wp Attached File
		Wp Attachment Metadata
		Wc Attachment Source

Whereas, if chosen **Fixed**, you will have to choose and assign a **Value** on your own (in other words, you are


allowed to add a custom value under this).









Required Attributes 

Standard Michaels Attributes	Match Type	Value
<input checked="" type="checkbox"/> Brand	Fixed 	<input type="text"/>

## Variation Attributes

Under **Variations**, the attribute mapping is done on the basis of Size, Color, Model, and Count.

Variation Attributes 

Standard Michaels Attributes	Match Type	Value
<input checked="" type="checkbox"/> Color	Attribute 	Select Items 
<input checked="" type="checkbox"/> Size	Attribute 	Select Items 
<input checked="" type="checkbox"/> Model	Attribute 	Select Items 
<input checked="" type="checkbox"/> Count	Attribute 	Select Items 

Under **Match Type** you have one option **Attribute**.

You will have to further choose **Value** from the dropdown: Title, SKU, Brand, Product id, Quantity, weight, weight unit, color, barcode, height, weight, length, and width.

Standard Michaels Attributes	Match Type	Value
<input checked="" type="checkbox"/> Color	Attribute	Select Items
<input checked="" type="checkbox"/> Size	Attribute	Select Items
<input checked="" type="checkbox"/> Model	Attribute	Select Items
<input checked="" type="checkbox"/> Count	Attribute	Select Items

- ☐ Color
- ☐ Wp Page Template
- ☐ Wp Attached File
- ☐ Wp Attachment Metadata
- ☐ Wp Attachment Source

## Recommended Attributes

Recommended attributes are additional features and are completely optional. Based on the criteria given, you will have to select your option from the drop-down below.

Recommended Attributes

Standard Michaels Attributes	Match Type	Value
<input checked="" type="checkbox"/> size	Fixed	
<input checked="" type="checkbox"/> Color	Predefined	Select

With this, you finish your Attribute Mapping task!

- **Setting Rules and Conditions:** Further, you need to select “**Rule**” containing conditions to select a particular type of product in the template you are selecting. The Rule is based on **Any Condition** as well as **All Conditions** that define whether you want all the selected conditions or any of them to be true.

#### Listings Selection Criteria

Create Rule Groups (query) to fetch a particular set of the listings in the current template.

- Select **Any Condition**: this will fetch the listings fulfilling any of the conditions created.
- Select **All Conditions**: this will fetch the listings fulfilling all the conditions created.
- Click on **Add More** to add multiple conditions in the Rule Group.
- Click on **Run Query** to fetch the number of the listings falling under the rules/conditions created under Rule Group.

☐ Override Listings  
 Select this option if you wish to override listings with templates already assigned.

( Title equals necklace )

Filter Group
 ☒ Any Condition
 ☐ All Conditions

Title

Equals

necklace

Add Row

Run Query

⚠ 0 listing(s) found.

This section has many other features that you must understand one by one.

#### 1. How does “**Override**” work?

☐ Override Listings  
 Select this option if you wish to override listings with templates already assigned.

Suppose, earlier you have created a profile/template XYZ of a particular product set. Some of the **products** of profile XYZ are **mutual (common/same)** in the profile you are creating currently, let's say ABC.

Now, **if you enable the override option**, the mutual products will get removed from the profile XYZ and would be linked to your “new current” profile ABC.

Consequently, whenever you upload profile ABC to the Michaels Catalogue, those mutual products will get updated automatically with the details furnished under profile ABC (not XYZ). Therefore, be cautious while executing the changes.

2. In the “**Rule Group**”, choose Product Category any option from Title, Category, and, Tags. Further in the **Rule Group itself**, choose the **Value** from the **Contains** section's dropdown.

- Equals
- Not Equals
- Contains
- Does Not Contain

With respect to it, enter the **Filter Value** and **click on “Run Query”** as shown in the image below.

This screenshot shows a filter configuration interface. At the top, there is a single rule group with three fields: a dropdown menu set to 'Title', a dropdown menu set to 'Contains', and a text input field containing 'shoes'. Below these fields are two buttons: 'Add Row' and 'Run Query'. The 'Run Query' button is highlighted with a red border.

3. To add more groups, click on the option **Add Row**.

This screenshot shows the filter configuration interface after adding more rule groups. It features a 'Filter Group' header with two radio buttons: 'Any Condition' (selected) and 'All Conditions'. Below this, there are three rule groups. Each group consists of a dropdown menu set to 'Title', a dropdown menu set to 'Contains', and a text input field. The first group's input field contains 'shoes'. To the right of each rule group is a 'Delete Row' link. At the bottom of the interface are two buttons: 'Add Row' and 'Run Query'. The 'Add Row' button is highlighted with a red border.

In case you want to **add more rule groups**, click on logics “**Any**” or “**ALL**” and then “**Run Query**”. Let the app fetch the product details, and after that, click on “**Next**.”

4. You can choose **All conditions or Any Condition** to run a query.

This screenshot shows the 'Filter Group' header section of the interface. It contains two radio buttons: 'Any Condition' (which is selected and highlighted with a red border) and 'All Conditions'.

- **Shipping Dimensions:** Proceed next with shipping dimensions that will help match and sync shipping dimensions between Michaels and Shopify.

### Shipping Dimensions

Add values that define your Listing's dimension. This helps the app to reflect the assigned values on Michaels.

Michaels Attributes

- ☒ Weight \*
- ☐ Height \*
- ☐ Length \*
- ☐ Width \*

Shopify Attributes

Weight ▼

▼

▼

▼

- **Shipping & Return:** After you have completed mapping and setting Rules, you need to move ahead with shipping and return details. The shipping and return help you and customers with all shipping and return policies for seamless delivery.

### Shipping & Return Details

Enable the options that best define your listings shipping and return settings. This helps the app to reflect the selected details on Michaels.

- Is the item ground shipping only? ☐
- Is this item restricted from shipping to AK and/or HI? ⓘ ☐
- Does the listing contain flammable materials? ☐
- Are you required to display a California Proposition 65 warning on this item? ☐
- Does this listing contain hazardous materials? ☐
- Are there any hazard, choking, or safety warnings required to be displayed for this listing? ☐
- Override shipping rates ☐
- Override return policy for items ☐

get to know in detail, what each option complies:

Is the item ground shipping only – The question asks you to confirm if this shipping will be on ground or air or water etc.

Is this item restricted from shipping to AK and/or HI – The question is whether you can ship in Alaska or Hawaii.

Does the listing contain flammable materials – You have to mark if the products are flammable or inflammable.

Are you required to display a California Proposition 65 warning on this item – This question talks about California Prop 65, which means businesses to provide warnings to Californians about significant exposures to chemicals that cause cancer, birth defects, or other reproductive harm.

Does the listing include hazardous materials – You need to mark this question if your listing has

hazardous items.

Are there any hazard, choking, or safety warnings required to be displayed for this listing – The question demands consent if the listing has any items with the mentioned features?

Override shipping rates- In case you want to put your own shipping rates, you can tick to override the current shipping rates.

Override return policy for items – In case you want to put your own return policies, you can tick to override the current override return policy for items.

- Proceed with **Saving** the profile.

<
New Category Template

Save

Category Template Name

Category Template Name must be unique and between 4-50 characters

Select Listing Category

Choose the 'Category' that best defines your listings.

Select

**Note:** Based on the selected category, you will further map WooCommerce attributes with Michaels attributes.

•

Once saved, you will be prompted with the message **“Profile Created Successfully”** and further, you will be redirected to the **“Profile”** page having the details of the template created.

Category Template

Edit Default Category Template
Create Category Template

Items: 10 < 1 of 1 >

Name	Category	Rule(s)	Total Listing(s) Affected	Actions
19may1	Apparel Crafts > Accessories > Aprons	<a href="#">View Rules</a>	5	⋮
Title12	Apparel Crafts > Accessories > Aprons	<a href="#">View Rules</a>	3	⋮
kfjsdklfdsjflksdfjdsklfjdeklsd...	Apparel Crafts > Accessories	<a href="#">View Rules</a>	0	⋮
testing	Apparel Crafts > Accessories > Aprons	<a href="#">View Rules</a>	0	⋮
test	Apparel Crafts > Accessories > Aprons	<a href="#">View Rules</a>	2	⋮
amamamamaajsdiokjfviomstjdfoid...	Apparel Crafts > Accessories	<a href="#">View Rules</a>	0	⋮

In case you want to **“Edit” or “Delete” the profile**, click on the three dots corresponding to that particular profile. According to the options displayed, you can choose what suits your case.

Category Template

Edit Default Category Template

Create Category Template

Items: 10 < 1 of 1 >

Name	Category	Rule(s)	Total Listing(s) Affected	Actions
19may1	Apparel Crafts > Accessories > Aprons	<div>View Rules</div>	5	⋮
Title12	Apparel Crafts > Accessories > Aprons	<div>View Rules</div>	3	⋮
kfjsdklfsjfklsdfjsklfjdeklsd...	Apparel Crafts > Accessories	<div>View Rules</div>	0	⋮
testing	Apparel Crafts > Accessories > Aprons	<div>View Rules</div>	0	⋮

Edit

Delete

With this, we are done with successfully creating a new template!

## 5.2. How to upload product profile-wise?

### Step 1

Go to the **“Listing Management”** Tab and click on the **“Bulk Publish”** button.

Listing Management

Bulk Publish

More Actions

All 195

Not Uploaded 144

Processing 0

Active 31

Inactive 0

Sold Out 1

Suspended 5

Error 14

Customize Grid

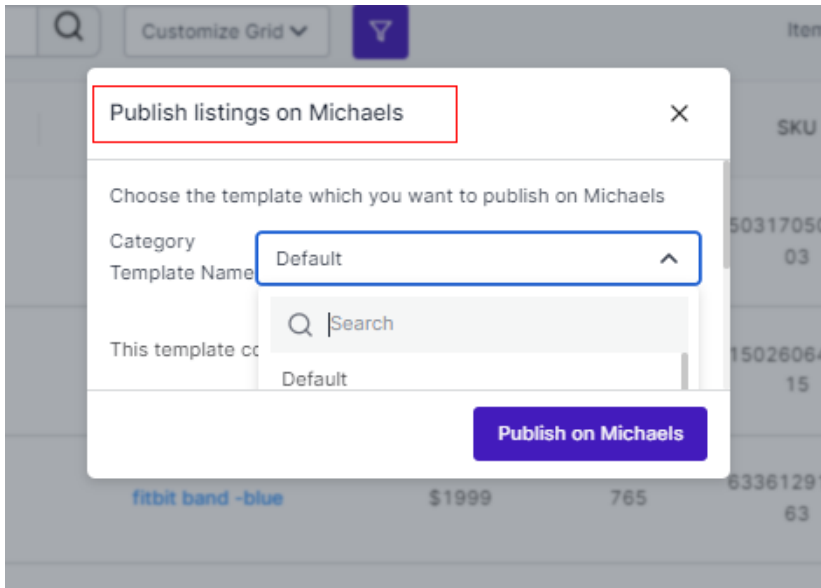
Items: 10 Showing 1 - 10 of 195 < 1 of 20 >

<input type="checkbox"/>	Image	Title	Price	Quantity	SKU	Status	Category Template	Action
<input type="checkbox"/>		Shivam	\$543	8766	5031705077603	Not Uploaded	Default	⋮
<input type="checkbox"/>		fitbit band	\$1999	765	1502606447115	Not Uploaded	Default	⋮

### Step 2

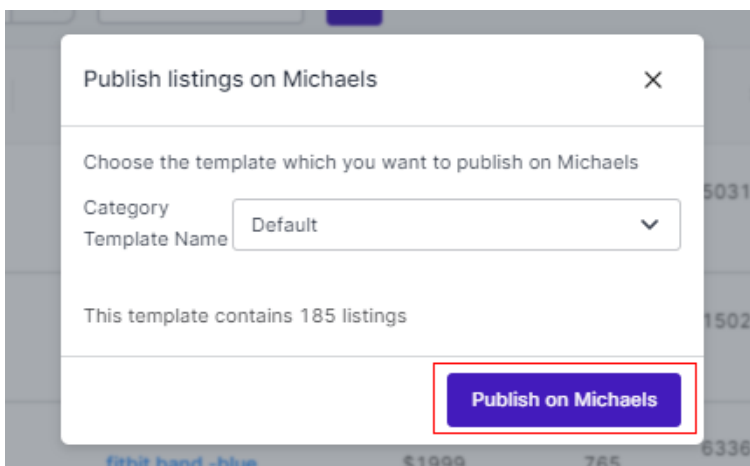


Once clicked on the button, a pop-up box will appear in front of you, click on the **drop-down menu** and **select the Template** you want to upload (as displayed below).



### Step 3

Now click on the **“Publish on Michaels”** button.



With this, all the products (or product-set) under the template selected will start uploading which you can view either in the **Activities Tab**.

## 6. Listings

The Listing management tab comes next to Category Template Tab. This tab gives a comprehensive real-time status of the operations performed on the products. The tab enables bulk importing, bulk syncing, bulk uploading on Michaels. You can also perform several actions on individual products like Publishing, Activating, Deactivating and Deleting them per business needs.

Let's understand each feature and functionalities in detail:

	Image	Title	Price	Quantity	SKU	Status	Category Template	Action
<input type="checkbox"/>		Shivam	\$543	8766	5031705077603	Not Uploaded	Default	⋮
<input type="checkbox"/>		fitbit band	\$1999	765	1502606447115	Not Uploaded	Default	⋮
<input type="checkbox"/>		fitbit band -blue	\$1999	765	6336129116563	Not Uploaded	Default	⋮

### Side Top Bar

The right top bar just opposite to listings(heading) serves three options.

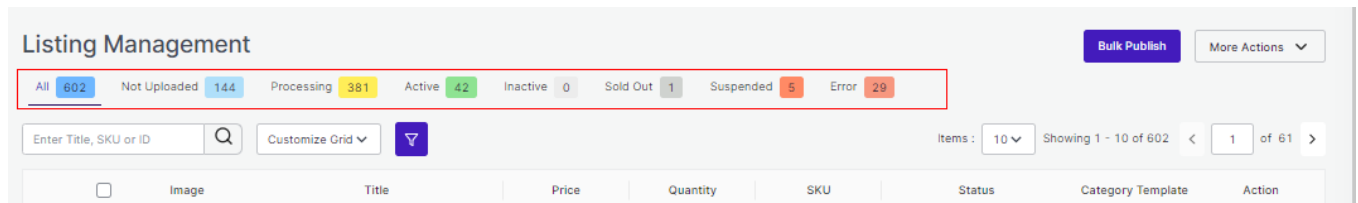
Listing Management								
<div> <span>All 602</span> <span>Not Uploaded 144</span> <span>Processing 0</span> <span>Active 31</span> <span>Inactive 0</span> <span>Sold Out 1</span> <span>Suspended 5</span> <span>Error 421</span> </div> <div> <input type="text" value="Enter Title, SKU or ID"/> <input type="button" value="Customize Grid"/> <div>Items: 10 Showing 1 - 10 of 602</div> </div> <div> <div> <input type="checkbox"/> </div> <div> <div>Image</div> <div>Title</div> <div>Price</div> <div>Quantity</div> <div>SKU</div> <div>Status</div> <div>Category Template</div> <div>Action</div> </div> </div>								

- Import products from Shopify store to Michaels App
- Sync status of already uploaded products
- Bulk Publish on Michaels

By clicking on these options, you can perform the respective activities. All you have to do is to select a product from the ones listed below and click on the required option to complete an activity.

## Product Status

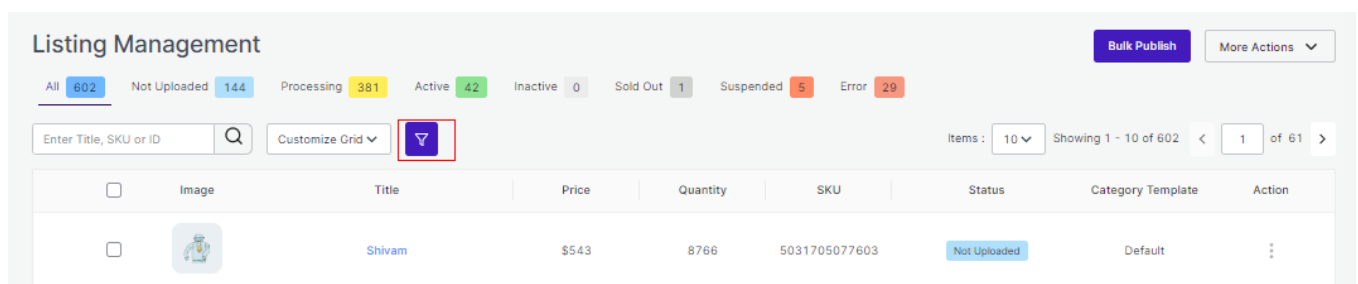
It shows the statuses of the products. Here are different statuses, you will find your products categorized under:



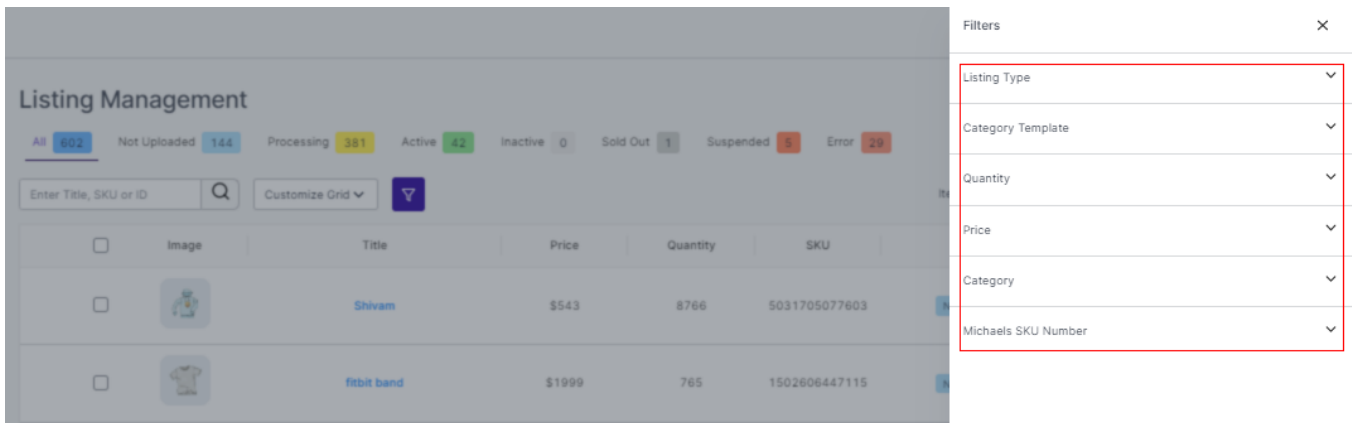
- **All:** Total no. of products uploaded.
- **Not Uploaded:** Those products which are simply imported from Shopify to the app and not yet uploaded on Marketplace.
- **Processing:** The status changes to 'Processing' when the products are being uploaded. Once the task is completed, the status changes to Active.
- **Active:** This status comes from the marketplace. Once the product is uploaded from the app to the marketplace, the status changes to Active on the app.
- **Inactive:** The status changes to 'Inactive' when the product is uploaded from the app to the marketplace but is either out of stock or has been manually made Inactive from the app.
- **Sold out:** Total no. of products completely sold out on Michaels.
- **Suspended:** Product delisted by Michaels due to inappropriate information.
- **Error:** It shows the total no. of products with errors that are not uploaded and need correction.

## More Filters

Below the Products status lies the option of **More Filters**. These are extra filters through which products can be filtered out in the grid.



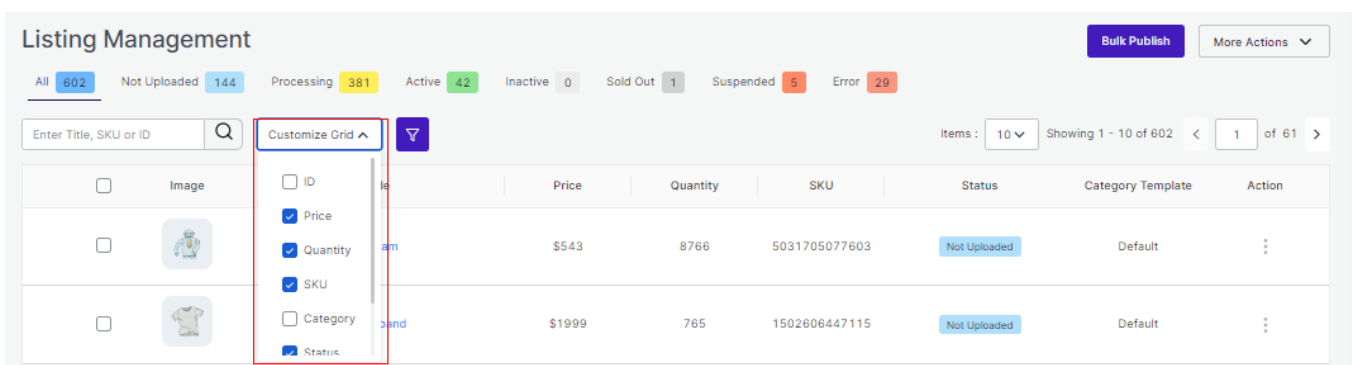
Just after clicking on the More Filter option, you will get a box opened on the right of the screen with listed filters. In addition, each of these options has further options to choose from.



Once selected all the options, click on the option **Reset or Apply** (as per the case).

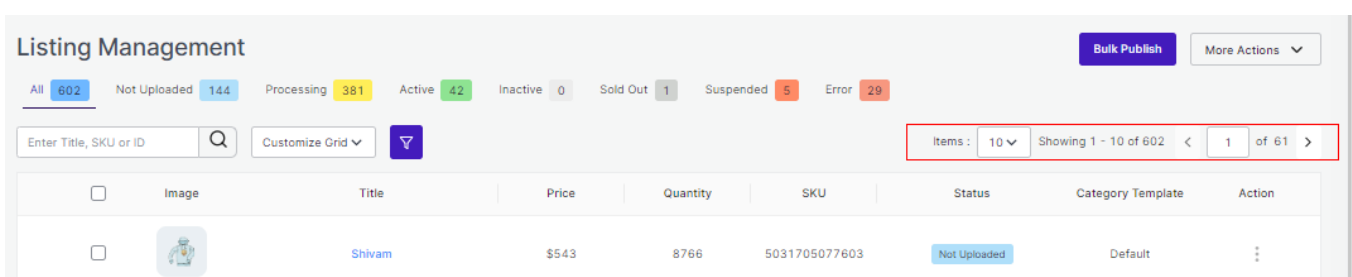
## Customize Grid

Just next to the '**More Filters**' option, you can see '**Customize Grid.**' The option of Customize Grid helps you to customize the columns you want to see for your products.



With the help of Customize Grid, you can see the following details: id, Image, Title, Price, Quantity, SKU, Status, Tags, Profile, Category, and Action. Each of the options will show the desired result on the list of products.

Just next to the Customize Grid and More filters is Listing Per Page, where there are two boxes with numeric values.



- The first value enables you to show the number of products you want to be listed on your screen. For instance, if you choose 5, there will be a list of 5 products visible, if put 10, then a list of 10 items will be visible, and so on and so forth.
- The second value is the multiple pages of listed products. If there are a total of 14 pages of listed products, with the help of this option you can easily choose which listed page you want to see out of the total 14 listed pages.

Also, you can Edit or View the listing by clicking the three dots under Action button on Menu.

All602

Not Uploaded144

Processing381

Active42

Inactive0

Sold Out1

Suspended5

Error29

Enter Title, SKU or ID




Q

Customize Grid

Items : 10 Showing 1 - 10 of 602 < 1 of 61 >

Actions

1 listings(s) selected

	Image	Title	Price	Quantity	SKU	Status	Category Template	Action
<input checked="" type="checkbox"/>		Shivam	\$543	8766	5031705077603	Not Uploaded	Default	<div><div></div><div>Edit Listing</div><div>View Listing</div></div>
<input type="checkbox"/>		fitbit band	\$1999	765	1502606447115	Not Uploaded		
<input type="checkbox"/>		fitbit band -blue	\$1999	765	6336129116563	Not Uploaded	Default	<div><div></div><div></div><div></div></div>

## Actions

In case you want to perform actions like Publishing an individual product, active or deactivate it or even delete it, you simply have to click on the listing, and you will see a new feature displaying on the screen. You can see it below:

Listing Management

Bulk Publish

More Actions

All602

Not Uploaded144

Processing381

Active42

Inactive0

Sold Out1

Suspended5

Error29

Enter Title, SKU or ID

Q

Customize Grid

Items:10

Showing 1 - 10 of 602

<

1

of 61

>

Actions

1 listings(s) selected

Publish on Michaels

Activate Listing(s)

Deactivate Listing(s)

Delete Listing(s)

Title	Price	Quantity	SKU	Status	Category Template	Action
Shivam	\$543	8766	5031705077603	Not Uploaded	Default	
fitbit band	\$1999	765	1502606447115	Not Uploaded	Default	
fitbit band -blue	\$1999	765	6336129116563	Not Uploaded	Default	

By selecting any option, you will be able to perform and see the desired result.

Here we come to the end of the Listing Management Tab. Hereafter, we shall be exploring Order Tab in detail.

## 7. Order Section

Order Tab helps you to fetch all your orders from Michaels to Shopify and get an overview of all the order details.

The order tab allows you to

- Know the status of all your orders.
- Sync your orders.
- Add filters to your orders.
- Customize your order grid.

This is how it looks:

Orders

Fetch Order

All 179

Pending Confirmation 6

Ready To Ship 165

Fulfilled 3

Partial Fulfilled 1

Delivered 3

Cancelled 1

Michaels Order ID

Q

Y

Items : 10

Showing 1 - 10 of 179

< 1 of 18 >

Michaels Order ID	Shopify Order ID	Full Name	Date	Order Status	Order Total	Quantity
THP750011135252793-1	N/A	anzhi liu	06/06/2023	Failed Ready To Ship	\$59.72	22
THP7900107478343993-1	N/A	Shubham Mishra	05/06/2023	Failed Ready To Ship	\$1016.77	4
THP8900110968004921-1	N/A	Shubham Mishra	05/06/2023	Failed Ready To Ship	\$693.81	1
THP9600108903620921-1	5239866949856	Shubham Mishra	02/06/2023	Ready To Ship	\$1325.3	6
THP1900110283350329-1	N/A	testFirstName testLastName	31/05/2023	Failed Ready To Ship	\$108.88	1

### Order Status

There are some prominent Order status that you will see in the Order tab. They are listed below along with what they signify:

Orders

Fetch Order

All 179

Pending Confirmation 6

Ready To Ship 165

Fulfilled 3

Partial Fulfilled 1

Delivered 3

Cancelled 1

Michaels Order ID

Q

Items : 10

Showing 1 - 10 of 179

< 1 of 18 >

Michaels Order ID	Shopify Order ID	Full Name	Date	Order Status	Order Total	Quantity
THP7500111135252793-1	N/A	anzhi liu	06/06/2023	Failed Ready To Ship	\$59.72	22

- **Fulfilled:** Already shipped items
- **All:** Total no. of orders.
- **Pending Confirmation:** Total no. of orders ready to be fulfilled but not confirmed by the customer.
- **Ready to Ship:** Total no. of order confirmed and ready to be shipped.
- **Fulfilled:** Total no. of orders fulfilled by merchant.
- **Partially Fulfilled:** Total no. of orders partially fulfilled by merchant.
- **Delivered:** Total no. of orders delivered successfully.
- **Cancelled:** Total no. of orders cancelled by merchants.

By clicking on each of the statuses, you will be able to see a list of products under each status in a detailed manner. The App automates the status for your convenience, right from Open to Completed.

## Adding Filters

Orders

All 179

Pending Confirmation 6

Ready To Ship 165

Fulfilled 3

Partial Fulfilled 1

Delivered 3

Michaels Order ID

Q

Items : 10

Showing 1 - 10 of 179

< 1 of 18 >

Michaels Order ID	Shopify Order ID	Full Name	Date	Order Status	Order Total	Quantity
THP7500111135252793-1	N/A	anzhi liu	06/06/2023	Failed Ready To Ship	\$59.72	22
THP7900107478343993-1	N/A	Shubham Mishra	05/06/2023			

Filters

Date

Select

Price

From To

Minimum price Maximum price

The '**More Filter**' button allows you to filter your orders on the basis of Quantity and Price (as shown in the image above).

## Fetch Order

By clicking on the Fetch Order button, you can manually fetch your orders to the app from Michaels. The app will

additionally create your orders on Shopify in an interval of 15 minutes.

Orders

Fetch Order

All179

Pending Confirmation6

Ready To Ship165

Fulfilled3

Partial Fulfilled1

Delivered3

Cancelled1

Michaels Order ID

Q

Y

Items :10

Showing 1 - 10 of 179

<1of 18>

Michaels Order ID	Shopify Order ID	Full Name	Date	Order Status	Order Total	Quantity
THP7500111135252793-1	N/A	anzhi liu	06/06/2023	<div>Failed</div> <div>Ready To Ship</div>	\$59.72	22
THP7900107478343993-1	N/A	Shubham Mishra	05/06/2023	<div>Failed</div> <div>Ready To Ship</div>	\$1016.77	4
THP8900110968004921-1	N/A	Shubham Mishra	05/06/2023	<div>Failed</div> <div>Ready To Ship</div>	\$693.81	1
THP9600108903620921-1	5239866949856	Shubham Mishra	02/06/2023	<div>Ready To Ship</div>	\$1325.3	6

Order section also enables you to Cancel Orders via the app and Ship Orders via the app.

## Cancelling Order Via the App

To cancel orders via the app, you need to select the product order(s) that is yet not shipped. Once, shipped or fulfilled, the order(s) cannot be cancelled.

Consider the image below:

Firstly, click on the order(s) yet to be shipped.

# Orders

Fetch Order

Enter Order Number

Q

More Filters

showing (1 - 10) of 125 item(s)

Listings per page:

10

<

1

of 13

>

Order Number	Order ID	Full Name	Created on	Order Status	Price	Quantity
THP59274473759110 37-1	N/A	CedCommerce TestAcco unt	Fri, Aug 19 2022	<div>Fulfilled</div> <div>Error</div>	\$66.02	4
THP36226947193533 89-1	N/A	CedCommerce TestAcco unt	Fri, Aug 05 2022	<div>Fulfilled</div> <div>Error</div>	\$5.11	1
THP33628012915044 15-1	N/A	CedCommerce TestAcco unt	Fri, Aug 05 2022	<div>Partial Fulfilled</div> <div>Error</div>	\$24.58	2
THP5965484644300 692-1	N/A	CedCommerce TestAcco unt	Tue, Aug 16 2022	<div>Ready To Ship</div> <div>Error</div>	\$17151.08	

1



Once clicked, the product page will open with details along Cancel and Ship buttons on the top. Click on the Cancel button as marked below:

The screenshot shows the product page for order THP5965484644300692-1. At the top right, there are three buttons: 'Cancel Order' (highlighted with a red box), 'Ship Now', and 'Back'. The page is divided into several sections:

- Delivery Details:**
  - Billing Details:** Full Name: CedCommerce TestAccount, Address: New York - 10001, Phone Number: 7896541230.
  - Shipping Details:** Full Name: CedCommerce TestAccount, Address: New York - 10001, Phone Number: 7896541230.
- Order Details:** Order Status: Ready To Ship, Order Number: THP5965484644300692-1, Created on: Tue, Aug 16 2022, Total Quantity: 2.
- Payment Details:** SubTotal Price: \$ 15753, Shipping Charge: \$ 0, Estimated Tax: \$ 1398.08, Grand Total: \$ 17151.08.
- Listing Items:**
  - Item 1: er7, ID: 36032775189295701, Seller SKU: vbnb67678, Status: Ready To Ship.
  - Item 2: er9, ID: 72061572208259669, Seller SKU: 535, Status: Ready To Ship.

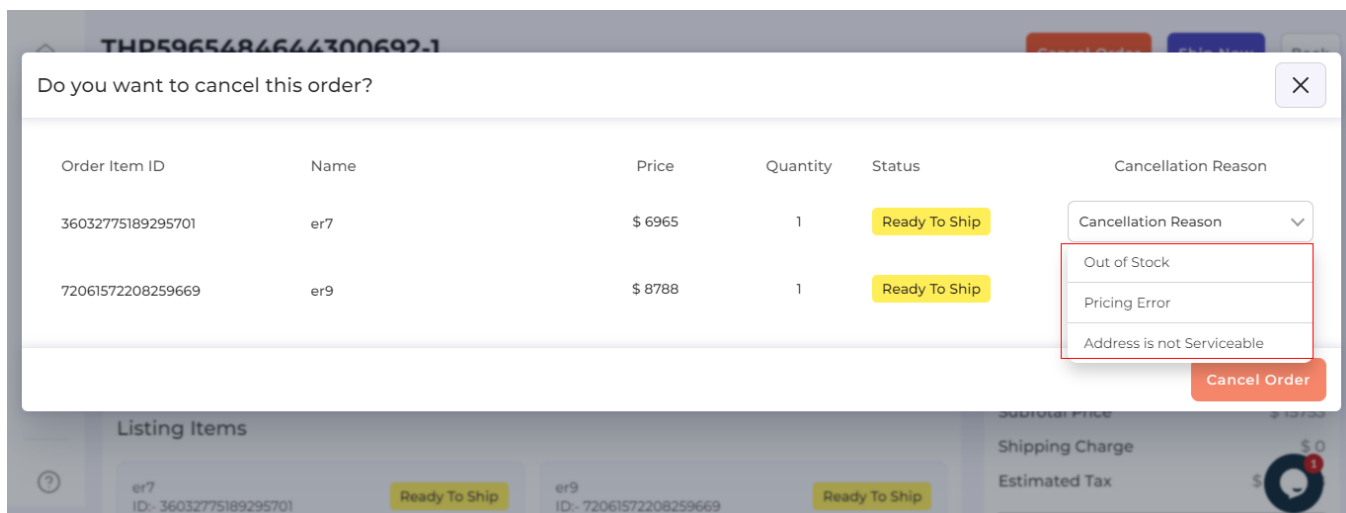
After clicking on the Cancel button, a portal will open asking for a suitable reason for cancelling the order(s).

The screenshot shows a confirmation dialog titled 'Do you want to cancel this order?'. The dialog contains a table with the following data:

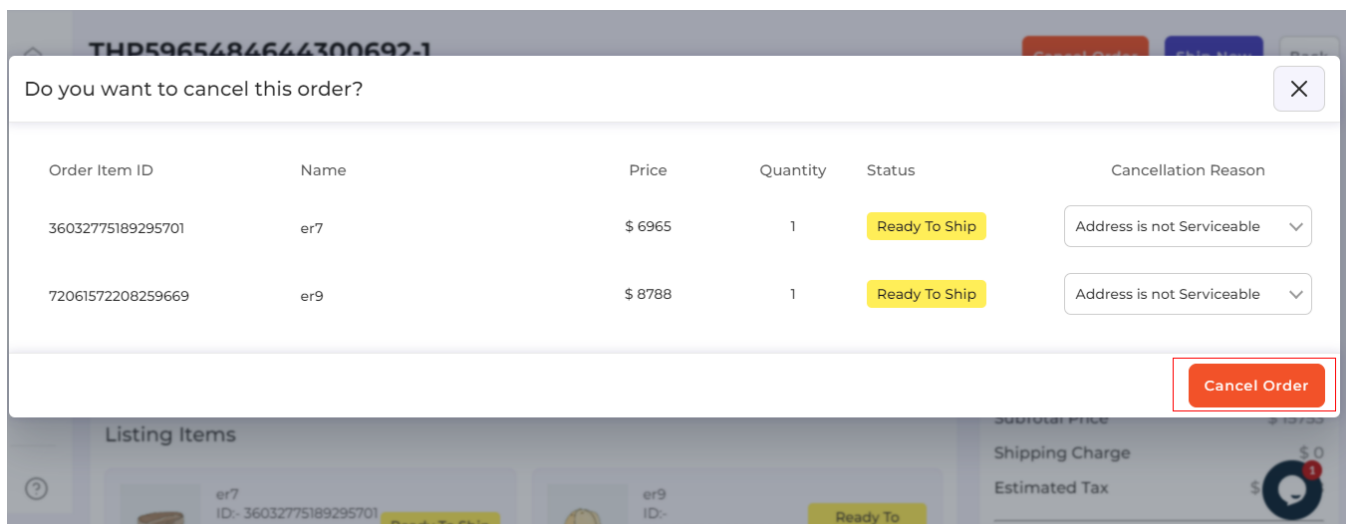
Order Item ID	Name	Price	Quantity	Status	Cancellation Reason
36032775189295701	er7	\$ 6965	1	Ready To Ship	Cancellation Reason
72061572208259669	er9	\$ 8788	1	Ready To Ship	Cancellation Reason

At the bottom right of the dialog, there is a 'Cancel Order' button. The background shows the same product page as the previous screenshot, but it is dimmed.

Herein, you need to select a reason from the following options as shown below:



Now, select a suitable reason and click on the Cancel button.



Once the order is cancelled, you will receive a confirmation message.

## Shipping Orders via the app

Just like the 'Order cancellation', the order(s) that are ready to ship or fulfil or the shipping requirements can be shipped directly via the app. The process is almost the same like cancelling the order.

Consider the description below:

Firstly, click on the order(s) yet to be shipped.

Orders							Fetch Order
Enter Order Number		More Filters	showing (1 - 10) of 125 item(s)		Listings per page: 10		< 1 of 13 >
Order Number	Order ID	Full Name	Created on	Order Status	Price	Quantity	
THP59274473759110 37-1	N/A	CedCommerce TestAcco unt	Fri, Aug 19 2022	Fulfilled Error	\$66.02	4	
THP36226947193533 89-1	N/A	CedCommerce TestAcco unt	Fri, Aug 05 2022	Fulfilled Error	\$5.11	1	
THP33628012915044 15-1	N/A	CedCommerce TestAcco unt	Fri, Aug 05 2022	Partial Fulfilled Error	\$24.58	2	
THP5965484644300 692-1	N/A	CedCommerce TestAcco unt	Tue, Aug 16 2022	Ready To Ship Error	\$17151.08		

Once the selected order details get opened, click on the 'Ship Now' button.

THP5965484644300692-1

Cancel Order Ship Now Back

Delivery Details

Billing Details

Full Name

CedCommerce TestAccount

Address

New York - 10001

Phone Number

7896541230

Shipping Details

Full Name

CedCommerce TestAccount

Address

New York - 10001

Phone Number

7896541230

Listing Items

er7

ID:- 36032775189295701

Ready To Ship

er9

ID:- 72061572208259669

Ready To Ship

Order Details

Order Status

Ready To Ship

Order Number

THP5965484644300692-1

Created on

Tue, Aug 16 2022

Total Quantity

2

Payment Details

SubTotal Price

\$ 15753

Shipping Charge

\$ 0

Estimated Tax

\$ 1398.08

Grand Total

\$

Once clicked, a portal will open for you to fill the Tracking Number and Tracking URL. Thereafter, click on the 'Ship Now' button below.

THP5965484644300692-1

Cancel Order

Ship Now

Back

Tracking Information

Listing	Quantity	Status	Tracking Number	Carrier	Tracking URL
er7	1	Ready To Ship		Select Carrier	
er9	1	Ready To Ship		Select Carrier	

Ship Now

er7 ID: 36032775189295701 Ready To Ship

er9 ID: 72061572208259669 Ready To Ship

Shipping Charge \$0

Estimated Tax \$1398.08

Grand Total \$

You will receive a confirmation message, once the orders get into shipping status.

Here we come to the end of the Order tab. From here on we will see how to use the Returns section that helps you to set some Refund and return-related functions.

## 8. Returns Section

The next tab is the Return Tab. The 'Return' tab helps you keep an automated record of all the returns under various segregation. They are:

- Pending Returns
- Ready to Refund
- Refunded
- Refund Rejected
- Cancelled

Returns

Sync Returns

All 21 Pending Return 2 Ready To Refund 0 Refunded 11 Refund Rejected 8 Cancelled 0

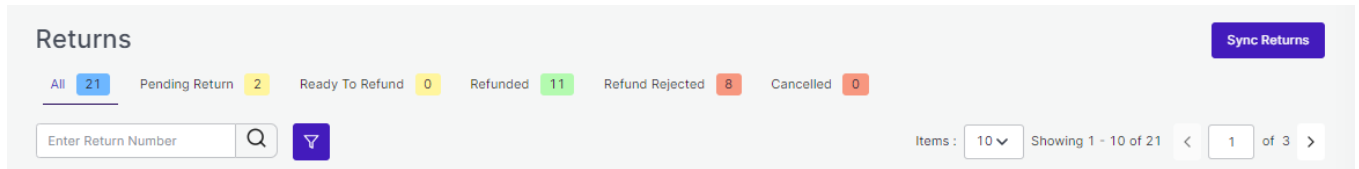
Enter Return Number

Q

Items : 10 Showing 1 - 10 of 21 1 of 3

Return Number	Order Number	Created On	Return Status
R191586352216604676	THP7700110439866681-1	01/05/2023	Refunded
R192343658030104580	THP1800108554920249-1	03/05/2023	Refunded
R194190267853209603	THP7000108128215353-1	08/05/2023	Refunded
R197816413984522245	THP4300110381474105-1	18/05/2023	Refund Rejected
R197824600192188420	THP7700110737989945-1	18/05/2023	Refunded

Each of these sections has a different purpose to serve. Let's read them below:



**All:** The 'All' sections help you get all your return and refund requests in one place. You can see all the data right before your screen. It will include all details like the Return Number, Order Number, Created On, and Return Status.

The screenshot shows the 'Returns' dashboard with a list of return requests. The table has four columns: 'Return Number', 'Order Number', 'Created On', and 'Return Status'. The 'All' filter is selected, showing 21 items. The table displays 8 rows of data.

Return Number	Order Number	Created On	Return Status
R191586352216604676	THP7700110439866681-1	01/05/2023	Refunded
R192343658030104580	THP1800108554920249-1	03/05/2023	Refunded
R194190267853209603	THP7000108128215353-1	08/05/2023	Refunded
R197816413984522245	THP4300110381474105-1	18/05/2023	Refund Rejected
R197824600192188420	THP7700110737989945-1	18/05/2023	Refunded
R178995979740315652	THP6800109572202809-1	28/03/2023	Refunded
R179334931426361349	THP1500110918181177-1	29/03/2023	Refund Rejected
R179339058889932805	THP4100111216369977-1	29/03/2023	Refunded

**Pending Returns:** The section 'Pending Return' helps you to get details about all your pending returns on Michaels that still need your clearance. You get to see the order number, return number, created on, and return status. In case you have no Pending Returns, there will be an empty list.

Returns

Sync Returns

All 21

Pending Return 2

Ready To Refund 0

Refunded 11

Refund Rejected 8

Cancelled 0

Enter Return Number

Q

Filter

Items : 10

Showing 1 - 2 of 2

<

1

of 1

>

Return Number	Order Number	Created On	Return Status
R181551126473244679	THP9200108001173817-1	04/04/2023	Pending Return
R182814831254175749	THP9600110482202937-1	08/04/2023	Pending Return

**Ready to refund:** The section helps you get all the refunds ready to be refunded.

Returns

Sync Returns

All 21

Pending Return 2

Ready To Refund 0

Refunded 11

Refund Rejected 8

Cancelled 0

Enter Return Number

Q

Filter

Items : 10


Showing 1 - 2 of 2

<

1

of 1

>



No Return(s) Found

**Refunded:** This section helps you see all your refunded returns. All the details are available for your clear reference and cross-checking.

# Returns

All

21

Pending Return

2

Ready To Refund

0

Refunded

11

Refund Rejected

8

Cancelled

0

Enter Return Number

Q

Items :

10

Showing 1 - 10 of 11

<

1

of 2

>

Return Number	Order Number	Created On	Return Status
R191586352216604676	THP7700110439866681-1	01/05/2023	Refunded
R192343658030104580	THP1800108554920249-1	03/05/2023	Refunded
R194190267853209603	THP7000108128215353-1	08/05/2023	Refunded
R197824600192188420	THP7700110737989945-1	18/05/2023	Refunded
R178995979740315652	THP6800109572202809-1	28/03/2023	Refunded
R179339058889932805	THP4100111216369977-1	29/03/2023	Refunded
R180171545743949829	THP7500109872357689-1	31/03/2023	Refunded
R180176542203625479	THP7500108059369785-1	31/03/2023	Refunded

By clicking on any of the return numbers, you can see the complete detail of that particular product along with SKU and Quantity.

Home

Box

Document

Mail

Refresh

Settings

Calendar

Activity

Help

R54608544108085251

Order Number: THP1382433695145837-1

Refunded

Name

autoupdate retesting why not

Return Item Id

54608544108085249

Created On

Wed, Apr 27 2022

SKU

54211667649724418

Quantity

1

Back

**Refund Rejected:** The section ‘Refund rejected’ allows you to get details of the return requests that you have rejected.

**Returns** Sync Returns

All 21
 Pending Return 2
 Ready To Refund 0
 Refunded 11
**Refund Rejected 8**
 Cancelled 0

Enter Return Number   
 Items: 10 Showing 1 - 8 of 8 < 1 of 1 >

Return Number	Order Number	Created On	Return Status
<a href="#">R197816413984522245</a>	THP4300110381474105-1	18/05/2023	Refund Rejected
<a href="#">R179334931426361349</a>	THP1500110918181177-1	29/03/2023	Refund Rejected
<a href="#">R180009380663754757</a>	THP6000107965391161-1	31/03/2023	Refund Rejected
<a href="#">R180161813348057093</a>	THP7300108530180409-1	31/03/2023	Refund Rejected
<a href="#">R180165753245777925</a>	THP6600111474516281-1	31/03/2023	Refund Rejected

The important thing here to note is that while rejecting any Refund you will have to put the reason for rejecting the refund. The image attached below clearly shows the reason mentioned for rejecting the refund.

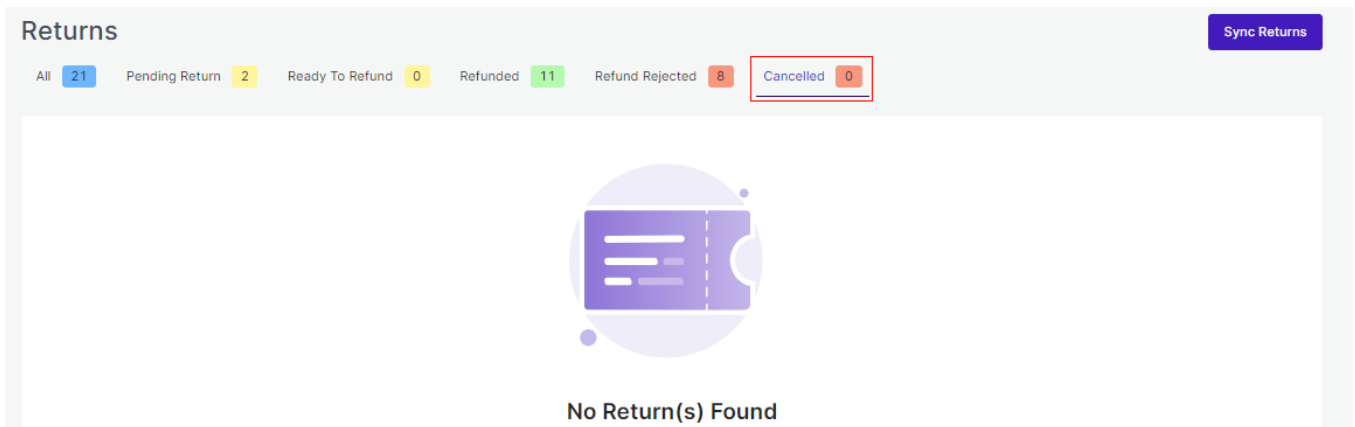
**R58082455392272387**  
 Order Number: THP8390080138952976-1

Refund Rejected

Name	Test Woo Product
Return Item Id	58082455392272385
Created On	Fri, May 06 2022
SKU	50282970864304129
Quantity	1
Refund Reject Reason	This product wasn't received.

**Cancelled:** Total no. of return requests successfully cancelled.

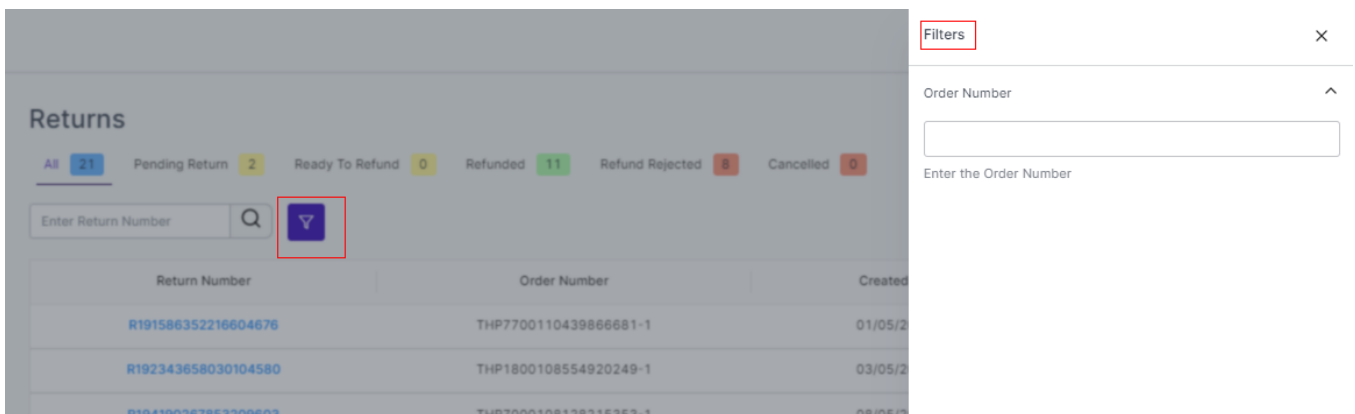




## More Filters

By clicking on 'More Filters', you will see a section opening on the left side of the screen where you can put the order number of your desired order, and accordingly the list will get customized.

Refer to the image below for clarity:



## Sync Returns

By clicking on the 'Sync Return' button, you can Sync the status of your return to Michaels from the App.

Returns

Sync Returns

All21

Pending Return2

Ready To Refund0

Refunded11

Refund Rejected8

Cancelled0

Enter Return Number

Q

▽

Items :10 ▾

Showing 1 - 10 of 21

<

1

of 3

>

Return Number	Order Number	Created On	Return Status
R191586352216604676	THP7700110439866681-1	01/05/2023	Refunded
R192343658030104580	THP1800108554920249-1	03/05/2023	Refunded
R194190267853209603	THP7000108128215353-1	08/05/2023	Refunded
R197816413984522245	THP4300110381474105-1	18/05/2023	Refund Rejected

The purpose of the Return tab is to deliver an automated and descriptive view of all the Returns in one place. Here we come to the end of the Returns tab. From here on we will see how to use the Configuration section that helps you to set some major Price, Product, Inventory, and Account settings.

## 9. Configuration Section

While operating a multichannel business, you must set your product, order, currency, and shipping preferences. The app will help you with all the automated functionalities between your Michaels account and Shopify store based on your preferences.

### Configuration

- Listing setting
- Inventory Rules
- Order Management
- Currency Settings
- Account Settings

#### Marketplace settings

This setting will help in syncing price, inventory, and listing information from our App to Michaels Marketplace. If you uncheck or disable any options then that piece of information will not sync to Michaels's marketplace via our App.

☒ Price
 ☒ Inventory

☒ Listing Information

#### Listing settings

Select your preferred setting for Listings on Michaels.

☐ Listing Auto Upload
 

Enable this setting to Publish listings on Michaels automatically once it is created on Shopify.

☒ Listing Auto Delete
 

If enabled, listings deleted from Shopify will be automatically deleted from the App and will be deleted from Michaels

#### Price Markup

Customize the price of Listings either in percentage or in fixed price while publishing on Michaels

The tab contains five important sections, each with specified needs and settings.

- Listing Setting

Set your marketplace preferences along with Auto-upload and Auto-delete permissions. You can also set your Price markup which enables you to customize prices in percentage or fixed rates.

- **Inventory Rules**

Set your maximum and minimum inventory threshold so as to avoid any overstock or understock situations.

- **Order Management**

Set your preferences for Orders' syncing between your Shopify store and Michaels marketplace.

- **Currency Setting**

This setting lets you choose a common ground when dealing with different currencies on the Michaels marketplace and Shopify store.

- **Account Setting**

You can update your API key from here.

Let's check them one by one.

## Listing Setting

Set your marketplace preferences along with Auto-upload and Auto-delete permissions. You can also set your Price markup which enables you to customize prices in percentage or fixed rates.

**Configuration**

- Listing setting**
- Inventory Rules
- Order Management
- Currency Settings
- Account Settings

**Marketplace settings**

This setting will help in syncing price, inventory, and listing information from our App to Michaels Marketplace. If you uncheck or disable any options then that piece of information will not sync to Michaels's marketplace via our App.

☒ Price ☒ Inventory

☒ Listing Information

**Listing settings**

Select your preferred setting for Listings on Michaels.

☐ Listing Auto Upload  
Enable this setting to Publish listings on Michaels automatically once it is created on Shopify.

☒ Listing Auto Delete  
If enabled, listings deleted from Shopify will be automatically deleted from the App and will be deleted from Michaels

**Price Markup**

Customize the price of Listings either in percentage or in fixed price while publishing on Michaels

None

## Inventory Rules

Set your maximum and minimum inventory threshold so as to avoid any overstock or understock situations.

**Configuration**

- Listing setting
- Inventory Rules**
- Order Management
- Currency Settings
- Account Settings

**Inventory Rules**  
Select your preferred inventory settings for Michaels.

**Minimum threshold value**  
0  
Whenever the listing reaches this inventory value on Michaels, the listing will get "Out of Stock"

**Maximum inventory level**  
999  
Send this max inventory to Michaels in case you have chosen "Don't track inventory" or "Continue selling when out of stock" on Shopify

## Order Settings

Set your preferences for Orders' syncing between your Shopify store and Michaels marketplace. Through order settings, you can automate crucial functionalities:

**Configuration**

- Listing setting
- Inventory Rules
- Order Management**
- Currency Settings
- Account Settings

**Order Management**  
Select your preferred order settings

☒ **Auto Create Order**  
'Disable' if you don't want to create Michaels orders on Shopify

☐ **Shopify order name as Michaels order id**  
If enabled, we will send Michaels order id on Shopify order name index.

☐ **Exclude order tax**  
If enabled, we will not send tax information while creating order on Shopify

☐ **Auto cancel order**  
If enabled, order cancelled on Shopify will be cancelled on Michaels

**Auto Create Order:** By enabling the button, you allow the app to create all the orders from Michaels to Shopify via the app. However, you can disable it anytime you want.

**Shopify Order name as Michaels order ID:** if enabled, the app will send Michaels orders ID on Shopify order name index.

**Exclude Order Tax:** Enabling the option will allow the app to exclude order tax.

**Auto Cancel Order:** In case you want to manage order cancellation from Shopify, enable this option. This will enable the app to automatically cancel the order on Michaels once cancelled on Shopify.

## Currency Settings

The Currency converter is the next important feature that considerably minimizes manual effort. By just filling in the required amount in your currency, you would get it calculated in AUD currency, thus reducing manual calculations while every time creating a listing.

### Configuration

- Listing setting
- Inventory Rules
- Order Management
- Currency Settings**
- Account Settings

#### Currency settings

Select your preferred currency settings

Your Shopify store currency is **INR**. We automatically convert your Shopify **INR** currency to Michaels **USD** currency. Verify and update, if required.

conversion rate

[Fetch latest rate](#)

1 USD = 81.77 INR


## Account Setting


You can update your API key and Update password from here.


### Configuration


- Listing setting
- Inventory Rules
- Order Management
- Currency Settings
- Account Settings**


#### Accounts


**Michaels**


**API Key**  
 eyJhbGciOiJSUzUxMiJ9.eyJqdGkiOiIzYj... 

**Shopify**


**API Access Token**  
 shpat\_b71e82377d6c8938d7d960d996cdb3d6 

**API Key**  
 dd998ddf798323aa1b5d3795e78021e3 

**API Secret Key**  
 4bb5c177130c841a388923ebd36a97d9 

## Configuration

**API Secret Key**  
4bb5c177130c841a388923ebd36a97d9

**Change Password**

- New Password must not be same as old password.
- New password must contain atleast:  
8 characters, 1 uppercase and 1 lowercase letter  
1 number & 1 special character

Old Password \*

New Password \*

Confirm new password \*

Update Password

## 10. Feeds Section

The Feeds section is meant to help sellers know about the status of the action pending from Michaels marketplace. For example, once the action of 'Product Upload' is completed from the app, Michaels needs to update it on their site. For each of the actions performed, a unique task id is generated to check the status.

Check the image below:

Feeds

Sync Feeds

All 4 Done 4 Pending 0 Cancelled 0

Enter Task Id

Items : 10 Showing 1 - 4 of 4 1 of 1

Task ID	Created At	Last Updated	Status	Action
203071751022034946	01/06/2023	01/06/2023	Done	⋮
203071781086806017	01/06/2023	01/06/2023	Done	⋮
203071811151577089	01/06/2023	01/06/2023	Done	⋮
203071840585302017	01/06/2023	01/06/2023	Done	⋮

Here is the explanation of each of the status:

### Feeds

All 4

Done 4

Pending 0

Cancelled 0

Items: 10

Showing 1 - 4 of 4

1 of 1

Task ID	Created At	Last Updated	Status	Action
203071751022034946	01/06/2023	01/06/2023	Done	⋮
203071781086806017	01/06/2023	01/06/2023	Done	⋮
203071811151577089	01/06/2023	01/06/2023	Done	⋮
203071840585302017	01/06/2023	01/06/2023	Done	⋮

- All: It shows the total number of Feeds.
- Done: It shows completed and approved feeds on Michaels's end.
- Pending: It shows the processing or pending approval from Michaels's end.
- Cancelled: It shows the refused or cancelled actions on Michaels's end.

In order to check the status of any action taken, all you need to do is enter the 'Task id' in the search bar and check the status.

Home

Feeds

Sync Feeds

All 6

Done 6

Pending 0

Cancelled 0

Listings per page: 10

1 of 1

Task ID	Created At	Last Updated	Status	Action
72385864729083905	Tue, Jun 14 2022	Tue, Jun 14 2022	Done	⋮
72722680353521666	Wed, Jun 15 2022	Wed, Jun 15 2022	Done	⋮
72751714332442625	Wed, Jun 15 2022	Wed, Jun 15 2022	Done	⋮
72757387984240641	Wed, Jun 15 2022	Wed, Jun 15 2022	Done	⋮

Also, in order to see the task in detail or download the file, consider clicking on the 'Action' button as shown

below:

Feeds

Sync Feeds

All 4

Done 4

Pending 0

Cancelled 0

Items : 10

Showing 1 - 4 of 4

< 1 of 1 >

Task ID	Created At	Last Updated	Status	Action
203071751022034946	01/06/2023	01/06/2023	Done	⋮
203071781086806017	01/06/2023	01/06/2023	Done	⋮
203071811151577089	01/06/2023	01/06/2023	Done	⋮
203071840585302017	01/06/2023	01/06/2023	Done	⋮

View task

Download Error File

Additionally for syncing the feeds, you can simply click on Sync Feeds button.

Feeds

Sync Feeds

All 4

Done 4

Pending 0

Cancelled 0

Items : 10

Showing 1 - 4 of 4

< 1 of 1 >

Task ID	Created At	Last Updated	Status	Action
203071751022034946	01/06/2023	01/06/2023	Done	⋮
203071781086806017	01/06/2023	01/06/2023	Done	⋮
203071811151577089	01/06/2023	01/06/2023	Done	⋮
203071840585302017	01/06/2023	01/06/2023	Done	⋮

## 11. Pricing

Subscriptions are crucial to scale your business on larger levels. Subscription plans come with set of features that help you make higher profits by fulfilling more orders and creating more listings on Michaels.



Pricing

Choose your subscription plan and leverage Basic to Premium App features for an enhanced selling experience.

Starter

\$ 29 /Monthly

Subscribe

✓ Publish upto 100 Listings on Michaels

✓ Manage upto 50 Orders

Basic Popular

\$ 39 /Monthly

Subscribe

✓ Publish upto 500 Listings on Michaels

✓ Manage upto 200 Orders

Standard

\$ 59 /Monthly

Subscribe

✓ Publish upto 2000 Listings on Michaels

✓ Manage upto 500 Orders

Get familiar with the top-tier features of the Subscription Plan.

Listings

✓ Customize Listing Information

✓ Category Support

Orders

✓ Overall orders analytics of Michaels

✓ Order updating

Advance

✓ Analytical dashboard

✓ One-click authorization

There are 6 Subscription plans, and each come with its own outstanding features and merits.

Starter

\$ 29 /Monthly

Subscribe

✓ Publish upto 100 Listings on Michaels

✓ Manage upto 50 Orders

Basic Popular

\$ 39 /Monthly

Subscribe

✓ Publish upto 500 Listings on Michaels

✓ Manage upto 200 Orders

57 / 59

### Standard

\$ **59** /Monthly

[Subscribe](#)

- ✓ Publish upto **2000 Listings** on Michaels
- ✓ Manage upto **500 Orders**

### Advance

\$ **79** /Monthly

[Subscribe](#)

- ✓ Publish upto **5000 Listings** on Michaels
- ✓ Manage upto **1000 Orders**

### Plus

\$ **99** /Monthly

[Subscribe](#)

- ✓ Publish upto **10000 Listings** on Michaels
- ✓ Manage upto **2000 Orders**

### Premium

\$ **119** /Monthly

[Subscribe](#)

- ✓ Publish upto **20000 Listings** on Michaels
- ✓ Manage upto **5000 Orders**

To update or choose your subscription plan follow the steps.

- Click on the Plan that best suits your business requirements.
- Proceed with the Checkout.
- Once successfully made the payment, you can now leverage the benefits.

## 12. Activities Section

After completing the intricacies of the configuration and Feeds tab, the next tab is the '**Activities Tab**'. The Activities tab updates about **the real-time progress of your ongoing and recent operations performed**, like product synchronization, importing or uploading of products, profile creation, changes made in product attributes, details, status, etc.

We have attached a sample below to provide you with a clear understanding of it.

Activities

Items :

10

Showing 1 - 2 of 2

<

1

of 1

>

Completed Activities

Clear Activities

Product Import Successfully Completed!

2023-06-05T10:21:05 GMT

Products fetched from source catalog, Now being processed to comply with our system requirements.

2023-06-05T10:20:59 GMT