

# **Marketplace Basic Extension for Magento 2**

by CedCommerce Products Documentation

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## 1. Overview

©CedCommerce **Marketplace Basic Extension** enables the onboarding of third-party vendors and transforms the Magento store into a fully operational **eCommerce Marketplace Platform**. Vendors get equipped with an easy-to-operate **Vendor Panel** and a dedicated vendor storefront for their products and services.

Magento Store Administrator has complete control over the vendors and products listings and commission fee setup for vendor orders. Vendors manage their catalog and inventory, and Magento Admin processes all the orders, shipments, and vendor payouts.

## 2. Pre-Requisites

Important things to consider before using this extension:

1. The extension is compatible with **Magento 2.4 Open Source(CE)** only.
2. The extension supports only one **currency**(<https://docs.magento.com/user-guide/configuration/general/currency-setup.html>) per website.
3. The extension supports only the “**Per Website**” option of **Customer Account Scope**(<https://docs.magento.com/user-guide/customers/account-scope.html>)
4. The extension does not support vendor payout for orders with **Credit Memo**(<https://docs.magento.com/user-guide/sales/credit-memos.html>)
5. The extension does not support multiple inventory **sources**(<https://docs.magento.com/user-guide/catalog/inventory-sources.html>) or **stocks**(<https://docs.magento.com/user-guide/catalog/inventory-stock.html>) for the vendor catalog.
6. The extension does not support a **flat catalog**(<https://docs.magento.com/user-guide/catalog/catalog-flat.html>)

## 3. Features for Admin

This extension provides Magento Store Admin with complete control over the Marketplace UI, vendor accounts, their catalog, and the marketplace commission fee model. All Marketplace features are accessible from the left navigation menu on the Admin Panel.

**Marketplace** ✕

Manage Vendors

Manage Vendors

Vendor Products

Pending Products

Approved Products

All Products

Vendor Orders

Vendor Orders

Vendor Transactions

Vendor Transactions

Vendor Configuration

Vendor Configuration

Revenue **\$0.00**

Tax **\$0.00**

Shipping **\$0.00**

Quantity **1**

Bestsellers

Most Viewed Products

New Customers

Customers

Yotpo Reviews

| Product           | Price      | Quantity |
|-------------------|------------|----------|
| forest 1          | \$1.00     | 20       |
| a simple          | \$1,000.00 | 6        |
| forest 19 virtual | \$40.00    | 4        |
| i simple          | \$100.00   | 2        |
| b simple          | \$100.00   | 2        |

### 3.1. Manage Vendor Configuration

#### Marketplace Configurations

Goto **CED Marketplace > Vendor Configuration** to configure the extension.

The following screen will open.

The screenshot shows the Magento 2 Marketplace configuration interface. The left sidebar contains a menu with the following items: DASHBOARD, SALES, CED MARKETPLACE (highlighted), CATALOG, CUSTOMERS, MARKETING, CONTENT, REPORTS, STORES, SYSTEM, and FIND PARTNERS & EXTENSIONS. The main content area displays the 'Vendor Configuration' settings, with the 'General' tab selected. The 'General' tab includes sections for General, Landing Page, Registration Page, Vendor Account Options, Social Links, Vendor Products, Downloadable Product Configuration, Vendor Orders, Vendor Commission, Vendor Shop Pages, and Seo Information (CsMarketplace Page). A 'Save Config' button is visible in the top right corner.

## General

- **Enable Marketplace Module:** Select **Yes** to enable or **No** to disable the marketplace module.
- **Vendor Transaction ID Generation:** Select **Auto** to auto-generate a unique Transaction ID for vendor payment/transaction or choose **Manual** to enable manual input field for the Transaction ID.
- **Enable RTL Theme:** Select Yes to enable RTL or Right-to-Left design layout on vendor panel and registration page. The RTL user interface displays text in a right-to-left orientation for use with languages written this way, such as Hebrew and Arabic.
- **Select Theme Color:** Select the theme color option for the vendor panel.
- **Login/Sign Up Header Logo:** Set logo to appear on the header of vendor signup and login page.
- **Enable Footer:** Enable Footer on vendor signup and login page.
- **Footer Content:** Enter the contents for the footer.
- **Enable Terms and Conditions:** Enable the Terms and Conditions checkbox on the vendor signup page.
- **Enter Terms and Conditions Static Block ID:** Enter the Identifier of the **custom block**(<https://docs.magento.com/user-guide/cms/block-add.html>) for the contents of the Terms and Conditions.

## General

Enable Marketplace Module

[website]

Yes

Vendor Transaction ID Generation

[global]

Auto

Enable RTL Theme

[store view]

No

Select Theme Color

[website]

Blue

Login/Sign Up Header Logo

[store view]

Choose file

No file chosen

Allowed file types:PNG,JPG,JPEG Not all browsers support all these formats!

Enable Footer

[website]

Yes

Footer Content

[store view]

© 2020 - cedcommerce.com Vendor Portal

Enable Terms and Conditions

[website]

Yes

Enter Terms and Condition Static Block ID

[store view]

1. This field need the block identifier from the **Content > Elements > Blocks**.

2. Please use the correct identifier, otherwise system will render the blank content on vendor section.

## Vendor Landing Page Configuration

Now in this section of landing pages, we will guide you to the Vendor landing pages configuration,

- **Design:** Select **Basic** for a simple vendor signup page. Switch to **Advanced** to add a customizable vendor landing page with custom blocks, video, and social links. Following settings comes under the **Advanced** option setting to customize your vendor landing page.
- **Banner:** Set the banner option to **Image** or **Video**. Video option lets you add the same video in three different formats to ensure cross-browser compatibility. Set the **Banner Heading** and **Banner Content** for the Banner. Add up to 6 **Banner Feature Icons**(comma-separated **font-awesome**(<https://fontawesome.com/v4.7.0/icons/>) icon classes) and set the **Banner Features**(comma-separated) for icon description.

- **Enable Section 1-3:** Set to **Yes** to enable up to 3 custom blocks below the banner, each with a custom **Title** and **Block** contents. **Enable Marketplace Block:** Set to **Yes** for a preset block with a marketplace link and set the **Heading** and **Content**.
- **Marketplace Figures:** Set the **Count** of **Customer**, **Vendor**, and **Product** with respective **Content**.
- **Social Links:** Add the social media handles or username of the social media accounts for links in the footer.

## Landing Page

**Design** [website]

**Banner** [website]

**Upload Banner Image** [store view]  No file chosen

**Banner Heading** [store view]  ☒ Use system value

**Banner Content** [store view]  ☒ Use system value

**Banner Features** [store view]  ☒ Use system value

**Banner Features Icon** [website]  ☒ Use system value

**Enable Section 1** [website]

**Title** [store view]

**Block** [store view]  ☒ Use system value

**Enable Section 2** [website]

**Title** [store view]

**Block** [store view]  ☒ Use system value

**Enable Section 3** [website]

**Title** [store view]

**Block** [store view]  ☒ Use system value

**Enable Marketplace Block** [website]

**Heading** [store view]

**Content** [store view]

**Customer Count** [website]   
The count value will be displayed as it is on frontend.

**Customer Content** [store view]

**Vendor Count** [website]   
The count value will be displayed as it is on frontend.

**Vendor Content** [store view]

**Product Count** [website]   
The count value will be displayed as it is on frontend.

**Product Content** [store view]

## Registration Page

**Heading** [store view]

**Heading 2** [store view]

**Subtitle** [store view]

**Subtitle** [store view]

## Social Links

**Enable Facebook Link** [website]

**Facebook Page Id** [store view]

**Enable Twitter Link** [website]

**Twitter Page Id** [store view]

**Enable LinkedIn Link** [website]

**LinkedIn Page Id** [store view]

**Enable Instagram Link** [website]

**Instagram Page Id** [store view]



***Customer Count, Vendor count, Product count Refer to below images on frontend view;***

|         |  |  |  |
|---------|--|--|--|
| Count   | 100  | 100  | 100  |
|         | Customers  | Products   | Vendors  |
| Content | Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod. | Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod. | Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod. |

An illustration showing a desktop monitor and a smartphone. The desktop screen displays a user registration form with a blue header, a logo placeholder, and input fields for email, password, and name. The smartphone screen shows a similar interface with a blue header and a large image placeholder. The background is light blue with faint icons of a star, a magnifying glass, and a shopping cart.

Block 3

## Why you sell in our marketplace?

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Libero optio fugiat dignissimos incididunt

Dashboard

It will have the block of vendor order history, account related statistics details and summary of sales

Create Product

Vendor can create Simple products, manage Qty, Price, create Configurable products with variations and images.

Order Management

Vendor can manage order grid, it can print packing slip and create shipment\* it can also cancel order as well.

Reports

Vendor will receive different notifications for new orders, can review reports for product sell, commission, total orders.

Customer Panel

Customers will be able to view all the products from all the vendors, can post reviews on all products.

Vendor Management

Admin manages all the vendor accounts and also able to review all the statistics, can edit and approve vendors.

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## Registration Page

Add custom **Headings** and **Subtitles** on the vendor registration page.

Now in this section of registration pages, we will guide you on the registration page configuration and information, refer to the below images.

## Vendor Account Configurations

- **Default Vendor Group:** Sets the vendor group for new vendor accounts. Install **Vendor Group Addon**(<https://cedcommerce.com/magento-2-extensions/marketplace/vendor-group-addon>) to create multiple groups, assign resources, and set configurations for each vendor group.
- **Email Sender:** Set the **store contact**(<https://docs.magento.com/user-guide/stores/store-email-addresses.html>) that appears as the sender of the emails.
- **Vendor Approved Notification Email:** Identifies the template sent to the vendor on account approval.
- **Vendor Rejected Notification Email:** Identifies the template sent to the vendor on account disapproval.
- **Vendor Deleted Notification Email:** Identifies the template sent to the vendor on account deletion.
- **Vendor Shop Enable Notification Email:** Identifies the template sent to the vendor on shop enable.
- **Vendor Shop Disable Notification Email:** Identifies the template sent to the vendor on shop disable.
- **Vendor Account Notification Email to Admin:** Identifies the template sent to **General Contact** in **Store Email Addresses**(<https://docs.magento.com/user-guide/stores/store-email-addresses.html>) for new vendor registrations.
- **Vendor Product Notification Email to Admin:** Identifies the template sent at midnight(server time) to **General Contact** in **Store Email Addresses**(<https://docs.magento.com/user-guide/stores/store-email-addresses.html>) for all new vendor products created in a day.

## Vendor Account Options

|   |  |   |
|---|--|---|
| <b>Requires Admin Approval</b><br>[website]   | Yes                                    | ▼ |
| <b>Default Vendor Group</b><br>[website]  | General                                | ▼ |
| <b>Email Sender</b><br>[store view]   | General Contact                        | ▼ |
| <b>Vendor approved notification email</b><br>[store view]   | Vendor account confirmed (Default)     | ▼ |
| This email will be sent after account Approval.   |  |   |
| <b>Vendor rejected notification email</b><br>[store view]   | Vendor account rejected (Default)      | ▼ |
| This email will be sent after account Disapproval.  |  |   |
| <b>Vendor deleted notification email</b><br>[store view]  | Vendor account deleted (Default)       | ▼ |
| This email will be sent after account Deletion.   |  |   |
| <b>Vendor Shop Enable Notification Email</b><br>[store view]  | Vendor shop enabled (Default)          | ▼ |
| This email will be sent after vendor shop will be enabled by admin.   |  |   |
| <b>Vendor Shop Disable Notification Email</b><br>[store view]   | Vendor shop disabled (Default)         | ▼ |
| This email will be sent after vendor shop will be disabled by admin.  |  |   |
| <b>Vendor Account Notification Email to Admin</b><br>[website]  | Vendor account mail to admin (Default) | ▼ |
| This email will be sent to admin on vendor creation. Email will be sent to Admin Email ID configured in General Contact at Stores > Settings > Configuration > General > Store Email Addresses                                  |  |   |
| <b>Vendor Product Notification Email to Admin</b><br>[website]  | Vendor product mail to admin (Default) | ▼ |
| This email will be sent to admin on vendor product creation. Email will be sent at 12:00 AM(server time) to Admin Email ID configured in General Contact at Stores > Settings > Configuration > General > Store Email Addresses |  |   |

## Vendor Product Configuration

- **Require Admin Approval:** Set to **Yes** to make admin approval mandatory for new vendor products. Set to **No** for auto-approval.
- **Allowed Product Type:** Select the product types allowed for vendors. These are simplified versions of Magento **Simple**, **Virtual** and **Downloadable** product types with limited attributes and support only the default attribute set. Upgrade with **Vendor Product**

**Addon**(<https://cedcommerce.com/magento-2-extensions/marketplace/vendor-product-addon>) to enable all 6 **Product Types**(<https://docs.magento.com/user-guide/catalog/product-types.html>) of Magento for vendors.

- **Vendor Product Limit:** Set the limit of catalog size for vendors.
- **Product Categories Display:** Set to **All Allowed Categories** option to allow vendors to assign products to any of the Magento categories. Set to **Specific Categories** option to restrict category access for vendors. In the **Specific Categories** option, select all the parent categories of the selected category until the root category.
- **Product Approval Notification Email:** Identifies the template sent to the vendor on product approval.
- **Product Rejected Notification Email:** Identifies the template sent to the vendor on product disapproval.
- **Product Deleted Notification Email:** Identifies the template sent to the vendor on product deletion.
- **Email Sender:** Set the **store contact**(<https://docs.magento.com/user-guide/stores/store-email-addresses.html>) that appears as the sender of these emails.
- **Downloadable Product Configuration:** Set the allowed extensions(comma-separated) for samples and links of Downloadable products for vendors.

## Vendor Products

**Requires Admin Approval**  
[store view]

Yes

**Allowed Product Type**  
[website]

Simple Product  
Virtual Product  
Downloadable Product

**Vendor Products Limit**  
[website]

100

**Product Categories Display**  
[website]

All Allowed Categories

**Product Approved Notification Email**  
[store view]

Vendor - Product approved notification (Default)

This notification email will be sent when the product is reviewed and approved

**Product Rejected Notification Email**  
[store view]

Vendor - Product rejected notification (Default)

This notification email will be sent when the product is reviewed and rejected

**Product Deleted Notification Email**  
[store view]

Vendor - Product deleted notification (Default)

This notification email will be sent when the product is reviewed and deleted

**Email Sender**  
[store view]

General Contact

---

## Downloadable Product Configuration

**Allowed Sample Formats**  
[global]

jpg,jpeg,png,gif,pdf,rar

comma separated like zip,rar,pdf,doc

**Allowed Link Formats**  
[global]

zip,rar,pdf,doc

comma separated like jpg,jpeg,png,gif,pdf

## Vendor Order Configuration

- **Enable New Order Notification Email:** Set to **Yes** to send a new order email to the vendor.
- **New Order Notification Template:** Identifies the template sent to the vendor for a new order.
- **Enable Cancel Order Notification Email:** Set to **Yes** to send an order cancellation email to the vendor.
- **Order Cancel Notification Template:** Identifies the template sent to the vendor on order cancellation.
- **Vendor Transaction Notification Template:** Identifies the template sent to the vendor on transaction/payout.
- **Email Sender:** Set the **store contact**(<https://docs.magento.com/user-guide/stores/store-email-addresses.html>) that appears as the sender of these emails.

## Vendor Orders

|   |                                   |   |
|---|-----------------------------------|---|
| <b>Enable New Order Notification Email</b><br><small>[website]</small>          | Yes                               | ▼ |
| Enable notification email which is sent to vendor when new order is placed.     |                                   |   |
| <b>New Order Notification Template</b><br><small>[store view]</small>           | Vendor - New Order (Default)      | ▼ |
| <b>Enable Cancel Order Notification Email</b><br><small>[website]</small>       | Yes                               | ▼ |
| Enable notification email which is sent to vendor when order will be cancelled. |                                   |   |
| <b>Order Cancel Notification Template</b><br><small>[store view]</small>        | Vendor - Cancel Order (Default)   | ▼ |
| <b>Vendor Transaction Notification Template</b><br><small>[store view]</small>  | Vendor transaction mail (Default) | ▼ |
| <b>Email Sender</b><br><small>[store view]</small>                              | General Contact                   | ▼ |

---

## Vendor Commission Configuration

Admin can set the commission fee for vendors and define how it will be calculated whether percentage-wise/fixed.

- **Calculate Commission Fee:** Admin can set the commission fees based on the following option. Currently, available types of commission methods are **Percentage** and **Fixed**.
- **Commission Fee:** Admin can set the amount of the commission fee that needs to be deducted from the vendor's total order (excluding admin shipping) sent to the vendor by admin. The commission is calculated on vendor total order (excluding admin shipping) for percentage commission calculation and order item quantities from the fixed commission. The value provided here depends on what commission type you have selected (*Fixed or Percentage*).

## Vendor Commission

|  |            |   |
|--|------------|---|
| Calculate Commission Fee<br><small>[website]</small> | Percentage | ▼ |
| Commission Fee<br><small>[website]</small>           | 10         |   |

## Marketplace Pages Configuration

### Vendor Shop Pages

- **Enable CsMarketplace Link:** This option allows you to display or hide the “*Marketplace*” link available on the Store frontend header. It allows frontend users to view registered vendors on the marketplace.
- **Top Link Title:** This is the text that you want to get displayed on the header or Marketplace after enabling the Cs Marketplace Link.
- **Enable I am a Vendor Link:** This option helps the admin to display or hide the top link for vendor/sellers signup and login at the frontend header.
- **Heading/Title:** This is a heading title text for the vendor signup/login. whatever text is provided in the field will reflect at the frontend.
- **Banner:** This banner added by the admin here is displayed on the “*Marketplace*”.
- **Description:** Add a description of the marketplace.
- **Vendor Placeholder Image: Admin can configure placeholder image for vendor profile.**
- **Banner Placeholder Image:** Admin can configure placeholder image for banner the file type is PNG, GIF, JPG, JPEG.

### SEO Information (Cs marketplace page)

This will help the website in increasing the quantity and quality of traffic to your website through organic search engine results.

- **Meta Keywords:** These are specific types of meta tags that appear in the HTML code of a Web page and help tell search engines what the topic of the page is. It can be set by the admin for the website.
- **Meta Description:** It is a brief description of the page, related to keywords.



## Vendor Shop Pages

## CsMarketplace Page

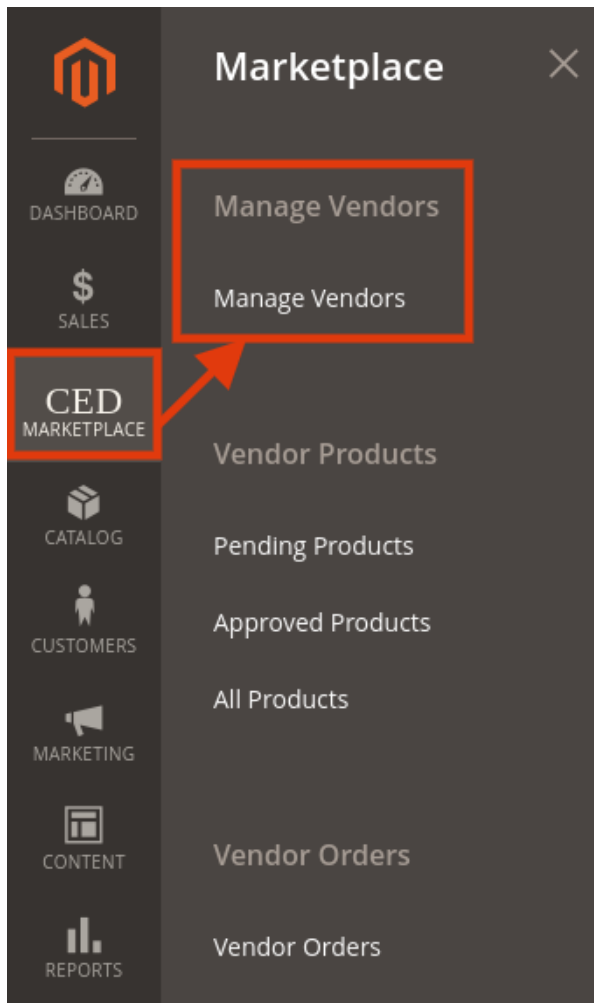
|   |   |   |
|---|---|---|
| <b>Enable Csmarketplace Link</b><br>[website]   | Yes   | ▼ |
| <b>Top Link Title</b><br>[store view]           | Marketplace   |   |
| <b>Enable I am a Vendor Link</b><br>[website]   | Yes   | ▼ |
| <b>Heading/Title</b><br>[store view]            | Sell  |   |
| <b>Banner</b><br>[store view]                   | <div>Browse... No file selected.</div> <div>Allowed file types:PNG, GIF, JPG, JPEG. Not all browsers support all these formats!</div>   |   |
| <b>Description</b><br>[store view]              | <div>CEDCOMMERCE is a leading solution provider for web based applications. The Company has been promoted by highly experienced professionals dedicated to provide high quality IT solutions. We provide values to the product with applied quality</div> |   |
| <b>Vendor Placeholder Image</b><br>[store view] | <div>✖ Browse... No file selected.</div> <div><input type="checkbox"/> Delete Image</div> <div>Allowed file types:PNG, GIF, JPG, JPEG. Not all browsers support all these formats!</div>  |   |
| <b>Banner Placeholder Image</b><br>[store view] | <div>Browse... No file selected.</div> <div>Allowed file types:PNG, GIF, JPG, JPEG. Not all browsers support all these formats!</div>   |   |

## Seo Information (CsMarketplace Page)

|                                      |  |
|--------------------------------------|--|
| <b>Meta Keywords</b><br>[website]    |  |
| <b>Meta Description</b><br>[website] |  |

### 3.2. Vendor Account Management

Goto **CED Marketplace > Manage Vendors** to manage vendor accounts.



⚠ 1 Approval Request for Vendor(s). Approve Vendor(s) from [Manage Vendors](#)
System Messages: 1 ▾

## Manage Vendors

🔍 🔔 👤 admin ▾

Add New Vendor

Search

[Reset Filter](#)

Export to: CSV ▾ Export

Actions ▾

2 records found

20 ▾ per page
<
1 of 1
>

| <input type="checkbox"/> | Created At ↑   | Vendor Name          | Vendor Email            | Vendor Group   | Websites       | Vendor Status  | Approve  | Disapproval Reason | Vendor Shop Status              | Edit                 |
|--------------------------|--|----------------------|-------------------------|----------------|----------------|----------------|--|--------------------|---------------------------------|----------------------|
| Any ▾                    | <div style="display: flex; align-items: center;"> <div style="border-bottom: 1px solid #ccc; width: 100px; margin-right: 5px;">From</div> <div style="border-bottom: 1px solid #ccc; width: 100px; margin-right: 5px;">To</div> </div> | <input type="text"/> | <input type="text"/>    | <span>▾</span> | <span>▾</span> | <span>▾</span> |  |                    |                                 |                      |
| <input type="checkbox"/> | Dec 3, 2020  | Veronica Costello    | roni_cost@example.com   | General        | Main Website   | New            | <a href="#">Approve</a>   <a href="#">Disapprove</a> | N/A                | Enabled <a href="#">Disable</a> | <a href="#">Edit</a> |
| <input type="checkbox"/> | Dec 2, 2020  | Akash Rai            | emailakashrai@gmail.com | General        | Main Website   | Approved       | <a href="#">Disapprove</a>                           | N/A                | Enabled <a href="#">Disable</a> | <a href="#">Edit</a> |

- **System Message:** Notice appears at the top of the workspace when a vendor account requires approval. Follow the link to “Manage Vendor”, and review the new vendor account.
- **Export Vendors:** Export full vendor record in CSV or XML format.
- **Actions:** List of actions applicable to selected vendors in the list. Select the checkbox in the first column of each vendor to apply an action. Options: **Delete** / **Change Account Status** / **Change Shop Status**
- **Search:** Initiates vendor search based on the current selection or input in columns.
- **Vendor Since:** The date of creation of vendor account.
- **Name** The first and last name of the vendor.
- **Email:** The email address of the vendor.
- **Vendor Group:** The vendor group to which the vendor is assigned.
- **Web Site:** The web site in the store hierarchy to which the vendor account is associated.
- **Update Account Status:** Option to update/change the vendor account status.
- **Account Status:** Indicates the current status of the vendor account. Options: **New**, **Approved**, and **Disapproved**.
- **Disapproval Reason:** This shows the reason if provided during the disapproval of the vendor account.
- **Shop Status:** Indicates the current status of the vendor shop and the option to change to the alternate status. Status(Option): **Enabled(Disable)** and **Disabled(Enable)**.
- **Edit:** Opens the vendor in edit mode. You can accomplish the same thing by clicking anywhere on the row.

Akash Rai



 admin ▾
[← Back](#)[Delete Vendor](#)[Disable Vendor Shop](#)[Reset](#)[Save and Continue Edit](#)[Save Vendor](#)

## VENDOR INFORMATION

## General Information

## Company Information

## Support Information

## SEO Information

## Address Information

## Payment Details

## Vendor Products

## Vendor Orders

## Vendor Transactions

## General Information

Associated Customer \* [Akash \(emailakashrai@gmail.com\)](#)

Created At 2020-12-02 15:15:01

Shop Url \* 

Please enter your Shop URL Key. For example "my-shop-url".

Status \*  ▾Public Name \* Name \* Gender  ▾Profile Picture   No file chosen☐ Delete ImageContact Number Disapproval  
Reason

**Vendor Details:** Information available under the left menu tabs: **General Information**, **Company Information**, **Support Information**, **SEO Information**, and **Address Information** corresponds to the profile information provided by the vendor. **Payment Details** corresponds to the **Transaction Settings** information provided by the vendor. Admin uses these details for processing vendor payouts. Admin can access vendor-specific products, orders, and transactions from the **Vendor Products**, **Vendor Orders**, and **Vendor Transaction** tabs respectively.

## Add Vendor

Initiate the process to create a new vendor account. Select an existing customer account or create a new customer for the vendor account.

## Select Customer

   admin ▾[Add New Customer](#)

Search

[Reset Filter](#)

1 records found

20 ▾



per page

&lt;

1

of 1

&gt;

| Created At  | First Name           | Last Name            | Email                 | Customer Group       |
|---|----------------------|----------------------|-----------------------|----------------------|
| <div>From </div> <div>To </div> | <input type="text"/> | <input type="text"/> | <input type="text"/>  | <input type="text"/> |
| Dec 2, 2020   | Veronica             | Costello             | roni_cost@example.com | General              |

Enter the required vendor information to create the vendor account associated with the selected customer.

## New Vendor

   admin ▾[← Back](#)[Reset](#)[Save and Continue Edit](#)[Save Vendor](#)

## VENDOR INFORMATION

[General Information ▲](#)[Company Information](#)[Support Information](#)[SEO Information](#)[Address Information ▲](#)

## General Information

Associated Customer \* 

Shop Url \*

This is a required field.

Please enter your Shop URL Key. For example "my-shop-url".

Status \*

Public Name \*

This is a required field.

Name \*

This is a required field.

Gender

Profile Picture

 No file chosen

Contact Number

Disapproval Reason

### 3.3. Vendor Product Management

Goto **CED Marketplace > All Products** to manage vendor products.

1 Approval Request for Vendor Product(s). Approve Vendor Product(s) from [Vendor Pending Products](#)
System Messages: 1

## Manage Vendor Products

🔍 🔔 👤 admin

Filters
👁 Default View
⚙ Columns

Actions
4 records found

20 per page
 <
1 of 1
 >

|                          | ID   | Vendor Name | Name                       | Type                 | Attribute Set | SKU                        | Price    | Qty          | Web Site     | Action  | Disapproval Reason | View                 | Status   |
|--------------------------|------|-------------|----------------------------|----------------------|---------------|----------------------------|----------|--------------|--------------|---|--------------------|----------------------|----------|
| <input type="checkbox"/> | 2047 | Akash       | Akash Simple Product       | Simple Product       | Default       | Akash Simple Product       | \$100.00 | 1000.0000    | Main Website | <a href="#">Disapprove</a>                            | N/A                | <a href="#">Edit</a> | Approved |
| <input type="checkbox"/> | 2048 | Akash       | Akash Virtual Product      | Virtual Product      | Default       | Akash Virtual Product      | \$100.00 | 10000.0000   | Main Website | <a href="#">Disapprove</a>                            | N/A                | <a href="#">Edit</a> | Approved |
| <input type="checkbox"/> | 2049 | Akash       | Akash Downloadable Product | Downloadable Product | Default       | Akash Downloadable Product | \$100.00 | 100000.0000  | Main Website | <a href="#">Disapprove</a>                            | N/A                | <a href="#">Edit</a> | Approved |
| <input type="checkbox"/> | 2050 | Akash       | Akash Sample Product       | Simple Product       | Default       | Akash Sample Product       | \$100.00 | 1000000.0000 | Main Website | <a href="#">Approve</a><br><a href="#">Disapprove</a> | N/A                | <a href="#">Edit</a> | Pending  |

- **System Message:** Notice appears at the top of the workspace when a vendor product requires approval. Follow the link to “Vendor Pending Products”, and review the new vendor products.
- **Actions:** List of actions applicable to selected products in the list. Select the checkbox in the first column of each product to apply an action. Options: **Delete** / **Change Status**.
- **Filters:** Initiates a vendor catalog search based on the current filters.
- **Default View:** Indicates the current grid column layout. If there are saved grid column views, you can choose another.
- **Columns:** Set the selection of columns and their order in the grid.
- **ID:** A unique, sequential number that is assigned when a new product is saved for the first time.
- **Vendor Name:** Public name of the vendor.
- **Name** The vendor product name.
- **Type:** The product type.
- **Attribute Set:** The name of the attribute set that is used as a template for the vendor product.
- **SKU:** The unique Stock Keeping Unit that is assigned to the vendor product.
- **Price:** The unit price of the vendor product.
- **Web Site:** Indicates the website where the vendor product is available.
- **Quantity:** The quantity that is currently in stock.
- **Disapproval Reason:** This shows the reason if provided during the disapproval of the vendor product.
- **Status:** Indicates the current approval status of the vendor product. Options: **Pending**, **Approved**, and **Disapproved**.
- **View:** Opens the product in Edit mode.

- **Action:** Lists option to **Approve** or **Disapprove** vendor product.

### 3.4. Vendor Order Management

Goto **CED Marketplace > Vendor Orders** to view vendor orders.

#### Manage Vendor Orders

Search 1 admin

Filters Default View Columns

6 records found

20 per page 1 of 1

| Order Date             | Order #   | Vendor Name | G.T      | Commission Fee | Vendor Payment | Order Payment State | Vendor Payment State        | Action                     |
|------------------------|-----------|-------------|----------|----------------|----------------|---------------------|-----------------------------|----------------------------|
| Dec 3, 2020 7:35:17 PM | 000000003 | Akash       | \$259.80 | \$25.98        | \$233.82       | Partially Paid      | Pending                     | <a href="#">View Order</a> |
| Dec 3, 2020 7:35:43 PM | 000000004 | Akash       | \$259.80 | \$25.98        | \$233.82       | Paid                | Paid                        | <a href="#">View Order</a> |
| Dec 3, 2020 7:36:11 PM | 000000005 | Akash       | \$259.80 | \$25.98        | \$233.82       | Paid                | Paid                        | <a href="#">View Order</a> |
| Dec 3, 2020 7:40:56 PM | 000000006 | Akash       | \$259.80 | \$25.98        | \$233.82       | Canceled            | Canceled                    | <a href="#">View Order</a> |
| Dec 3, 2020 7:43:44 PM | 000000007 | Akash       | \$259.80 | \$25.98        | \$233.82       | Canceled            | Canceled                    | <a href="#">View Order</a> |
| Dec 4, 2020 4:09:15 PM | 000000008 | Akash       | \$100.00 | \$10.00        | \$90.00        | Paid                | Pending <span>PayNow</span> | <a href="#">View Order</a> |

**Vendor Order Details:** Each row in this table corresponds to vendor-specific order information for a given order. One order can have products from multiple vendors and in that case, multiple rows will be displayed for a single order, each having the vendor wise order breakdown information.

**Grand Total:** Column **G.T.** shows the total order amount of products from a specific vendor in a given order. This amount does not include any shipping amount as shipment of products and its charges are managed by Admin.

**Commission Fee:** This is the amount that the vendor will be charged as a fee by the admin for a given order. This fee is calculated based on the commission fee configured in vendor configuration. For **Fixed Fee** type total quantities of all the products from a vendor in a given order will be considered and the Commission Fee will amount to Total Quantity times Fixed Fee amount. For **Percentage Fee**, type **G.T.** amount in the corresponding row will be used to calculate the commission fee.

**Vendor Payment:** This is the due amount to the vendor by admin for that given order. It is equal to the **Commission Fee** subtracted from **G.T.** amount.

**Order Payment Status:** This shows the status of payment by the customer to the store admin for vendor-specific items in an order. If the order is not Invoiced then its status will be **Pending**. For partially invoiced and completely invoiced vendor items in an order, the status will be **Partially Paid** and **Paid** respectively. And for canceled or refunded orders the status is **Canceled**. If the vendor is paid out for an order an admin generates a Credit memo then this status will remain **Paid**.

**Vendor Payment Status:** This shows the status of payment made to the vendor by admin for a given order. The initial status is **Pending** and a **PayNow** button is displayed when the order is Invoiced. If the order is canceled or refunded the status is **Canceled**. Status changes to **Paid** when the vendor is paid out for the order. Feature to

make reverse payment to a vendor is not available in this extension that means once the vendor is paid out that payment can't be reversed even if the admin has created the credit memo for that order. If a Credit memo is generated for the order after vendor payout the status will remain **Paid**.

**Order View:** On clicking the **View** option under column **Action** it opens the order view page of Magento.

### 3.5. Vendor Transaction Management

Goto **CED Marketplace > Vendor Orders** to payout vendors.

#### Manage Vendor Orders

🔍 🔔 👤 admin ▾

🔽 Filters 👁 Default View ▾ ⚙ Columns ▾

5 records found

20 ▾ per page < 1 of 1 >

| Order Date             | Order #   | Vendor Name | G.T. (Base) | G.T.(Purchased) | Commission Fee | Vendor Payment | Order Payment State | Vendor Payment State   | Action                     |
|------------------------|-----------|-------------|-------------|-----------------|----------------|----------------|---------------------|--|----------------------------|
| Dec 3, 2020 7:35:17 PM | 000000003 | Akash       | \$259.80    | \$259.80        | \$25.98        | \$233.82       | Pending             | Pending  | <a href="#">View Order</a> |
| Dec 3, 2020 7:35:43 PM | 000000004 | Akash       | \$259.80    | \$259.80        | \$25.98        | \$233.82       | Paid                | Paid   | <a href="#">View Order</a> |
| Dec 3, 2020 7:36:11 PM | 000000005 | Akash       | \$259.80    | \$259.80        | \$25.98        | \$233.82       | Paid                | Pending <span style="border: 2px solid red; padding: 2px;">PayNow</span> | <a href="#">View Order</a> |
| Dec 3, 2020 7:40:56 PM | 000000006 | Akash       | \$259.80    | \$259.80        | \$25.98        | \$233.82       | Partially Paid      | Pending  | <a href="#">View Order</a> |
| Dec 3, 2020 7:43:44 PM | 000000007 | Akash       | \$259.80    | \$259.80        | \$25.98        | \$233.82       | Canceled            | Canceled   | <a href="#">View Order</a> |

**Vendor Payouts:** Once the admin has transferred the due payment to the vendor by offline means an entry can be made regarding that payment into the system that is visible to vendors as well on their vendor panel. This is done by clicking the **PayNow** button against the order for which the admin has to make the payment.

#### Manage Vendor Transactions

🔍 🔔 👤 admin ▾

← Back Reset Continue

**PAYMENT INFORMATION**  
  
 Payment Selection

**Beneficiary Information**

Beneficiary Vendor \*

Akash Rai (emailakashrai@gmail.com)

Vendor selection will change the "Selected Amount(s) for Payment" section.

Total Amount \*

233.82

[USD] Readonly field.

Selected Amount(s) for Payment

Add/Remove Amount(s) for Payment

Order ID  
000000005

Grand Total  
\$259.80

Commission Fee  
\$25.98

Vendor Payment  
\$233.82

Admin can add more orders for payout by clicking the button **Add/Remove Amounts for Payment** and selecting the orders for which this vendor is now eligible for the payout. Click **Continue** to proceed.

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## Manage Vendor Transactions

admin

[← Back](#)[Reset](#)[Pay Offline](#)

## PAYMENT INFORMATION

Payment Information

## Transaction Information

Vendor [Akash Rai \(emallakashrai@gmail.com\)](#)

Amount \*

233.82

[USD] Readonly field.

Payment Method \*

Other

Select Payment Method

Description \*

Cash Payment

Adjustment Amount

10

[USD] Enter adjustment amount if any (amount entered will get deducted from vendor's pending amount)

Notes

Payment made with cash on 3rd December 2020. \$10 is deducted as marketplace fine for late delivery.

After selecting the orders, the admin provides basic information about the payment mode and any deductions that apply to this transaction by entering that amount in the **Adjustment Amount** field. The **Payment Method** options in this form come from the payment details provided by the vendor from the **Transaction Settings** on his vendor Panel. **Notes** can also be added if required. Finally, click on the **Pay Offline** button to register the payment into the system. Vendors will also receive an email for this transaction.

## Manage Vendor Transactions

admin

✓ Payment is successfully saved

Filters

Columns

Default View

Export

2 records found

20

per page

1

of 1

| Created At          | Transaction Id | Vendor Name           | Status  | Amount   | Adjustment Amount | Paid Amount | Amount Description                | Action               |
|---------------------|----------------|-----------------------|---------|----------|-------------------|-------------|-----------------------------------|----------------------|
| 2020-12-03 20:08:30 | 000000001      | <a href="#">Akash</a> | Offline | \$233.82 | \$0.00            | \$233.82    | Order# 000000004, Amount \$233.82 | <a href="#">View</a> |
| 2020-12-03 22:03:09 | 000000002      | <a href="#">Akash</a> | Offline | \$233.82 | \$10.00           | \$223.82    | Order# 000000005, Amount \$233.82 | <a href="#">View</a> |

Admin will be able to view all such transactions from **CED Marketplace > Vendor Transactions** and view individual transactions by clicking the **View** option under column **Action**.

### Amount Description

---

Order Details    **Order#** 000000005, **Amount** \$233.82

### Payment Details

---

Vendor Name    [Akash Rai](#)

Payment Method    other

Payment Details    Cash Payment

### Transaction Details

---

Transaction ID#    000000002

Transaction Mode    Offline

Transaction Date    Dec 3, 2020, 10:03:09 PM

Amount    \$233.82

Adjustment  
Amount    \$10.00

Paid Amount    \$223.82

Notes    Payment made with cash on 3rd December 2020. \$10 is deducted as marketplace fine for late delivery.

## 4. Features for Vendor

CedCommerce Multi-Vendor Marketplace is an open source extension for Magento 2 E-Commerce that converts

your online store into a Multi-Seller/Multi-Vendor shopping platform, where the sellers get hold of a popular channel to sell their products and also get to reach a large number of customers base.

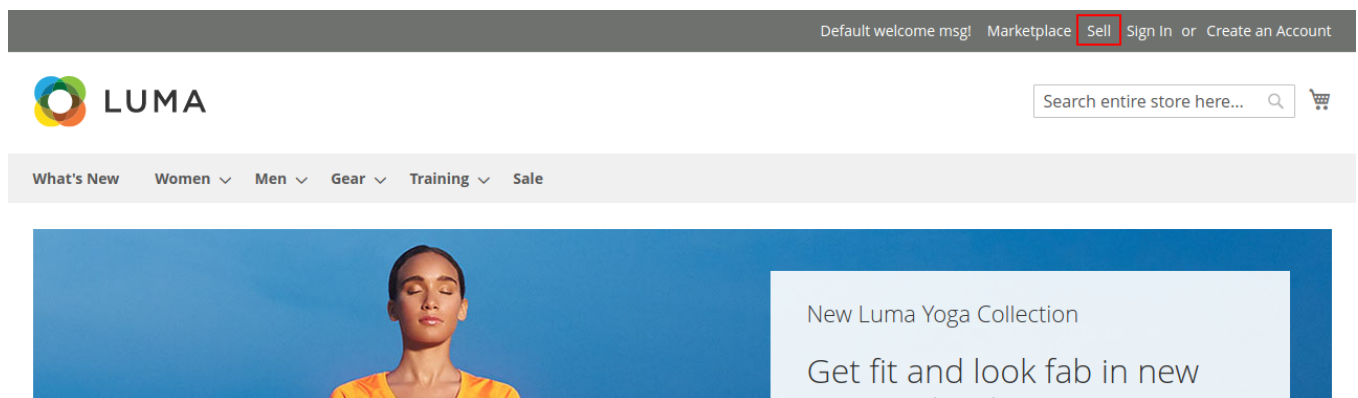
Vendors can create their shops in the Admin's E-commerce store that is using Multi-vendor Solution by CedCommerce and they can control their store by the ease to handle dashboard. A vendor has the ability to add products from his vendor panel, manage his products, view the orders placed in respect to his products, view the transactions or commission deducted by admin to the vendor and also the analysis reports of the performance of his store.

Customers can visit the e-commerce store and be able to see all the products provided by all the sellers. So here the customers can avail the feature of getting the product at a competitive price by different sellers. Orders can be placed for multiple products sold by different vendors.


All the payments will be received by the admin for the order generated by the customer, and then the admin can transfer the amount of commission to the respective vendors.

## 4.1. Create a Vendor Account

Users can create a vendor account from the **Sell** link in the storefront header.



This link will take users to a vendor landing page or a simple login page depending on the configurations in **CED Marketplace > Vendor Configuration > Landing Page > Design**. If **Design** is set to **Advance** a landing page is displayed otherwise a simple vendor login page is displayed.



Our Story Steps to register Features **Signup**

Email Address Password Login


☐ Remember Me [Forgot Your Password?](#)

# Grow Your Business Online


Reach millions of buyers in every state in India easily, get your store on Cedcommerce today!

[Register Now](#) [Contact Us](#)

Reach 100+ user Quick payment Dedicated services



Click on the Signup link in the header to proceed with vendor registration.



Email Address Password Login

☐ Remember Me [Forgot Your Password?](#)

## Start Selling Get you own Store

Set a Public Name for your business to be visible on Storefront and a Shop URL Key for your Store

Access your customer account with these credentials

### Create Your Account Here

Akash Rai

emailakashrai@gmail.com

Akash

akash

Please enter your Shop URL Key. For example "my-shop-url".

.....

Password Strength: Medium

.....

☒ Sign Up for Newsletter

☒ I've read and accept [terms and condition](#)

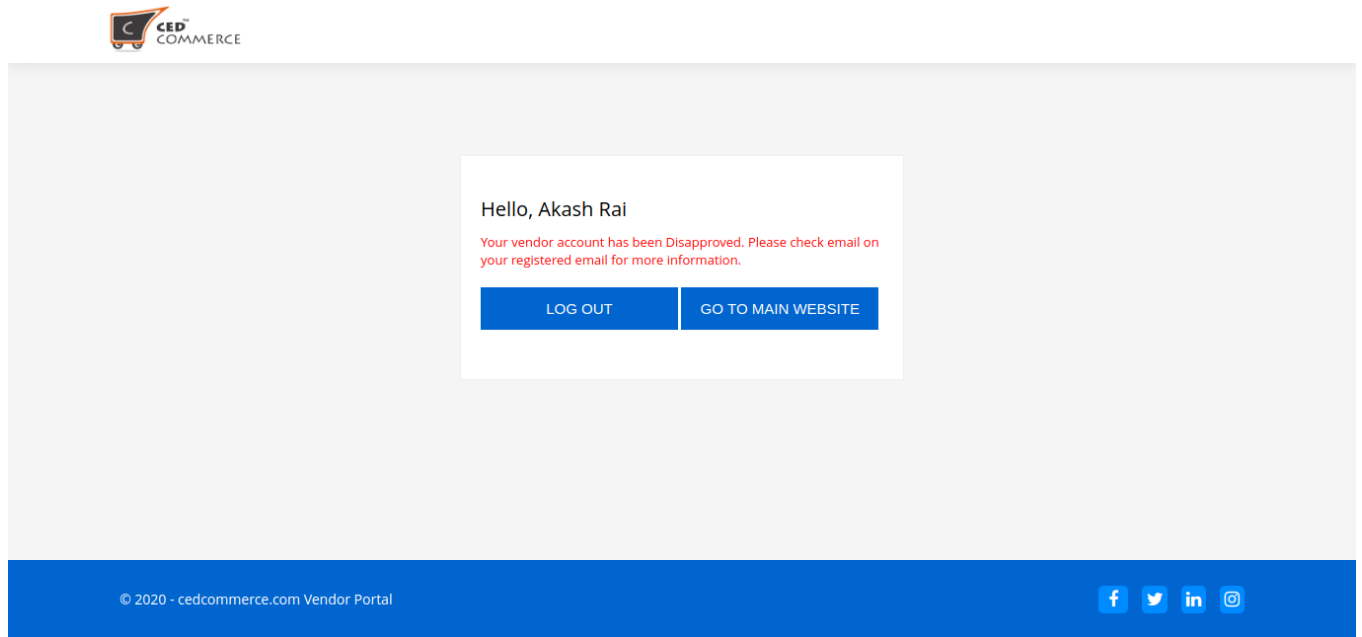
[Submit](#)

Already have a vendor account? [Sign In](#)

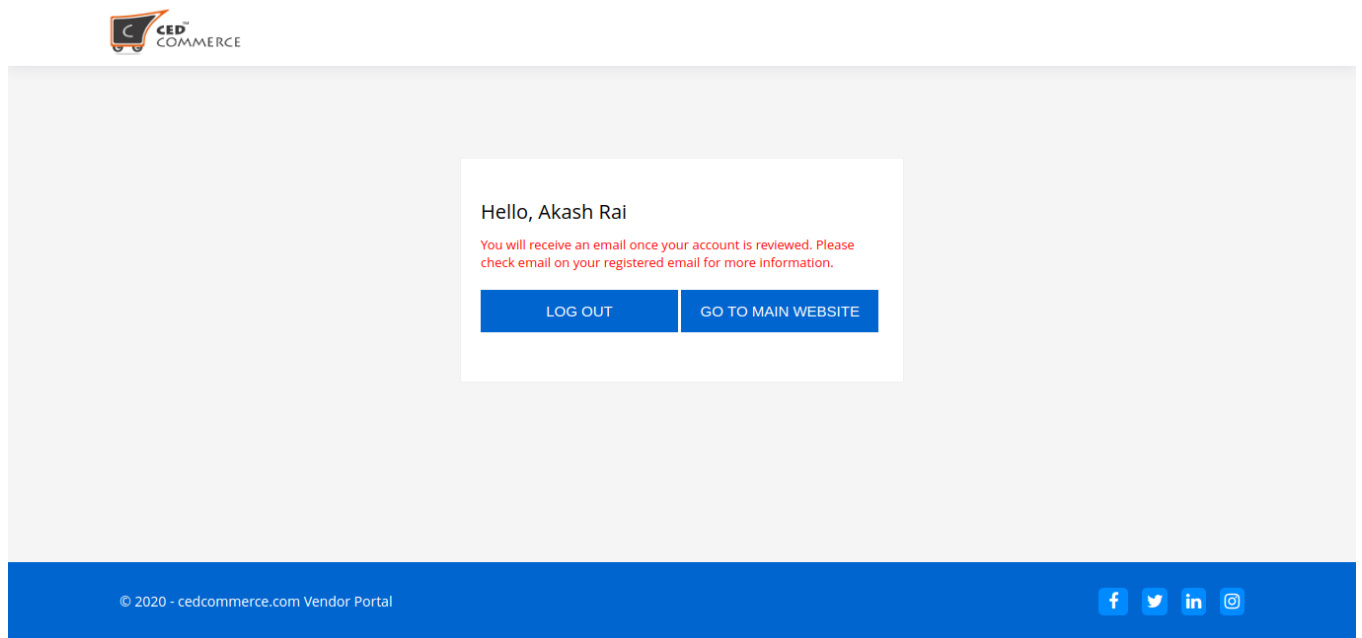
Vendors have to provide the basic information for Vendor account creation like Name, email ID, and password. Two important fields that are required for the creation of any vendor account are **Public Name** and **Shop URL**. **Public Name** is any name that the vendor wants to appear on the storefront and in order details. **Shop URL** is the URL key that will be used to create a unique URL for the vendor's shop page. For example, the URL key in the above screenshot will create a vendor shop with URL **[www.example.com/vendor\\_shop/akash.html](http://www.example.com/vendor_shop/akash.html)**.

If the Admin Approval setting for new vendor accounts is enabled then the vendor sees this page which states

that their account is under review and they should wait for confirmation.



And if the Admin Approval setting for new vendor accounts is disabled or if the admin has approved the account vendor has now to access the Vendor Panel. In case the Admin has disapproved this vendor account they see this page below.



When a registered customer tries to sign in as a vendor they see this form below for creating their vendor account.



Hello, Veronica

Please fill this form to create your vendor account.

Please enter your Shop URL Key. For example "my-shop-url".

SUBMIT

LOG OUTGO TO MAIN WEBSITE

© 2020 - cedcommerce.com Vendor Portal

[f](#)[t](#)[in](#)[@](#)

## 4.2. Vendor Dashboard

Vendor Dashboard provides an overview of vendor sales, earnings, due payment, latest activities on the store, catalog status, and the top-performing products.

A vendor from the vendor dashboard can manage his account by creating products, view orders placed for his products, view the transactions done by the admin, his shop settings, dashboard, etc.

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Vendors can view their profile details from the **View Profile** left menu option.

The screenshot displays the 'Vendor Profile View' page. On the left is a sidebar menu with options: Dashboard, Vendor Profile (highlighted), New Product, Manage Products, Orders, Transactions, Reports, Settings, and Go to Shop. The main content area is titled 'Vendor Profile View' and shows a greeting 'Hello, Akash Rai!' with a profile picture and an 'Approved Vendor!' status. A red box highlights the 'Edit' button. Below the greeting, there are two blue buttons: 'Email : emailakashrai@gmail.com' and 'Shop name : akash'. The profile is divided into several sections:

- General Information:**
  - Created At: Dec 2, 2020, 8:45:01 PM
  - Shop Url: [akash](#)
  - Status: Approved
  - Vendor Group: general
  - Public Name: Akash
  - Name: Akash Rai
  - Gender: Male
  - Email: [emailakashrai@gmail.com](#)
  - Contact Number: 9876543210
- Company Information:**
  - Company Name: CedCommerce
  - About: Our aim is to make the Internet, a better place to sell on. Incepted in 2010, CedCommerce is revolutionizing the way eCommerce is perceived and performed over the Internet. Driven by a team of highly experienced and veteran professionals, CedCommerce is enabling brick and mortar stores to make the shift to the Internet.
  - Company Logo:
  - Company Banner:
  - Company Address: CedCommerce Inc, 1812 N Columbia Blvd, Suite C15-653026, Portland, Oregon, 97217
- Address Information:**
  - Address: CedCommerce Inc, 1812 N Columbia Blvd, Suite C15-653026
  - City: Portland
  - Zip/Postal Code: 97217
  - State: Oregon
  - Country: United States
- Support Information:**
  - Support Number: 8888888888
  - Support Email: [support@cedcommerce.com](#)
  - Facebook ID: [cedcommerce](#)
  - Twitter ID: [cedcommerce](#)
- SEO Information:**
  - Meta Keywords: cedcommerce, magento, marketplace
  - Meta Description: cedcommerce multi-vendor marketplace for magento 2

Vendors can edit or update the profile by clicking the **Edit** option.



Dashboard

Vendor Profile

New Product

Manage Products

Orders

Transactions

Reports

Settings

Go to Shop

Profile

Edit Profile Information

Save

\* Public Name

Akash

\* Name

Akash Rai

Gender

Male

Profile Picture

Choose file

No file chosen

☐ Delete Image

Contact Number

9876543210

Company Name

CedCommerce

About

Our aim is to make the Internet, a better place to sell on. Incepted In 2010, CedCommerce is revolutionizing the way eCommerce is perceived and performed over the Internet. Driven by a team of highly experienced and veteran professionals, CedCommerce is enabling brick and mortar stores to make the shift to the Internet.

Company Logo

Choose file

No file chosen

☐ Delete Image

Company Banner

Choose file

No file chosen

☐ Delete Image

Company Address

CedCommerce Inc, 1812 N Columbia Blvd, Suite C15-653026, Portland, Oregon, 97217

Support Number

8888888888

Support Email

support@cedcommerce.com

Meta Keywords

cedcommerce, magento, marketplace

Meta Description

cedcommerce multi-vendor marketplace for magento 2

Facebook ID

cedcommerce

Twitter ID

cedcommerce

\* Address

CedCommerce Inc, 1812 N Columbia Blvd, Suite C15-653026

\* City

Portland

\* Zip/Postal Code

97217

State

Oregon

\* Country

United States

Change Password

☐

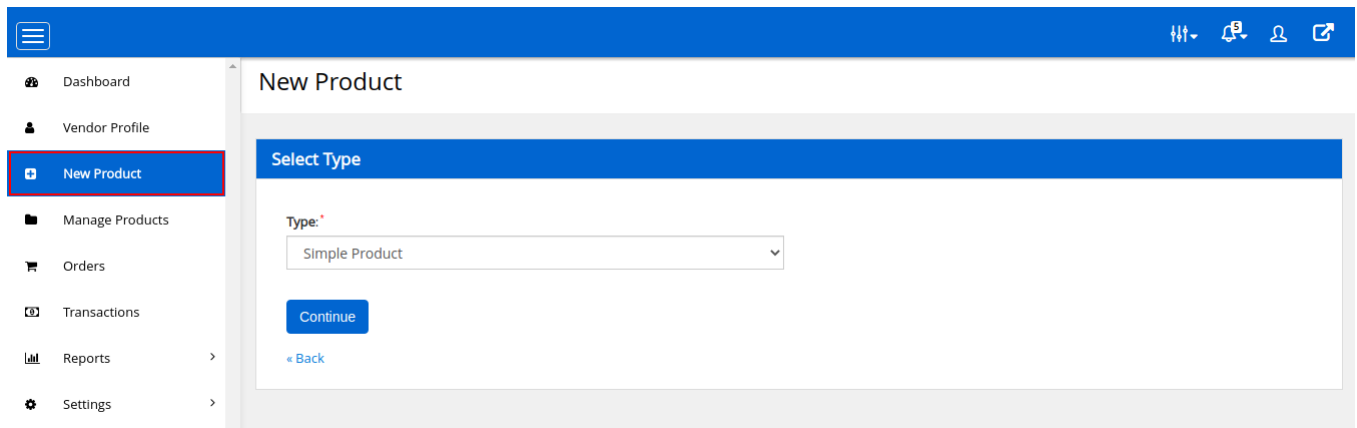
« Back

\* Required Fields

Vendors can update this form to provide general information about their business and shop page.

Vendors can upload **Profile Picture** and **Company Banner** for the vendor shop page. **Company Logo** image appears on the Marketplace Page where all vendors are listed. Vendors can set their username/handle in **Facebook ID** and **Twitter ID** field to enable clickable links to their social media page on their shop pages. To optimize the shop pages for search engines vendors can set the **Meta Keywords** and **Meta Description** for their shop page.

## 4.4. Create Products



The screenshot shows the 'New Product' form in the Magento 2 vendor dashboard. The left sidebar contains a menu with the following items: Dashboard, Vendor Profile, New Product (highlighted with a red box), Manage Products, Orders, Transactions, Reports, and Settings. The main content area is titled 'New Product' and features a 'Select Type' section. This section includes a 'Type:' label, a dropdown menu with 'Simple Product' selected, a 'Continue' button, and a '< Back' link.

Vendors can add new products to their inventory from the **New Product** option in the left menu, select the product **type**, and click **Continue**.

Dashboard

Vendor Profile

New Product

Manage Products

Orders

Transactions

Reports

Settings

Go to Shop

## New Product

New Simple Product

Save Cancel Back

Product Categories:

Main Website Store

☐ What's New ()
 ☐ Women ()
 ☐ Men ()
 ☒ Gear ()
 ☒ Bags (0)
 ☐ Fitness Equipment (0)
 ☐ Watches (0)

Product Name: \*

Akash Simple Product

SKU: \*

Akash Simple Product

SKU Available

Description:

Paragraph B I U

Akash Simple Product

p

POWERED BY TINY

Short Description:

Paragraph B I U

Akash Simple Product

p

POWERED BY TINY

Weight: \*

1

Stock Availability:

In Stock

Stock: \*

1000

Tax Class: \*

Taxable Goods

Price: \*

\$ 100

Special Price:

\$

Product Images:

Choose file

SIMPLE.jpg

Default Image

+

Vendors have to provide this basic product information to successfully add a new product to their inventory. Here only the most important and required fields are available so vendors can easily create new products of type **Simple, Virtual & Downloadable**.

**Product List**

Actions 5 records found

Filters Columns Default View

20 per page 1 of 1

| Name                       | Type                 | SKU                        | Price    | Qty          | Status      | Action |
|----------------------------|----------------------|----------------------------|----------|--------------|-------------|--------|
| Akash Simple Product       | Simple Product       | Akash Simple Product       | \$100.00 | 997.0000     | Approved    | Edit   |
| Akash Virtual Product      | Virtual Product      | Akash Virtual Product      | \$100.00 | 9997.0000    | Approved    | Edit   |
| Akash Downloadable Product | Downloadable Product | Akash Downloadable Product | \$100.00 | 99997.0000   | Approved    | Edit   |
| Akash Sample Product       | Simple Product       | Akash Sample Product       | \$100.00 | 1000000.0000 | Disapproved | Edit   |
| Akash New Product          | Simple Product       | Akash New Product          | \$100.00 | 10000.0000   | Pending     | Edit   |

Vendors can view their catalog from the **Manage Products** option in the left menu. New products have the status **Pending** or **Approved** depending on whether the Admin approval setting for new vendor products is enabled or disabled respectively. Only **Approved** products will be displayed on the storefront. Products can be updated by clicking the **Edit** option under the **Action** column or deleted in bulk the via mass action option **Delete**.

## 4.5. View Vendor Orders

Vendors can access the orders for their products from the **Orders** option in the left menu.

**Order List**

6 records found

Filters Columns Default View

20 per page 1 of 1

| Order #   | Purchase Date          | Bill To Name      | G.T.     | Commission Fee | Net Earned | Order Payment Status | Vendor Payment Status | Action |
|-----------|------------------------|-------------------|----------|----------------|------------|----------------------|-----------------------|--------|
| 000000008 | Dec 4, 2020 4:09:15 PM | Akash Rai         | \$100.00 | \$10.00        | \$90.00    | Paid                 | Pending               | View   |
| 000000007 | Dec 3, 2020 7:43:44 PM | Veronica Costello | \$259.80 | \$25.98        | \$233.82   | Canceled             | Canceled              | View   |
| 000000006 | Dec 3, 2020 7:40:56 PM | Veronica Costello | \$259.80 | \$25.98        | \$233.82   | Canceled             | Canceled              | View   |
| 000000005 | Dec 3, 2020 7:36:11 PM | Veronica Costello | \$259.80 | \$25.98        | \$233.82   | Paid                 | Paid                  | View   |
| 000000004 | Dec 3, 2020 7:35:43 PM | Veronica Costello | \$259.80 | \$25.98        | \$233.82   | Paid                 | Paid                  | View   |
| 000000003 | Dec 3, 2020 7:35:17 PM | Veronica Costello | \$259.80 | \$25.98        | \$233.82   | Partially Paid       | Pending               | View   |

Details of individual orders can be viewed by clicking the **View** option under the **Action** column.

Dashboard

Vendor Profile

New Product

Manage Products

Orders

Transactions

Reports

Settings

Go to Shop

Order # 000000008

Order #000000008 - Processing [Print Order](#)

Order Information

Order Date

2020-12-04 10:39:15

Order Status

Processing

Purchased From

Main Website  
Main Website Store  
Default Store View

Billing Address

Akash Rai  
Cedcross  
New York, New York, 10001  
United States  
T: 09876543210

Shipping Address

Akash Rai  
Cedcross  
New York, New York, 10001  
United States  
T: 09876543210

Payment Method

Check / Money order

Shipping Method

Flat Rate - Fixed

| Product                   | Item Status | Original Price | Price    | Qty                       | Subtotal | Tax Amount | Tax Percent | Discount Amount | Row Total |
|---------------------------|-------------|----------------|----------|---------------------------|----------|------------|-------------|-----------------|-----------|
| Akash Simple Product      | Invoiced    | \$100.00       | \$100.00 | Ordered: 1<br>Invoiced: 1 | \$100.00 | \$0.00     | 0.00%       | \$0.00          | \$100.00  |
| SKU: Akash Simple Product |             |                |          |                           |          |            |             |                 |           |
| Subtotal                  |             |                |          |                           |          |            |             |                 | \$100.00  |
| Commission Fee            |             |                |          |                           |          |            |             |                 | \$10.00   |
| Grand Total               |             |                |          |                           |          |            |             |                 | \$100.00  |
| Net Vendor Earn           |             |                |          |                           |          |            |             |                 | \$90.00   |

[Back to Orders](#)

## 4.6. View Vendor Payments

Vendors can access their payout details from the **Transactions** option in the left menu.

- Dashboard
- Vendor Profile
- New Product
- Manage Products
- Orders
- Transactions**
- Reports
- Settings
- Go to Shop

## Transactions

Transactions Statistics

| Total Earned Amount | Total Pending Amount | Pending Transfers |
|---------------------|----------------------|-------------------|
| \$457.64            | \$323.82             | 1                 |

2 records found

Filters

Columns

Default View

20

per page

1 of 1

| Created At          | Payment Method | Transaction Id | Amount   | Adjustment Amount | Net Amount | Amount Description                | Action               |
|---------------------|----------------|----------------|----------|-------------------|------------|-----------------------------------|----------------------|
| 2020-12-03 20:08:30 | Offline        | 000000001      | \$233.82 | \$0.00            | \$233.82   | Order# 000000004, Amount \$233.82 | <a href="#">View</a> |
| 2020-12-03 22:03:09 | Offline        | 000000002      | \$233.82 | \$10.00           | \$223.82   | Order# 000000005, Amount \$233.82 | <a href="#">View</a> |

Individual payout details can be viewed by clicking the **View** option under the **Action** column.

### Transaction Details

Beneficiary Details

|                     |              |
|---------------------|--------------|
| Vendor Name         | Akash Rai    |
| Payment Method      | other        |
| Beneficiary Details | Cash Payment |

Order Details

|               |                                       |
|---------------|---------------------------------------|
| Order Details | Order# 000000005, Net Earned \$233.82 |
|---------------|---------------------------------------|

Transaction Details

|                       |  |
|-----------------------|--|
| Transaction ID#       | 000000002  |
| Transaction Date      | 2020-12-03 16:33:09  |
| Transaction Mode      | Offline  |
| Total Shipping Amount | \$0.00   |
| Amount                | \$233.82   |
| Adjustment Amount     | \$10.00  |
| Net Amount            | \$223.82   |
| Notes                 | Payment made with cash on 3rd December 2020. \$10 is deducted as marketplace fine for late delivery. |

## 4.7. View Sales Reports

Vendors can generate the sales report of orders and products by the **Reports > Order Reports** and **Reports > Product Reports** option from the left menu respectively.

The screenshot shows the 'Order Reports' page. On the left is a navigation menu with 'Reports' expanded, showing 'Order Reports' and 'Product Reports'. The main content area is titled 'Order Reports' and contains a 'Filter Report' section with the following fields:

- Period:** A dropdown menu currently set to 'Day'.
- Vendor Payment Status:** A dropdown menu currently set to 'All'.
- Start date:** A date input field with '12/03/2020' and a calendar icon.
- End date:** A date input field with '12/04/2020' and a calendar icon.

Below the filters are two buttons: 'Export' and 'Show Report'. A table displays the report data:

| Period     | Orders | Sales Items | Total Sales | Total Commission | Net Sales  |
|------------|--------|-------------|-------------|------------------|------------|
| 2020-12-03 | 5      | 15          | \$1,299.00  | \$129.90         | \$1,169.10 |
| 2020-12-04 | 1      | 1           | \$100.00    | \$10.00          | \$90.00    |

A red asterisk note at the bottom right indicates '\* Required Fields'.

**Order Report** can be filtered by selecting **Start date – End date**, **Vendor Payment Status**, the period for each row which can be **Day**, **Month** or **Year** wise and clicking the **Show Report** button that displays period wise sales report of vendor products. Reports can be exported to CSV by clicking the **Export** button.

The screenshot shows the 'Product Reports' page. The left navigation menu is the same as in the previous screenshot, with 'Product Reports' highlighted. The main content area is titled 'Product Reports' and contains a 'Filter Report' section with the following fields:

- Start date:** A date input field with '12/03/2020' and a calendar icon.
- End date:** A date input field with '12/04/2020' and a calendar icon.

Below the filters are two buttons: 'Export' and 'Show Report'. A table displays the report data:

| Product Name               | SKU                        | Sales Items | Total Sales | Type         |
|----------------------------|----------------------------|-------------|-------------|--------------|
| Akash Simple Product       | Akash Simple Product       | 5           | \$500.00    | simple       |
| Akash Virtual Product      | Akash Virtual Product      | 4           | \$400.00    | virtual      |
| Akash Downloadable Product | Akash Downloadable Product | 4           | \$400.00    | downloadable |

A red asterisk note at the bottom right indicates '\* Required Fields'.

**Product Report** can be filtered by selecting **Start date – End date** and clicking the **Show Report** button that displays product wise sales report. This report can be exported to CSV by clicking the **Export** button.

## 4.8. Account Details Settings for Payouts

Provides a Settings panel for transaction-related. Vendors can enter different payment details as per their choice. This payment detail is used by an admin to transfer the vendor amount to him for his related product sold.

**Transaction Settings** Save

**Check/Money Order**

Active: Yes

Cheque Payee Name: Akash Rai

**PayPal**

Active: Yes

Email Associated with PayPal Merchant Account: paypal.me/akashrai  
[Start accepting payments via PayPal](#)

**Bank Transfer**

Active: Yes

Bank Name: Test

Bank Branch Number: 123456789

Bank Swift Code: 321

Bank Account Name: Akash

Bank Account Number: 987654321

[« Back](#)

Vendors can set **three** payment methods settings from here.

**Check/Money Order** This is an offline payment method option and is available with the CedCommerce Multi-Vendor Marketplace Solution extension. In this setting, a vendor will get the field

- **Active:** The vendor can enable/disable the payment method.
- **Cheque Payee Name:** The name of the personal account to whom the payment will be made.

### PayPal

This payment method has been included but it is not for the online transfer purpose. The vendor can just fill in the details of his PayPal account and save the settings.

- **Active:** The vendor can enable/disable the payment method.
- **Email Associated with the PayPal account** the email associated with PayPal can be entered here.

### Bank Transfer

- **Active:** The vendor can enable/disable the payment method.
- **Bank Name:** Name of the Bank
- **Branch Name:** Name of the Bank Branch
- **Swift Code:** Bank Swift code.





- **Bank Account Name:** Account holder name.
- **Account Number:** Bank Account Number.

## 5. Features for Customers

### Browse Vendors on Marketplace

Default welcome msg! Marketplace Sell Sign Out





[What's New](#)
[Women](#)
[Men](#)
[Gear](#)
[Training](#)
[Sale](#)


### Search Vendors

Country

Zip/Postal Code

Name

### Marketplace




Lorem ipsum dolor sit amet, consectetur adipiscing elit. Cras ut lorem ante. Duis lacus sapien, luctus vitae laculis a, suscipit et mauris. Sed nunc risus, consequat nec ornare nec, consectetur quis purus. Nulla at purus tincidunt, placerat tortor sed, accumsan velit.


5 Items

Sort By


Name



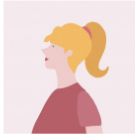
Akash




Brendon



Jago



Terrence





Trystan

### View Vendor Shop Page

41 / 43


Default welcome msg! Marketplace Sell Sign In or Create an Account





What's New Women ▾ Men ▾ Gear ▾ Training ▾ Sale


## Akash Shop



- Public Name : Akash
- Support Number : 8888888888
- Support Email : support@cedcommerce.com
- Email : emailakashrai@gmail.com
- Company Name : CedCommerce
- Name : Akash Rai
- Company Address : CedCommerce Inc, 1812 N Columbia Blvd, Suite C15-653026, Portland, Oregon, 97217
- Created At : 2020-12-02 15:15:01
- Facebook ID : cedcommerce
- Twitter ID : cedcommerce

**Browse By Category**

- ☒ Women (1)
- ☐ Gear (1)
- ☐ Training (1)



Our aim is to make the Internet, a better place to sell on. Incepted in 2010, CedCommerce is revolutionizing the way eCommerce is perceived and performed over the Internet. Driven by a team of highly experienced and veteran professionals, CedCommerce is enabling brick and mortar stores to make the shift to the Internet.

3 Items
Sort By Position ▾

SIMPLE

Akash Simple Product

\$100.00

VIRTUAL

Akash Virtual Product

\$100.00

DOWNLOADABLE

Akash Downloadable Product

\$100.00

Show 12 ▾ per page

## Vendor Details in Orders

Order # 0000000008

PROCESSING

December 4, 2020

[Reorder](#)[Print Order](#)

| Items Ordered          |                      | Invoices |            |                 |
|------------------------|----------------------|----------|------------|-----------------|
| Product Name           | SKU                  | Price    | Qty        | Subtotal        |
| Akash Simple Product   | Akash Simple Product | \$100.00 | Ordered: 1 | \$100.00        |
| <b>Vendor</b><br>Akash |                      |          |            |                 |
| Subtotal               |                      |          |            | \$100.00        |
| Shipping & Handling    |                      |          |            | \$5.00          |
| <b>Grand Total</b>     |                      |          |            | <b>\$105.00</b> |

## 6. Support

To report any issue regarding the setup or functioning of this module just email us at [support@cedcommerce.com](mailto:support@cedcommerce.com) and our experts will be there to assist you in no time. You can share your following details for our team to debug your problem:

- Magento Admin Details: URL, Username & Password
- File Access: FTP, SFTP, or Cpanel Details
- Database Access: URL, Username & Password
- SSH or Putty Details