

# **MercadoLibre CBT Magento Integration Guide**

by CedCommerce Products Documentation

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## 1. Overview

MercadoLibre is the biggest eCommerce platform in Latin America. It operates in 19 countries including Chile, Mexico, Argentina, Colombia, Brazil, Peru, Uruguay, and Venezuela.

Mercado Libre provides with the Cross Border Trade(CBT) Program through which the international sellers can sell in Latin America. This Mercado Libre CBT is presently working in Brazil, Argentina, Mexico, and Chile. Having more than 600 million customers it focuses on providing the eCommerce to everyone and everywhere in Latin America. Mercado Libre CBT is a platform that has made selling easier for merchants through a single account to sell products in Latin America.

Cedcommerce provides you with an effective way to sell on MercadoLibre CBT Magento Integration and to boost your revenue. This integration helps international sellers with various features to reach the audience of Latin America. The Magento framework helps the store owners to expand their business from a single platform.

### Key Features:

The Features of MercadoLibre CBT Magento integration for the smooth selling of the products for merchants are listed below:

**Bulk Upload Technology:** You have the flexibility to upload the number of products on MercadoLibre CBT using the bulk product upload feature.

**Profile Based Product Upload:** Enables the admin to create a profile based on the single category, and then assign the products to the profile to automate the product upload.

**Auto Synchronization:** Auto synchronizes the product listing, order, inventory, and pricing at regular intervals between Magento and MercadoLibre CBT.

**Product Data Validation:** The extension enables validation of the product information in accordance with MercadoLibre CBT standards and values.

**Automated Order Fetch:** It eases the process of orders being fetched from MercadoLibre CBT to your Magento store automatically with the help of crons.

**Notifications Emails:** Admin receives notification for new order creation, low stock, and if the product is rejected from MercadoLibre CBT.

**Auto Shipment through 3rd Party Software Integration:** Provides you an ability to automatize the process of shipment with ShipStation, ShipWorks, Stamps.com, Linnworks, XTENTO, Shiprush.

**Magento Orders Creation:** The newly placed orders on MercadoLibre CBT are automatically created in the Magento store with all the required details as it is on MercadoLibre CBT.

## 2. Configuration

After the installation of the Mercado Libre CBT integration for the Magento extension is done the next step you need to do is the Configuration step for the Integration process.

To complete the configuration,

- Goto your Magento Admin Panel.
- On the top navigation bar, place the cursor on **Mlibre CBT**.
- When the menu appears, click **Configuration**.

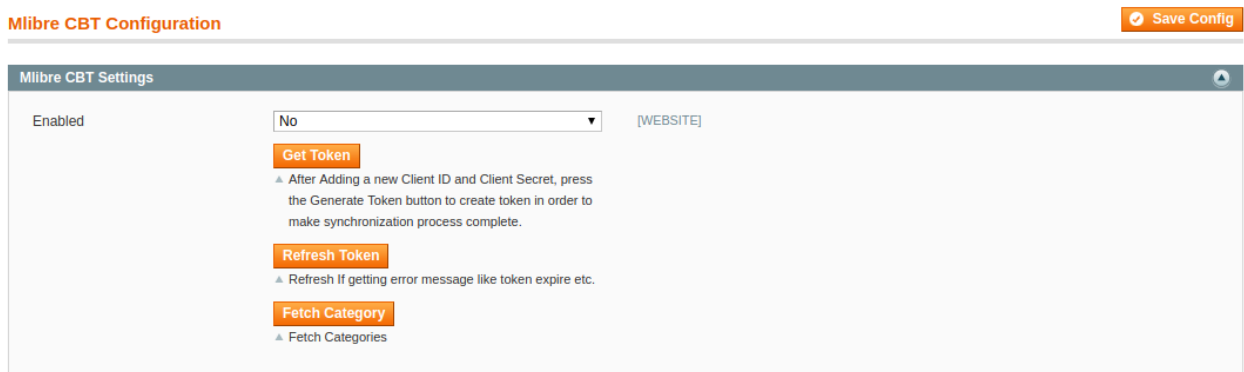


- On clicking it, you will be navigated to the configuration page which appears as:



### Mlibre CBT Settings

- Click on Mlibre CBT Settings and the section will expand as:



- In **Enabled**, select **Yes** to enable the extension.
- On selecting **Yes**, the section expands as:

## Mlibre CBT Configuration

Save Config

Mlibre CBT Settings

Enabled	<input type="text" value="Yes"/>	[WEBSITE]
Mode	<input type="text" value="Live"/>	[GLOBAL]
Api Url	<input type="text"/>	[GLOBAL]
	▲ Enter following Uri: <a href="https://api-cbt.mercadolibre.com/api/">https://api-cbt.mercadolibre.com/api/</a>	
Client Id	<input type="text"/>	[GLOBAL]
Client Secret	<input type="text"/>	[GLOBAL]
	<b>Get Token</b> ▲ After Adding a new Client ID and Client Secret, press the Generate Token button to create token in order to make synchronization process complete.	
	<b>Refresh Token</b> ▲ Refresh If getting error message like token expire etc.	
	<b>Fetch Category</b> ▲ Fetch Categories	
Code	<input type="text"/>	[GLOBAL]
Redirect URI	<input type="text"/>	[GLOBAL]
	▲ Redirect URI Of Your App should be <a href="http://www.yourdomain.com/admin/adminhtml_authorize/code">www.yourdomain.com/admin/adminhtml_authorize/code</a>	
Access Token	<input type="text"/>	[GLOBAL]
Refresh Token	<input type="text"/>	[GLOBAL]
Select Store	<input type="text" value="Default Store View"/>	[GLOBAL]
	▲ Select store.	
Choose Default Payment Method for Mlibre Orders	<input type="text" value="0000"/>	[GLOBAL]
Magento Store Admin Email Id	<input type="text"/>	[GLOBAL]
	▲ Get Email When New Mlibre Order Imported.Example: owner@example.com	


Now,

- Select the **Mode** in Mode option.
- In API Url, enter **<https://api-cbt.mercadolibre.com/>**
- Fill your client ID in the **Client Id** field, which you may get from your MercadoLibre CBT seller panel(<https://cbt.mercadolibre.com/merchant/applications>) or from the sandbox panel(<https://sanbox-cbt.mercadolibre.com/merchant/applications>) once you have created the app there.
- Fill your client secret in the **Client Secret** field, which you may get from your MercadoLibre CBT seller panel once you have created the app there.
- In case you don't have your Client Id and Client Secret Key then you can get it by logging in your seller account on MLibre CBT. After you are logged in the screen appears as shown below and then click on **Details**.

mercado libre CBT Logout

## My applications

Name	Description	Scopes		
	test	<ul style="list-style-type: none"> <li>read</li> <li>write</li> <li>offline_access</li> </ul>	<div style="border: 2px solid red; padding: 5px; display: inline-block;"> Details </div>	<div style="border: 2px solid red; padding: 5px; display: inline-block;"> Edit </div>



After Clicking on Details, an Application Data window appears where you can see your Client Id and Secret Key and copy it.

[Back](#)

### Application Data

#### Basic information

Client Id:

Client Secret :

Name:

Description:

#### Authentication and Security

Redirect URI:

#### Notification Settings

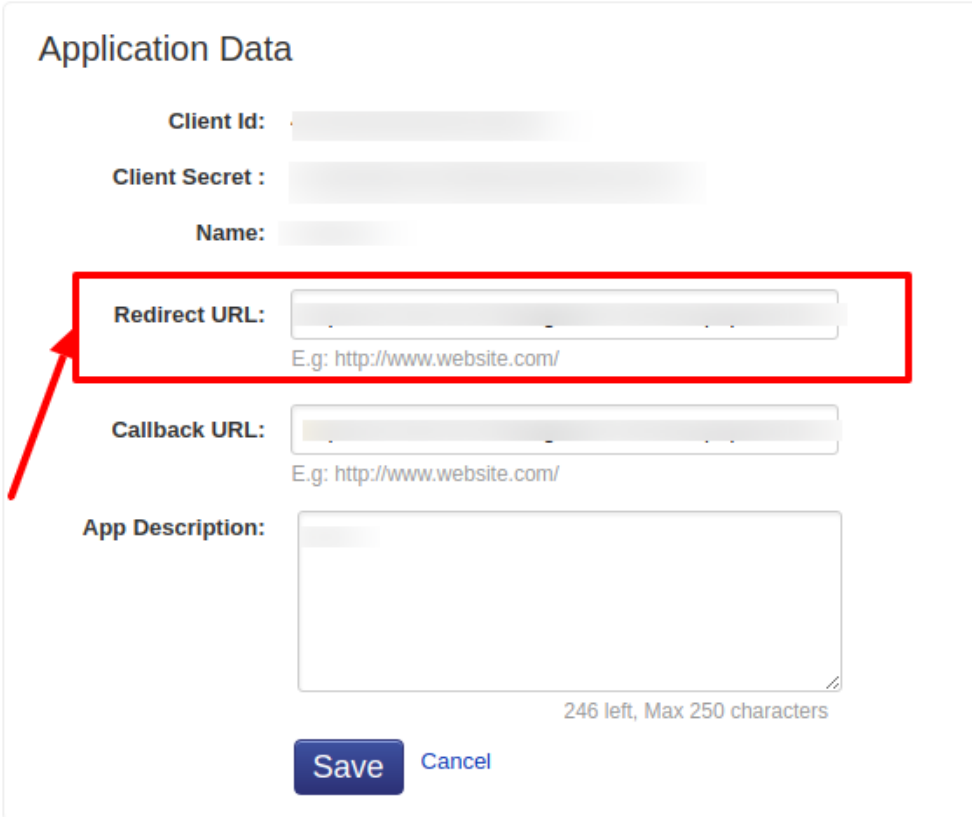
Notifications Callback URL:

- Once done, click on the **Save Config** button.
- Now save the Redirect URL in your app before fetching the token.
- Now click on the **Get Token** button which is next to the **Client Secret** field.
- On clicking **Get Token** button, the **Code(which is the next field)**, **Access Token** and **Refresh Token** get automatically filled.
- In the **Redirect URL** field, enter `www.yourdomain.com/admin/adminhtml_authorize/code` where you need to add your store domain in the place of 'your domain' in the URL and also add that Redirect Url in the seller account on MLibre CBT by going to the Edit Option and then add the Url in the Redirect Url option as shown:



## My applications

Name	Description	Scopes		
		<ul style="list-style-type: none"> <li>• read</li> <li>• write</li> <li>• offline_access</li> </ul>	Details	Edit



**Application Data**

Client Id:

Client Secret :

Name:

**Redirect URL:**   
E.g: http://www.website.com/

**Callback URL:**   
E.g: http://www.website.com/

**App Description:**   
246 left, Max 250 characters

After entering the Redirect Url **Save** it.

- The **Access Token** field, as mentioned earlier gets filled automatically when you click **the Get Token** button.
- The **Refresh Token** field, as mentioned earlier gets filled automatically when you click **Get Token** button.
- In **Select Store**, select your Magento store which you are integrating with the MercadoLibre CBT marketplace.
- In **Choose Default Payment Method for Mlibre Orders**, select the payment method for the orders which will be placed for your products on Magento.
- In **Magento Store Admin Email Id**, enter the email address on which you want to get an email whenever a new MercadoLibre order is imported on Magento.

### Mlibre Product Price Settings

- In **Mlibre Product Price**, you may select the price option as they are shown in the image below, to be sent for your products on MercadoLibre CBT.

- **Default Magento Price:** If this option is selected, the price for which your product will be available on MercadoLibre will be the same as the price of your product on the Magento store.
- **Increase By Fixed Price:** You may select this option if you want your product price to be increased on MercadoLibre as compared to your Magento store. If you select this option, a box appears as shown below:

- By choosing this option, you may enter the **Enter Amount** box the amount by which you want your product price to be increased on MercadoLibre CBT as compared to your Magento store. Suppose if you enter 50 in this field and your product is for 100 on your Magento store, then the amount that your product will be available for on MercadoLibre CBT would be 150 (as the amount entered is 50 for **Increase** by fixed amount, so the price entered would be added to the price for which product is available on Magento store).
- **Increase By Fixed Percentage:** You may use this option if you want the price of your Magento product to be increased on MercadoLibre CBT by a certain percentage. By choosing this option, you may enter the **Enter Amount** box the percentage amount by which you want your product price to be increased on MercadoLibre CBT as compared to your Magento store. Suppose if you enter 20 in this field and your product is for 100 on your Magento store, then the amount that your product will be available for on MercadoLibre CBT would be 120 (as 20% of 100 is 20 which gets added to 100).
- **Decrease By Fixed Price-** You may use this option if you want the price of your Magento product to be



decreased on MercadoLibre CBT. By choosing this option, you may enter the **Enter Amount** box the amount by which you want your product price to be decreased on MercadoLibre CBT as compared to your Magento store. Suppose if you enter 50 in this field and your product is for 100 on your Magento store, then the amount that your product will be available for on MercadoLibre CBT would be 50 (as the amount entered is 50 for **Decrease** by fixed amount, so the price entered would be subtracted from the price for which the product is available on Magento store).

- **Decrease By Fixed Percentage-** You may use this option if you want the price of your Magento product to be decreased on MercadoLibre CBT by a certain percent. By choosing this option, you may enter the **Enter Amount** box the percentage amount by which you want your product price to be decreased on MercadoLibre CBT as compared to your Magento store. Suppose if you enter 20 in this field and your product is for 100 on your Magento store, then the amount that your product will be available for on MercadoLibre CBT would be 80 (as 20% of 100 is 20 which gets subtracted from 100).
- Then the next option is **Select Countries to upload/publish products.** In this option select the country from the drop-down list select the countries where you want the products to upload and publish.

Select Countries to upload/publish products

Argentina
Brazil
Chile
Mexico
Mexico Fulfillment

▲ Allow Countries where you want to upload/publish Products At Mlibre.

- **International Shipping Settings:** In this, you can set the international shipping charges based on the Country.

Shipping Settings

Country	Shipping Charges	
Argentina ▼		<input type="button" value="Delete"/>
		<input type="button" value="Add Rules"/>

▲ Set shipping charges for each country.

- **Price Settings:** In this, the price of the product is set according to the country and by the increasing or decreasing the price.

Price Settings

Country	Price Settings	Price Increase/Decrease value	
Argentina ▼	Default Magento P ▼		<input type="button" value="Delete"/>
			<input type="button" value="Add Rules"/>

▲ Set Price of product for each country.

**\*Note: The Pricing and Shipping settings in the configuration will be used by default if it is not saved and it if has been saved then it will have the priority.**

## **Order Settings**

Order Settings		
Fetch Mlibre Orders From	Last One Day	[WEBSITE]
Fetch Mlibre Orders Of Status	All Orders	[WEBSITE]
Cancel Order on Mlibre On Order Cancel In Magento	No	[WEBSITE]
▲ If you set this setting to yes, then request for cancel will go to Mlibre when you cancel magento orders. If you set to NO, then cancel request will not be sent to Mlibre.		
Default Zip Code For Mlibre Orders		[GLOBAL]
▲ Default Zip Code To Create Mlibre Orders in Magento.		
Enable To Send Default Message To Mlibre Customer	No	[WEBSITE]
▲ Enable To Send Default Message To Mlibre Customer After Order Is Created In Magento		

- In **Fetch Mlibre Orders From** field, select the point of time from which you want the orders to be fetched, till date. for your products on MercadoLibre CBT.
- In **Fetch Mlibre Orders of Status**, select the status which if a MercadoLibre CBT order has, will be fetched from MercadoLibre CBT to Magento. It means that if you select a particular status in this field, then all the orders on MercadoLibre CBT with that status will be fetched to Magento.
- In **Cancel Order on Mlibre On Order Cancel In Magento**, the cancellation of an order in Mlibre CBT is done in Magento orders if the option is selected to 'YES' and if the option selected is 'NO' then the cancellation request will not be sent to Mlibre CBT.
- In **Default Zip Code For Mlibre Orders**, the zip code for the order creation in Magento of Mlibre CBT is to be entered.
- In **Enable To Send Default Message To Mlibre Customer**, a message is sent to the Mlibre customer after the order creation in Magento.

## Developer Settings

Developer Settings		
Debug Mode	Yes	[GLOBAL]
▲ Enable Mlibre debug mode for logging.		
Product Chunk Size	25	[WEBSITE]

- In **Debug Mode**, you may select Yes if you want the log to be created.
- In **Product Chunk Size**, select the number of products to be sent to MercadoLibre in one batch.

## Cron Settings

Cron Settings		
Cron Settings Override	Yes	[WEBSITE]
Enable Order Cron	No	[WEBSITE]
▲ Order Cron Enable/Disable		
Enable Inventory Cron	No	[WEBSITE]
▲ Inventory Cron Enable/Disable		

- In **Cron Settings Override**, you may select **Yes**, you will be able to make changes in the Cron Settings and the section will expand as shown above.
- In **Enable Order Cron**, you may enable the order cron by selecting **Yes**.
- In **Enable Inventory Cron**, you may enable the Inventory cron by selecting **Yes**.

Now, when you have taken all these actions, you need to click on **the Save Config** button and the configuration

process will be completed.

### 3. Profile Management

The **Manage Profile** section while selling on MercadoLibre CBT with our extension includes the following actions that you may take:

- Adding a profile
- Editing a profile
- Changing the status of a profile
- Deleting a profile

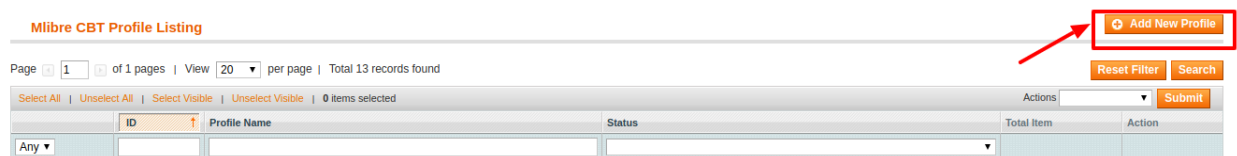
#### 3.1. Adding a Profile

To add a profile.

- Go to your Magento admin panel.
- On the top navigation bar, place the cursor on **Mlibre CBT**.
- When the menu appears, click on **Manage Profile**.



- On clicking it, you will be navigated on the page which appears as:



- Now click on **Add New Profile** which is highlighted in the above image.
- On clicking it, you will be navigated to the page which appears as:

- Now you need to fill the necessary details in all the sections that you can see on the left side of the page.

### **Profile Info**

- In **Profile Code**, enter the code for your profile.
- Enter the name that you want for your profile in **Profile Name**.
- In **Status**, select **Active** to enable the profile.

Click on **Mlibre Settings** from the left side.

### **Mlibre Settings**

- In **Product Condition at Mlibre**, select the condition of your product that you want to upload on MercadoLibre, from options such as New, Refurbished, Used, etc.

Now click on **Mlibre Default Mapping**.

### **Mlibre Default Mapping**

- On clicking **Mlibre Default Mapping**, the section appears as:

Management and rebuild required indexes.

**Profile Information**  
 Profile Info  
 Mlibre Settings  
**Mlibre Default Mapping**  
 Mlibre Category Mapping  
 Profile Configurations  
 Profile Products

### Add Mlibre Profile

Back Reset Save Save and Continue Edit

#### Mlibre / Magento Default Mapping

Map configurable attributes to magento attribute

Mlibre Attribute	Magento Catalog Attribute
SKU	SKU
product_title_english	Name
sale_price	Price
description_english	Description
brand	[ Please select a option ]
model	[ Please select a option ]
weight_unit	[ Please select a option ]
dimension_unit	[ Please select a option ]
package_width	[ Please select a option ]
package_height	[ Please select a option ]
package_length	[ Please select a option ]
country_of_origin	[ Please select a option ]
shipping_from	[ Please select a option ]
estimated_delivery_time	[ Please select a option ]
merchant_shipping_cost	[ Please select a option ]
description_spanish	[ Please select a option ]
description_portuguese	[ Please select a option ]

- In **Mlibre/Magento Default Mapping** section, you need to map **MercadoLibre Attributes** to **Magento Catalog Attribute**.
- Select Magento Catalog Attributes to map them with MercadoLibre **SKU, Title, Price, and Description**.

Once done, click **Mlibre Category Mapping** from the left side menu.

### Mlibre Category Mapping

- On clicking **Mlibre Category Mapping**, the section appears as:

**Profile Information**  
 Profile Info  
 Mlibre Settings  
 Mlibre Default Mapping  
**Mlibre Category Mapping**  
 Profile Configurations  
 Profile Products

### Add Mlibre Profile

Back Reset Save Save and Continue Edit

#### Mlibre CBT Category Mapping

Select Preferred Mlibre CBT Category to be Mapped

Type Category Name or Code Here. Ex Shirt, Jeans.

#### Mlibre CBT / Magento Attribute Mapping (Required/Optional mapping)

Map Attribute for Mlibre CBT and Magento attribute

Mlibre CBT Attribute	Magento Catalog Attribute	Default Value	Action
			Add Attribute

- Under **Mlibre CBT Category Mapping** select the preferred Mlibre CBT category which is to be mapped. It can be searched by the category code or name.
- In **Mlibre CBT/Magento Attribute Mapping (Required/Optional Mapping)**, you may map the Mlibre CBT Attribute with Magento Catalog Attribute by clicking on **Add Attribute** button at the bottom right of this section. On clicking it, the section appears as:

**Profile Information**

- Profile Info
- Milbre Settings
- Milbre Default Mapping
- Milbre Category Mapping**
- Profile Configurations
- Profile Products

**Add Milbre Profile** Back Reset Save Save and Continue Edit

**Milbre CBT Category Mapping**

Select Preferred Milbre CBT Category to be Mapped

Short Sleeves [1897]

Type Category Name or Code Here. Ex Shirt, Jeans.

**Milbre CBT / Magento Attribute Mapping (Required/Optional mapping)**

Map Attribute for Milbre CBT and Magento attribute

Milbre CBT Attribute	Magento Catalog Attribute	Default Value	Action
			<span>Add Attribute</span>

- You may enter the type of category in the **Milbre CBT Category Mapping**.
- After entering the category its attributes will be fetched and displayed under **Milbre CBT/Magento Attribute Mapping(Required/Optional)**.

**Profile Information**

- Profile Info
- Milbre Settings
- Milbre Default Mapping
- Milbre Category Mapping**
- Profile Configurations
- Profile Products

**Add Milbre Profile** Back Reset Save Save and Continue Edit

**Milbre CBT Category Mapping**

Select Preferred Milbre CBT Category to be Mapped

Long Sleeves [1934]

Type Category Name or Code Here. Ex Shirt, Jeans.

**Milbre CBT / Magento Attribute Mapping (Required/Optional mapping)**

Map Attribute for Milbre CBT and Magento attribute

Milbre CBT Attribute	Magento Catalog Attribute	Default Value	Action
Size [select]	[ Please select a option ]		<span>Map Options</span>
Primary Color [select]	[ Please select a option ]		<span>Map Options</span>
			<span>Add Attribute</span>

- When the attributes are fetched and if you want to map the Milbre attributes to Magento attributes then you can select the attributes for mapping and the **Map Option** which was disabled will be enabled.
- Then you can select and map the Milbre CBT attributes to the Magento attributes as shown in the figure below:

**Profile Information**

- Profile Info
- Milbre Settings
- Milbre Default Mapping
- Milbre Category Mapping**
- Profile Configurations
- Profile Products

**Attribute Option Mapping**

**Milbre CBT / Magento Attribute Option Mapping**

Map milbre CBT attribute options to magento attribute options

Config Attribute

Magento Attribute Options	Milbre CBT Attribute Options	Action
33	One Size	<span>Delete</span>
34	M	<span>Delete</span>
35		<span>Delete</span>
35		<span>Delete</span>
36		<span>Delete</span>
36		<span>Delete</span>
37		<span>Delete</span>
37		<span>Delete</span>
38		<span>Delete</span>
38		<span>Delete</span>
39		<span>Delete</span>
39		<span>Delete</span>
40		<span>Delete</span>

Now click on **Profile Configurations**.

## Profile Configurations

- On clicking **Profile Configurations**, the section appears as:

- In **Mlibre CBT Settings** you need to enable by selecting yes.
- Then under **Mlibre Product Price Settings**, in the **Shipping Settings** option, you can select the desired country and the shipping charges for the country.
- In **Price Settings**, you can select the country and then increase or decrease price value according to the country.

Now click on **Profile Products**.

## Profile Products

- On clicking profile products, the section appears as:

	Id	Profile	Category	Product Name	Type	Attrib. Set Name	SKU	Price	Qty	Status
<input type="checkbox"/>	1			tshirt	Simple Product	Default	t-shirts	\$50.00	22	Enabled
<input type="checkbox"/>	4			shirts	Configurable Product	Default	shirts-1	\$1,200.00	0	Enabled
<input type="checkbox"/>	5			earphones	Simple Product	Default	earphone	\$50.00	0	Enabled
<input type="checkbox"/>	6			cap	Simple Product	Default	capssss	\$50.00	0	Enabled
<input type="checkbox"/>	13			jeans	Configurable Product	Default	jeansssssssdddddse4	\$50.00	0	Enabled
<input type="checkbox"/>	14	fgmn		charger	Simple Product	Default	charger1234446rsrd	\$50.00	100	Enabled
<input type="checkbox"/>	16	testingtest		hoodie	Configurable Product	Default	hbhoglofjdiddf1gadrexcdsvgeefrsdgd555jk6h	\$50.00	0	Enabled
<input type="checkbox"/>	19	ggggg		Shirt	Configurable Product	Default	shirt-124567h67dl	\$50.00	0	Enabled
<input type="checkbox"/>	24	shirt		dkhc	Configurable Product	Default	cghksr	\$50.00	0	Enabled

- Click the **Reset Filter** button on the top right part of the page if the products are not listed on the page. On clicking the **Reset Filter** button, products appear as shown in the above image.
- Select the products that you want to assign to this profile by checking the boxes corresponding to the products.

Now once you have taken all these actions in the sections mentioned above, click on the **Save** button on the top

right side of the page.

The profile will get created and you will be able to see it on the **Mlibre CBT Profile Listing** page, with a success message appearing on the page.

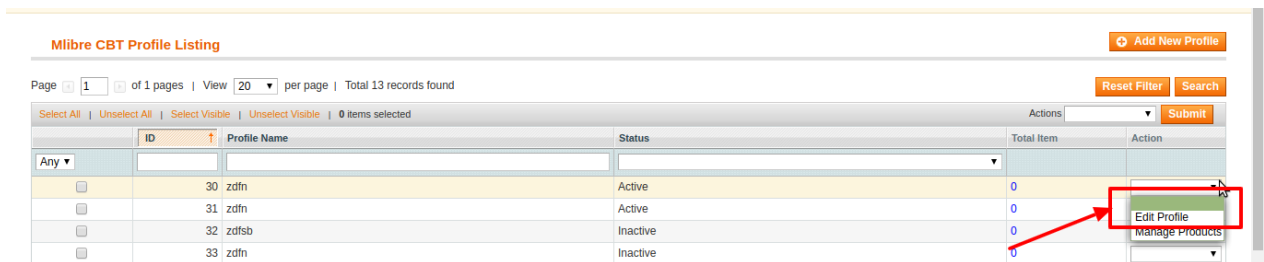
## 3.2. Editing a Profile

To edit a profile,

- Go to your Magento admin panel.
- On the top navigation bar, place the cursor on **Mlibre CBT**.
- When the menu appears, click on **Manage Profile**.



- On clicking it, you will be navigated on the page which appears as:



- Now click on the drop-down menu under **Actions**, in the last column corresponding to the product you wish to edit.
- When the menu appears as shown in the above image, click on **Edit Profile** which you can see in the option as shown in the above image.
- On clicking it, you will be navigated to the page which appears as shown below:



**Profile Information**

**Add Mlibre Profile**

Back Reset Save Save and Continue Edit

**Profile Information**

Profile Code \*   
 ▲ For internal use, Please use only letters (a-z), numbers (0-9) or underscore(\_) in this field, first character should be a letter

Profile Name \*   
 ▲ Give some name to profile to identify them

Status \*   
 ▲ Make active to enable the profile

- Now you may edit the profile section by section by going to each section from the left menu- **Profile Info**, **Mlibre Settings**, **Mlibre Default Mapping**, **Mlibre Category Mapping**, **Profile Configuration**, and **Profile Products**.
- Once the changes are made by you, click on the **Save** button on the top right side of the page.
- The changes you have made will be saved and the editing will be done.

### 3.3. Change the Status of Profile

To change the status of the profile,

- Go to your Magento admin panel.
- On the top navigation bar, place the cursor on **Mlibre CBT**.
- When the menu appears, click on **Manage Profile**.



- On clicking it, you will be navigated on the page which appears as:

**Mlibre CBT Profile Listing**

Add New Profile

Page 1 of 1 pages | View 20 per page | Total 13 records found

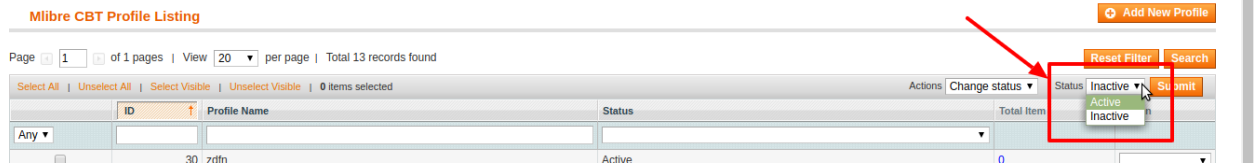
Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected

ID	Profile Name	Status	Actions
30	zdfn	Active	Delete Change status

Reset Filter Search

- Select the profile(s) by checking the corresponding box(es).
- Now click on **Actions** drop-down on the top right side of the page as shown in the above image.
- When the menu appears as shown in the above image, you can see the **Change Status** option which you need to click at.
- Once you select it, the **Status** field appears next to it as shown below, with **Active** and **Inactive** options.

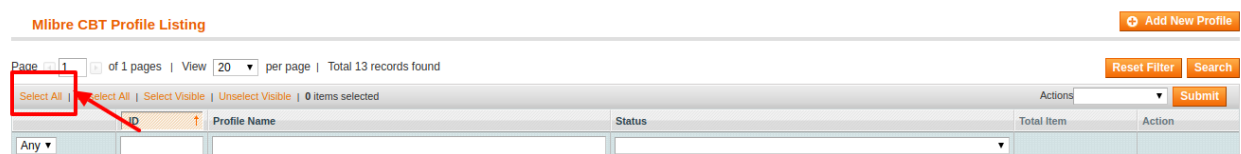
Select the status that you want for the selected profile(s).



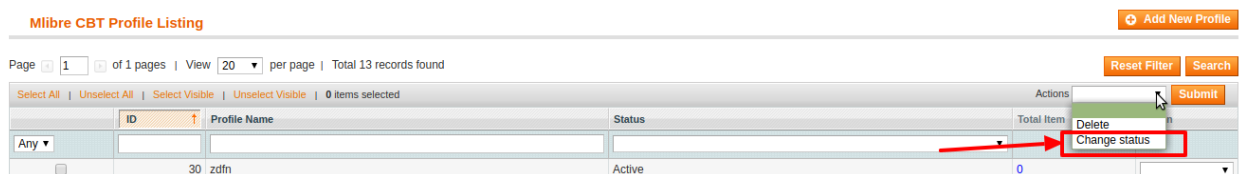
- Now click on the **Submit** button next to the **Status** field.
- The status of the profile(s) will be changed from **Active** to **Inactive** or vice-versa.

### To change the status of all profiles,

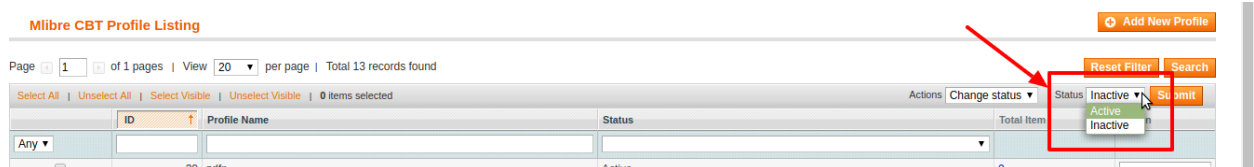
- Click **Select All** on the upper left side of the page as shown below:



- Now click on **Actions** drop-down on the top right side of the page as shown in the image below.



- When the menu appears as shown in the above image, you can see the **Change Status** option which you need to click at.
- Once you select it, the **Status** field appears next to it as shown below, with **Active** and **Inactive** options. Select the status that you want for all the profiles.



- Now click on the **Submit** button next to the **Status** field.
- The status of all the profiles will be changed from **Active** to **Inactive** or vice-versa.

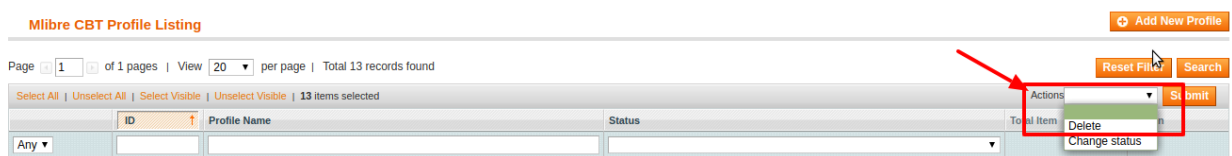
## 3.4. Delete Profile(s)

### To delete the profile(s),

- Go to your Magento admin panel.
- On the top navigation bar, place the cursor on **Mlibre CBT**.
- When the menu appears, click on **Manage Profile**.



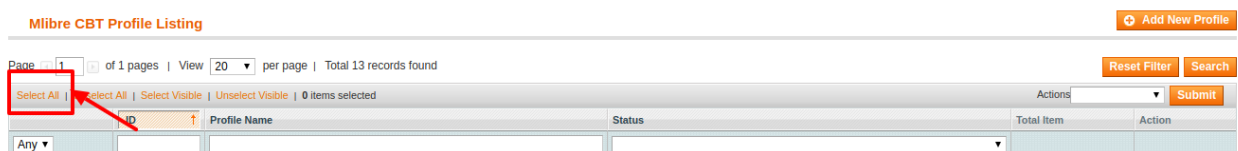
- On clicking it, you will be navigated on the page which appears as:



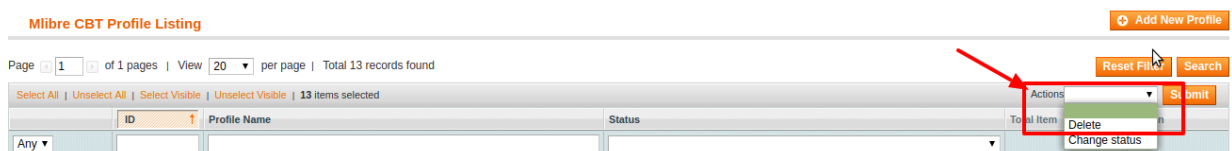
- Select the profile(s) by checking the corresponding box(es).
- Now click on **Actions** drop-down on the top right side of the page as shown in the above image.
- When the menu appears as shown in the above image, you can see the **Delete** option which you need to click at.
- Now click on the **Submit** button.
- The selected profile(s) will be deleted.

### To Delete all Profile(s).

- Click **Select All** on the upper left side of the page as shown below:



- Now click on **Actions** drop-down on the top right side of the page as shown in the image below:



- When the menu appears as shown in the above image, you can see the **Delete** option which you need to click at.
- Now click on the **Submit** button.
- The selected profile(s) will be deleted.

## 4. Product Management

When a profile has been created and products have been assigned to it, the next part is to manage the products. Under the section of Manage Products, you may take the following actions:

- Validate and Add/Update
- Publish Product
- Sync Mlibre Status
- Sync Inventory and Price
- Delete at Mlibre

#### To take these actions,

- Go to your Magento admin panel.
- On the top navigation bar, place cursor on **Mlibre CBT**.
- When the menu appears, click on **Products Manager**.















- On clicking the **Products Manager**, you will be navigated to the page as shown below:

**Product Manager**

Page 1 of 1 pages | View 20 per page | Total 4 records found

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected




Actions: [Dropdown] Submit

	ID	Profile Code	Sku	Price	ML ID	Name	Qty	Visibility	Status	Type	Mlibre Product Status	Validation	Actions
Any				From: [ ] To: [ ] In: USD			From: [ ] To: [ ]						
<input type="checkbox"/>	14	fgmn [43]	charger1234446srsd	\$50.00	9001428993	charger	100	Catalog, Search	Enabled	Simple Product	READY TO PUBLISH	VALID	  
<input type="checkbox"/>	16	testingtest [36]	hbnhoglofididdf1gadrexcdsvgeeftrsdgd555jk6h	\$50.00	9001428988	hoodie	0	Catalog, Search	Enabled	Configurable Product	READY TO PUBLISH : 2	VALID	  
<input type="checkbox"/>	19	ggggg [40]	shirt-124567h67di	\$50.00	9001428978	Shirt	0	Catalog, Search	Enabled	Configurable Product	READY TO PUBLISH : 2	VALID	  
<input type="checkbox"/>	24	shirt [41]	cghksr	\$50.00	9001428967	dkhc	0	Catalog, Search	Enabled	Configurable Product	NOT UPLOADED : 2	INVALID	  

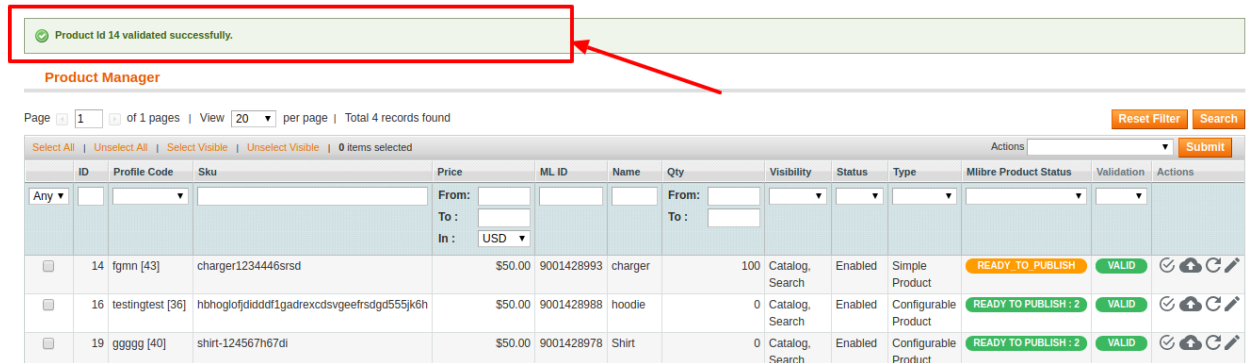
Now,

#### To validate single products,

- Click the validate sign for the product you want to validate, under **Actions** column which has been highlighted inside the red box in the image below:

<input type="checkbox"/>	14	fgmn [43]	charger1234446srsd	\$50.00	9001428993	charger	100	Catalog, Search	Enabled	Simple Product	READY TO PUBLISH	VALID	  
--------------------------	----	-----------	--------------------	---------	------------	---------	-----	-----------------	---------	----------------	------------------	-------	---

- The product gets validated and you may see the message on the top of the page, as has been highlighted in the below image.



### To upload/update single products.

- Click the upload/update sign for the product you want to upload or update, under **Actions** column which has been highlighted inside red box in the image below:

<input type="checkbox"/>	14	fgmn [43]	charger1234446srsd	\$50.00	9001428993	charger	100	Catalog, Search	Enabled	Simple Product	READY TO PUBLISH	VALID	[Upload/Update Icon]
--------------------------	----	-----------	--------------------	---------	------------	---------	-----	-----------------	---------	----------------	------------------	-------	----------------------

- The product gets uploaded/updated and you may see the message on the top of the page.

### To sync the status of the products.

- Click the sync product status sign for the product that you want to sync status for, under **Actions** column which has been highlighted inside red box in the image below:

<input type="checkbox"/>	14	fgmn [43]	charger1234446srsd	\$50.00	9001428993	charger	100	Catalog, Search	Enabled	Simple Product	READY TO PUBLISH	VALID	[Sync Status Icon]
--------------------------	----	-----------	--------------------	---------	------------	---------	-----	-----------------	---------	----------------	------------------	-------	--------------------

- In doing so, the product status will be synced and the message will appear on the top of the page.
- The products which were already their listing ID will also be automatically saved and synchronized. **To edit a product.**

- Click the edit sign for the product you want to edit, under **Actions** column which has been highlighted inside red box in the image below:

<input type="checkbox"/>	14	fgmn [43]	charger1234446srsd	\$50.00	9001428993	charger	100	Catalog, Search	Enabled	Simple Product	READY TO PUBLISH	VALID	[Edit Icon]
--------------------------	----	-----------	--------------------	---------	------------	---------	-----	-----------------	---------	----------------	------------------	-------	-------------

- On clicking it, you will be navigated to the page which appears as:

Choose Store View:  
Default Values

**Product Information**  
General  
Prices  
Meta Information  
Images  
Recurring Profile  
Design  
Gift Options  
Milibre  
Milibrectb  
Catch  
ebay  
Cdiscount  
Inventory  
Websites  
Categories  
Related Products  
Up-sells  
Cross-sells  
Product Reviews  
Product Tags  
Customers Tagged Product  
Custom Options

**charger (Default)**
Back Reset Delete Duplicate Save Save and Continue Edit

General
Create New Attribute

Name \* [STORE VIEW]  
Description \* [STORE VIEW]  
WYSIWYG Editor  
Short Description \* [STORE VIEW]  
WYSIWYG Editor  
Portuguese description [STORE VIEW]  
size [STORE VIEW]  
SKU \* [GLOBAL]  
Weight \* 1.0000 [GLOBAL]  
Spanish Description [STORE VIEW]  
Set Product as New from Date [WEBSITE]  
Set Product as New to Date [WEBSITE]  
Status \* Enabled [WEBSITE]  
URL Key charger [STORE VIEW]  
☒ Create Permanent Redirect for old URL  
Visibility \* Catalog, Search [STORE VIEW]  
Country of Manufacture Bangladesh [WEBSITE]

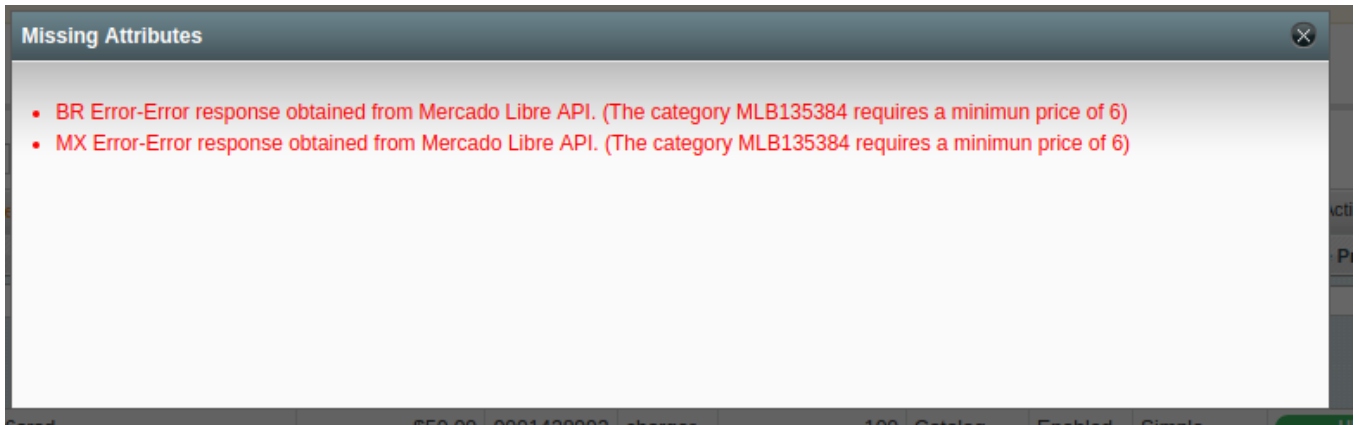
- On this page, you may make the changes as required section-by-section.
- Once the changes have been made, click on the **Save** button on the top right side of the page.
- Changes will be made.

### To perform these actions in bulk,

- To manage multiple or all products, select multiple products by checking the corresponding checkboxes or you may click **Select All option** on the upper left side of the page.
- Now click on **Actions** drop-down on the upper right side of the page. When the menu appears, click on the required option and click the **Submit** button.
- Once the changes have been made, click on the **Save** button on the top right side of the page.
- Changes will be made.

### Invalid Errors,

Under the validation column, if Invalid is displayed in any order then on clicking Invalid the errors coming from Milibre will be displayed on the screen as shown below.



## 5. Manage Orders

In the manage orders section, you can perform the following tasks:

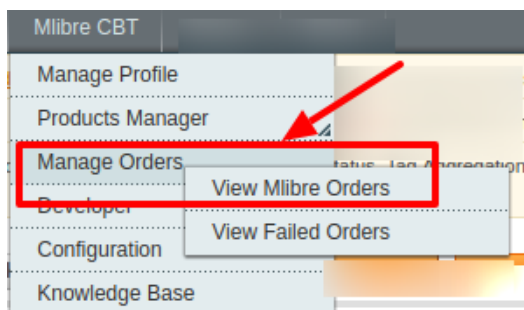
- View Mlibre CBT orders
- View Failed Orders

### 5.1. Mlibre CBT Orders

Using the MercadoLibre CBT Integration for Magento Extension by us, you may see the MercadoLibre orders as well as ship them.

To view the MercadoLibre CBT Orders,

- Go to your Magento admin panel.
- On the top navigation bar, place cursor on **Mlibre CBT**.
- When the menu appears, place the cursor on **Manage Orders**.
- The menu further expands and you need to click on **View Mlibre Orders**.



- On clicking it, you will be navigated to the page as shown below:

**Mlibre Orders Details** Fetch New Orders

Page 1 of 1 pages | View 20 per page | Total 13 records found

Export to: CSV Export Reset Filter Search

Select Visible | Unselect Visible | 0 items selected

Magento Order #	Mlibre Purchase Order Id #	Mlibre Shipping Id	Bill to Name	Ship to Name	Date Ordered	Ship By	Order Status	Shipment Status	G.T. (Purchased)
Any					From: To:	From: To:			From: To:
<input type="checkbox"/> 100000012	DBR2145828514		Octo Pay Serviços Digitais Ltd	Octo Pay Serviços Digitais Ltd	Sep 11, 2019 11:33:11 PM			Shipped	7.0000
<input type="checkbox"/> 100000013	DBR2ssddd145828514		Octo Pay Serviços Digitais Ltd	Octo Pay Serviços Digitais Ltd	Sep 11, 2019 11:33:11 PM			Shipped	7.0000

- Click on the **Fetch New Orders** button on the top right side of the page.
- The orders will be listed as shown in the above image.
- You may see here the **Magento Order #**, **Mlibre Purchase Order #**, **Mlibre Shipping ID**, **Bill to Name**, **Ship to Name**, **Date Ordered**, **Ship By**, **Order Status**, **Shipment Status**, **G.T. (Purchased)**.

#### To see the address and other such details of the order.

- Click on the **Magento Order #** for that particular order.

**Mlibre Orders Details** Fetch New Orders

Page 1 of 1 pages | View 20 per page | Total 13 records found

Export to: CSV Export Reset Filter Search

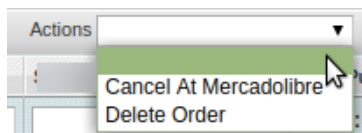
Select Visible | Unselect Visible | 0 items selected

Magento Order #	Mlibre Purchase Order Id #	Mlibre Shipping Id	Bill to Name	Ship to Name	Date Ordered	Ship By	Order Status	Shipment Status	G.T. (Purchased)
Any					From: To:	From: To:			From: To:
<input type="checkbox"/> 100000012	DBR2145828514		Octo Pay Serviços Digitais Ltd	Octo Pay Serviços Digitais Ltd	Sep 11, 2019 11:33:11 PM			Shipped	7.0000
<input type="checkbox"/> 100000013	DBR2ssddd145828514		Octo Pay Serviços Digitais Ltd	Octo Pay Serviços Digitais Ltd	Sep 11, 2019 11:33:11 PM			Shipped	7.0000

- On clicking it, you will be navigated to the page where you can see the shipment and tracking details of the order.

#### To cancel the order(s) at MercadoLibre.

- On the **Mlibre Orders Details** page, select the orders by checking the corresponding boxes.
- Click on the **Actions** drop-down on the top right side of the page.
- When the menu appears, select the **Cancel At MercadoLibre** option.
- Click the **Submit** button next to it.



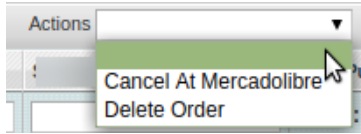
- Order(s) will be canceled on MercadoLibre.

#### To delete the order at MercadoLibre.

- On the **Mlibre Orders Details** page, select the orders by checking the corresponding boxes.
- Click on the **Actions** drop-down on the top right side of the page.



- When the menu appears, select the **Delete Order** option.
- Click the **Submit** button next to it.



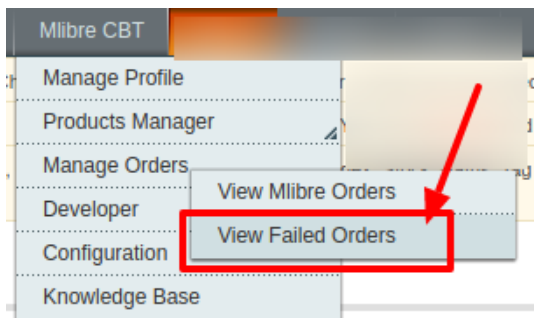
- Order(s) will be deleted.

## 5.2. Failed Orders

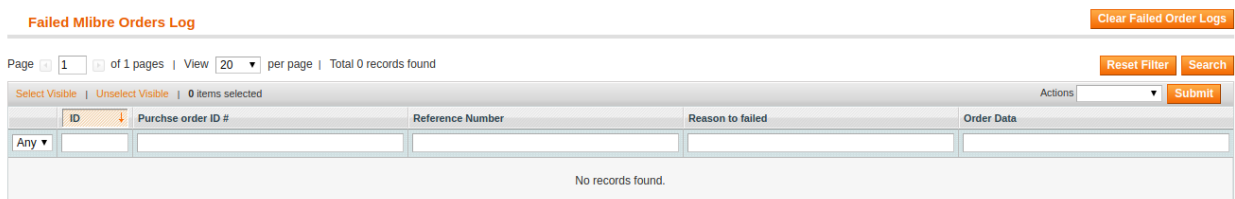
If an order gets failed, it can be seen on the Magento admin panel itself.

### To see the failed orders,

- Go to your Magento admin panel
- On the top navigation bar place the cursor on **Mlibre CBT**.
- When the menu appears place cursor on **Manage Orders**.
- The menu further expands and you need to click on **View Failed Orders**.



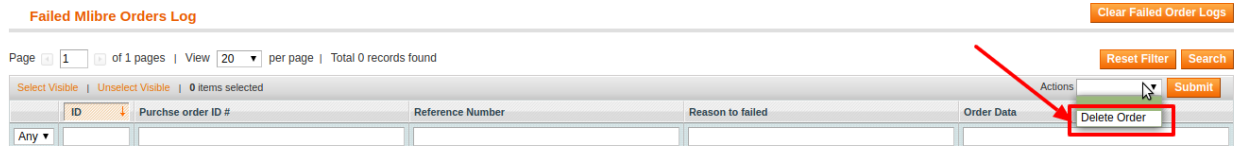
- On clicking it, you will be navigated to the page as shown below:



- Here on this page, you may see the MercadoLibre Purchase order Id, Reference Number, Reason to Failed means reason of order getting failed, and the order Data.

### To Delete the failed order(s),

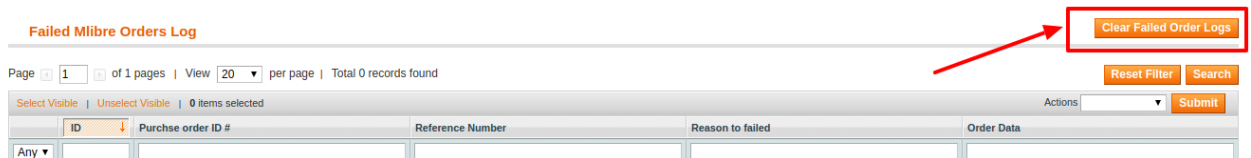
- Select the order(s) that you want to delete by checking the corresponding boxes.
- Now click the Actions drop-down on the top right side of the page.
- When the menu appears, click **Delete Order**.
- Click the **Submit** button next to it.



- The selected order(s) will be deleted.

### To clear the failed order logs.

- Click the **Clear Failed Order Logs** button on the top right side of the page.

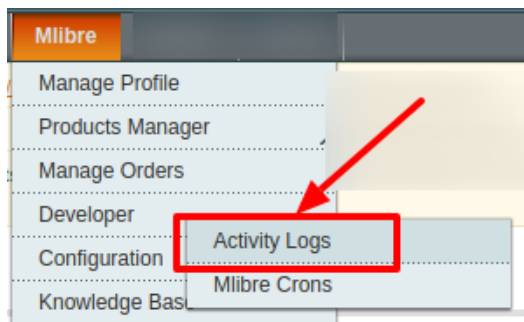


- The failed order logs will be cleared.

## 6. Mlibre CBT Activity Logs

### To view the MercadoLibre CBT Activity Logs.

- Go to your Magento Admin panel.
- On the top navigation bar place the cursor on **Mlibre CBT**.
- When the menu appears, place the cursor on **Developer**.
- When it further expands click on **Activity Logs**.



- On clicking it, you will be navigated to the page which appears as:

**Mlibre Activity Logs** Truncate

Page  of 1 pages | View  per page | Total 5 records found Reset Filter Search

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected Actions Submit

	Id #	Channel	Message	Datetime	Level	Level Name	Context
<input type="checkbox"/>	5	MLIBRE	caller.id.empty Oops! Something went wrong...	2019-09-18 04:54:10	200	INFO	{ "path": "Ced_Milibre_Helper_Order::fetchNewOrders", "message": "caller.id.empty Oops! Something went wrong..." }
<input type="checkbox"/>	4	MLIBRE	caller.id.empty Oops! Something went wrong...	2019-09-18 04:54:04	200	INFO	{ "path": "Ced_Milibre_Helper_Order::fetchNewOrders", "message": "caller.id.empty Oops! Something went wrong..." }

- On this page, you may see the activity logs and its details such as Id #, Channel, Message, Date & Time, Level, Level Name, and Context.

### To delete the MercadoLibre Activity Logs,

- Select the logs to be deleted by checking the corresponding boxes.
- If you want to delete all the logs, click **Select All** on the upper left side of the page above the log list.

**Mlibre Activity Logs** Truncate

Page  of 1 pages | View  per page | Total 5 records found Reset Filter Search

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected Actions Submit

	Id #	Channel	Message	Datetime	Level	Level Name	Context
<input type="checkbox"/>	5	MLIBRE	caller.id.empty Oops! Something went wrong...	2019-09-18 04:54:10	200	INFO	{ "path": "Ced_Milibre_Helper_Order::fetchNewOrders", "message": "caller.id.empty Oops! Something went wrong..." }
<input type="checkbox"/>	4	MLIBRE	caller.id.empty Oops! Something went wrong...	2019-09-18 04:54:04	200	INFO	{ "path": "Ced_Milibre_Helper_Order::fetchNewOrders", "message": "caller.id.empty Oops! Something went wrong..." }

- Now click on the Actions drop-down on the upper right side of the page.
- When the menu appears, click **Delete Logs**.

**Mlibre Activity Logs** Truncate

Page  of 1 pages | View  per page | Total 5 records found Reset Filter Search

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected Actions Submit

	Id #	Channel	Message	Datetime	Level	Level Name	Context
<input type="checkbox"/>	5	MLIBRE	caller.id.empty Oops! Something went wrong...	2019-09-18 04:54:10	200	INFO	{ "path": "Ced_Milibre_Helper_Order::fetchNewOrders", "message": "caller.id.empty Oops! Something went wrong..." }

- Now click the **Submit** button.
- The selected activity logs will be deleted.

### To Delete all the Logs at once,

- Click on the **Truncate** button on the top right side of the page.

**Mlibre Activity Logs**

Page 1 of 1 pages | View 20 per page | Total 5 records found

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected

Actions: [Dropdown] [Submit] [Reset Filter] [Search]

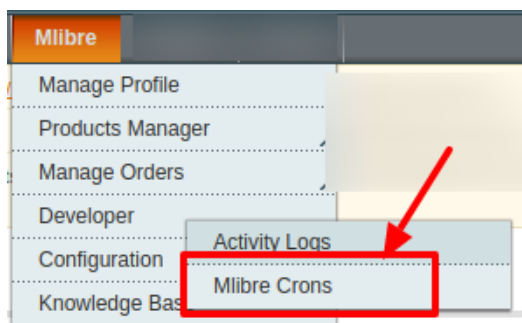
	ID #	Channel	Message	Datetime	Level	Level Name	Context
<input type="checkbox"/>	5	MLIBRE	caller.id.empty Oops! Something went wrong...	2019-09-18 04:54:10	200	INFO	{ "path": "Ced_Mlibre_Helper_Order::fetchNewOrders", "message": "caller.id.empty Oops! Something went wrong..." }
<input type="checkbox"/>	4	MLIBRE	caller.id.empty Oops! Something went wrong...	2019-09-18 04:54:04	200	INFO	{ "path": "Ced_Mlibre_Helper_Order::fetchNewOrders", "message": "caller.id.empty Oops! Something went wrong..." }

- All the Activity logs will be cleared.

## 7. Mlibre Crons

### To view the MercadoLibre Crons.

- Go to your Magento admin panel.
- On the top navigation bar, place cursor on **Mlibre CBT**.
- When the menu appears, place the cursor on **Developer**.
- When it further expands, click on **Mlibre Crons**.



- On clicking it, you will be navigated to the page which appears as:

**Mlibre CBT Cron Details**

Page 1 of 1 pages | View 20 per page | Total 0 records found

[Reset Filter] [Search]

ID	Job Code	Status	Messages	Created At	Scheduled At	Executed At	Finished At

No records found.

- You may click the **Reset Filter** button on the top right side of the page for the Crons to be listed.
- On this page, you may see the Job Code, Cron Status, Messages, Cron Created At the time, Cron Executed At the time, and Cron Finished At the time.

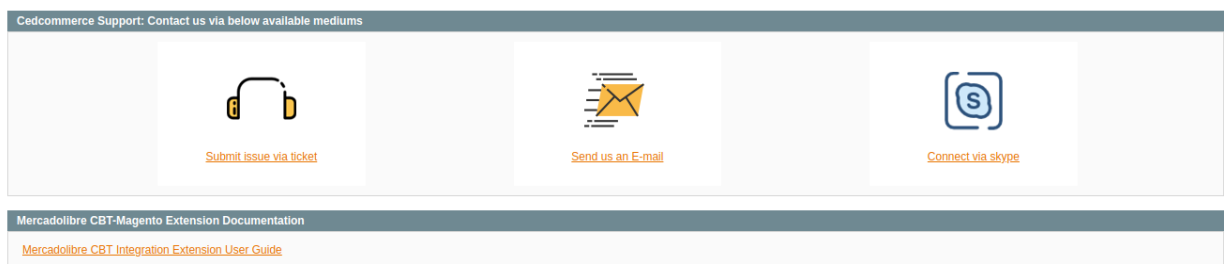
## 8. Knowledge Base

**For knowledge base which includes help and support from CedCommerce.**

- Go to your Magento admin panel.
- On the top navigation bar, place cursor on **Mlibre CBT**.
- When the menu appears, click on **Knowledge Base**.



- On clicking, you will be navigated to the page as shown below:



- Under the **CedCommerce Support: Contact us via below available mediums**, you may see the different ways to get in touch with us.
- Click **Submit issue via ticket** and you will be navigated to our website where you just need to raise a ticket and we will be there to help you in no time.
- Click **Send us an E-mail** and your mailbox will get opened and you may mail us your question or query.
- Click **Connect via Skype** and you will be able to join us on Skype instantly where we are available 24x7.
- Under **MercadoLibre CBT Magento Extension Documentation**, click **MercadoLibre CBT Integration Extension User Guide** and you will be able to see our user guide using which you may know how to integrate your Magento store with MercadoLibre CBT easily.