

# WooCommerce Ebay Integration - Admin Guide 0.0.1

by CedCommerce Docs - Products User Guides

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## 1. Overview

Founded in 1995, **eBay Inc.** is a multinational e-commerce corporation, facilitating online consumer-to-consumer and business-to-consumer sales. Headquartered in San Jose, the company manages the eBay.com Web site, an online auction and shopping website in which people and businesses buy and sell a broad variety of goods and services worldwide.



**The WooCommerce Ebay Integration** extension not only helps the sellers to feed product data from their WooCommerce store to eBay but also, imports products from eBay to their WooCommerce store. Hence, it connects the store with one of the biggest e-commerce industry players. This extension supports only the Simple and Variable Products.

It helps to integrate the synchronized product listing between the WooCommerce and the eBay retailers. After installing the extension, the merchant can create the eBay Categories and the dependent attributes on the WooCommerce store.

Therefore, the merchant can configure the desired product category into WooCommerce for automatic submission of the selected product to the same Category on eBay. The process enables the merchant to configure the desired product category into WooCommerce for automatic submission of the selected product to the same Category on eBay.

This extension also helps the admin to import the Simple and Variable Products from the eBay store to the WooCommerce store on a single click.

### **Key Features are as follows:**

- **Profile based Product Upload:** Enables the admin to create the Profiles and assign it to the products to automate the product upload.
- **Product Data Validation:** Enables the admin to validate the product information based on eBay standard and values.
- **Easy product upload:** Enables the admin to upload the Products on a single click when they are ready to

upload.

- **Bulk Upload:** Facilitates the admin to upload a large number of products in bulk with a single click and hence reduces the work of manual upload.
- **Creation of WooCommerce Orders:** The newly placed orders on the eBay Web site are automatically created in the WooCommerce store with all the required details as it is on the eBay Web site.
- **Auto Acknowledgement of Order:** Enables admin to receive a notification on Orders creation.

See Prerequisites(<http://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=prerequisites-3>)

## 2. Prerequisites

Here are some prerequisites that the user has to verify before installing the extension.

- PHP Version 5.5
- Curl extension need to be installed on server
- WordPress 4.0
- WooCommerce 2.3

Also, the Prerequisites tab is available with the extension. The admin can view the Prerequisites and Timeline.

### *To view the prerequisites and timeline*

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **Prerequisites** tab.

The Page appears as shown in the following figure:

The screenshot displays the WooCommerce Admin interface with the 'PREREQUISITES' tab selected. The interface is divided into two main sections: 'PREREQUISITES' and 'GUIDELINES'.

**PREREQUISITES**

Parameters	Status
CURL	✓
PHP VERSION 5.5	✓
CREDENTIALS	EBAY: ✓

**GUIDELINES**

Parameters	Status
CRON	Cron should be working properly on server.
PRODUCT IDENTIFIER	A valid product identifier with valid product identifier code.
PRODUCT TAXCODE	A valid product Tax code.
PRODUCT DESCRIPTION	Product description should be available for the products to be uploaded.

Prerequisites and Guidelines appear on the page.

4. Click the **TIMELINE** link.

The page appears as shown in the following figure:

STEPS	Steps Completed	Availability
Configuration Save	YES	✓
Configuration Validation	YES	✓
Category Mapping	YES	✓
Product Upload	YES	✓
Fetch Order	NO	✓
Acknowledge Order	NO	✓
Ship Order	NO	✓
Cancel Order	NO	✓

### 3. eBay Configuration Settings

Once the extension is successfully installed on the WooCommerce store, the **Ebay** menu appears on the left navigation bar displayed in the WooCommerce Admin Panel. Before starting with the configuration settings, the pre-requisite is to have an eBay seller account.

#### *To set up the eBay Integration Configuration settings*

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **CONFIGURATION** tab

The **EBAY CONFIGURATION** page appears as shown in the following figure:

**EBAY APPLICATION KEYS**  
This section is for saving the Ebay developer application keys for using the eBay trading API.

Choose Ebay Application Keys to use.

Use your own application keys( *Recommended* )

Use Cedcommerce application keys

Select Mode of operation Production Mode ▾

**Follow these steps to get your Application Keys -**

**Step-1** First you need to create a developer account on eBay.

**Step-2** Create an application and generate a production keyset.

**Step-2** To get the run name , create a user token.

Application ID

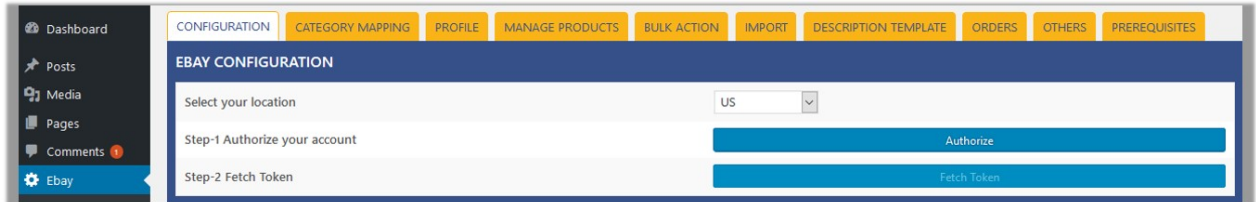
Developer ID

Certification ID

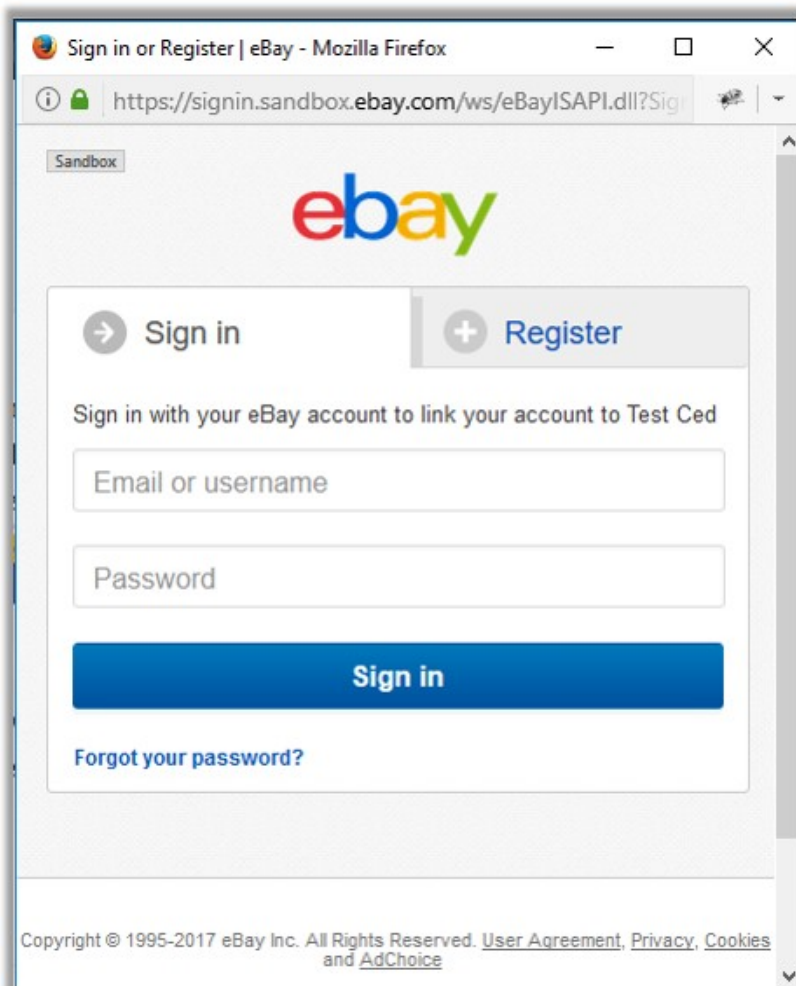
Run Name

**SAVE APPLICATION DETAILS**

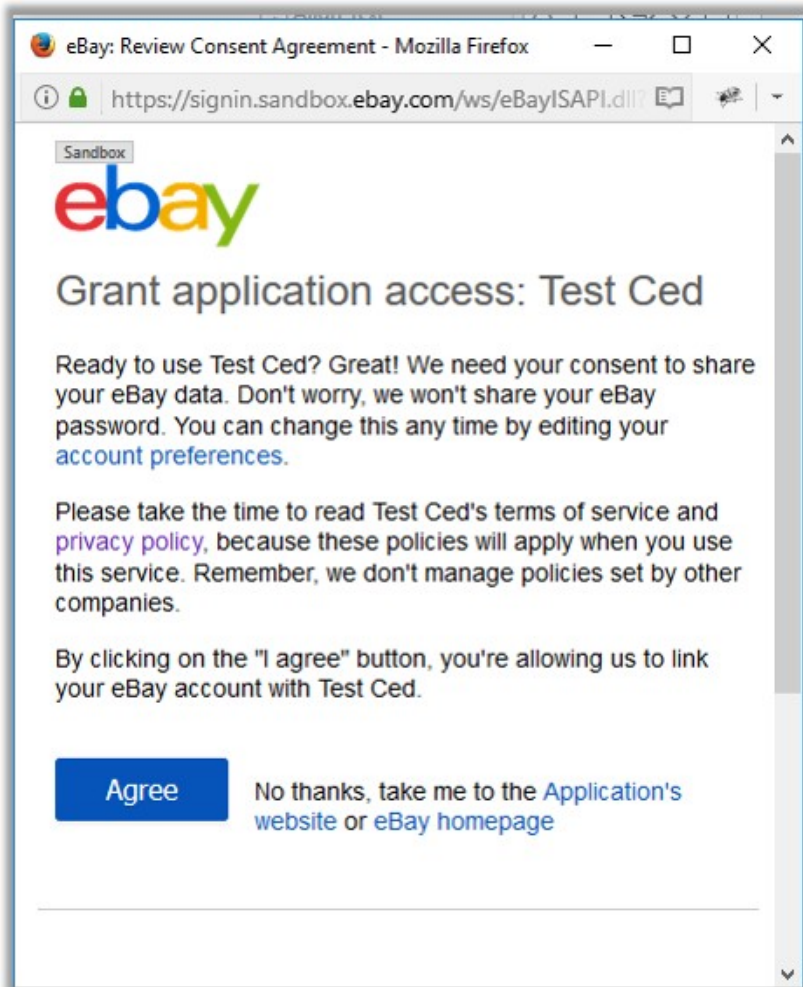
- Choose **Application Keys** you wish to use, either Cedcommerce or create your own developer account on ebay and use those keys. We recommend to create your own application keys. Once you get your application keys, fill in the provided fields.
- Select **Mode of Operation** , either Sandbox or Production whichever you wish to use and then click on **SAVE APPLICATION DETAILS** button.



- In the **Select your location** list, select the required location.
- Click the Authorize button.  
The **eBay Sign In** dialog box appears as shown in the following figure:

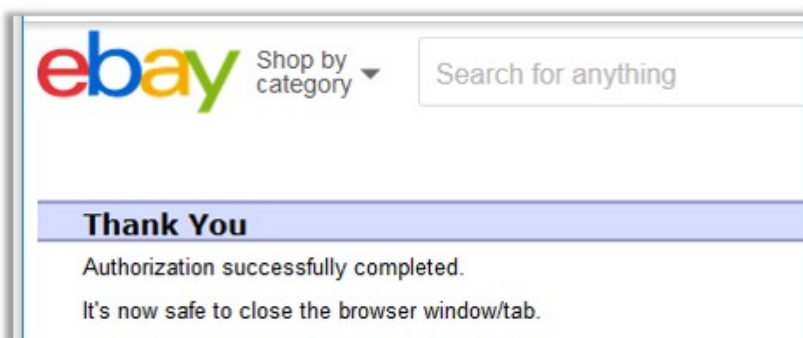


- Enter the eBay login credentials, and then click the **Sign in** button.  
The page appears as shown in the following figure:



9. Click the **Agree** button.

A message appears as shown in the following figure:



10. Move back to the WooCommerce Admin panel.
11. Click the Fetch **Token** button.  
The token is fetched.
12. Scroll down to the **PAYMENT DETAILS** section.  
The section appears as shown in the following figure:

13. Under the **PAYMENT DETAILS** section, select the check boxes associated with the required payment details, and then click the **SAVE DETAILS** button.
14. Scroll down to the **SHIPPING DETAILS** section.  
The section appears as shown in the following figure:

15. Under **SHIPPING DETAILS**, do the following steps:
  - a. In the **Service Type** list, select the required option.
  - b. In the **Postal Code** box, enter the zip code of the area where the shipping is required.
  - c. In the **Domestic Shipping Service** list, select the required shipping method if required.
  - d. In the text box associated with the **Domestic Shipping Service** list, enter the shipping charges.
    - i. In the another text box, enter the additional cost if required.
    - ii. Click the **Add More** button to add more shipping methods and details.
  - e. In the **International Shipping Service** list, select the required shipping method if required.
    - i. In the another text box, enter the additional cost if required.
    - ii. In the list, select the required Countries.
    - iii. Click the **Add More** button to add more shipping methods and details.
  - f. Click the **SAVE DETAILS** button.
16. Scroll down to the **RETURN POLICY** section.  
The section appears as shown in the following figure:



**RETURN POLICY**  
It indicates whether the seller allows the buyer to return the item.

Refund	Money Back
ReturnsWithin	14 Days
ReturnsAccepted	Returns Accepted
Description	
ShippingCostPaidBy	Buyer
RestockingFeeValue	No

**SAVE DETAILS**

17. Under **RETURN POLICY**, do the following steps:
  - a. In the **Refund** list, select the required refund type.
  - b. In the **ReturnsWithin** list, select the required number of days within which the customer can return the product based on the Return and Refund policy.
  - c. In the **ReturnsAccepted** list, select the option to mention whether the return is accepted or not.
  - d. In the **Description** box, enter the description of the return and refund.
  - e. In the **ShippingCostPaidBy** list, select the payer of the shipping cost.
  - f. In the **Re-StockingFeeValue** list, select the required value or option.
  - g. Click the **SAVE DETAILS** button.
18. Scroll down to the **VACATION MODE SETTINGS** section.  
The section appears as shown in the following figure:

**VACATION MODE SETTINGS**  
This section is for setting your store on Vacation.

Enable Vacation Mode	<input type="checkbox"/>
Select Start Date	
Select End Date	
Vacation Message	

**SAVE DETAILS**

19. Under **VACATION MODE SETTINGS**, do the following steps:
  - a. Select the check box associated with the **Enable Vacation Mode** field.  
**Note:** Merchants can close and reopen the products on ebay.com using the **Enable Vacation Mode** feature. Select the check box to disable the products on ebay.com. Clear the check box to enable the disabled product.
  - b. In the **Select Start Date** box, select the date from when to start the vacation mode.
  - c. In the **Select End Date** box, select the date from when to end the vacation mode.
  - d. In the **Vacation Message** box, enter the message to show it on the front-end view.
  - e. Click the **SAVE DETAILS** button.
20. Scroll down to the **AUTOMATED FEEDBACK SETTINGS** section.  
The section appears as shown in the following figure:

21. Under **AUTOMATED FEEDBACK SETTINGS**, do the following steps:
  - a. Select the check box associated with the **Enable Automated Reply Mode** field.
 

**Note:** Admin can select the check box to enable the automated reply mode so that whenever the selected event triggers, the respective automated reply is sent.
  - b. In the **Select Event for Automatic Reply** list, select the required event.
  - c. In the **Message to be sent** box, enter the corresponding message for the automated reply.
  - d. Click the **SAVE DETAILS** button.

## 4. Shipping Template

### *To add a new Shipping Template*

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **SHIPPING TEMPLATE** tab.

4. Click the **ADD SHIPPING TEMPLATE** button.  
The page appears as shown in the following figure:

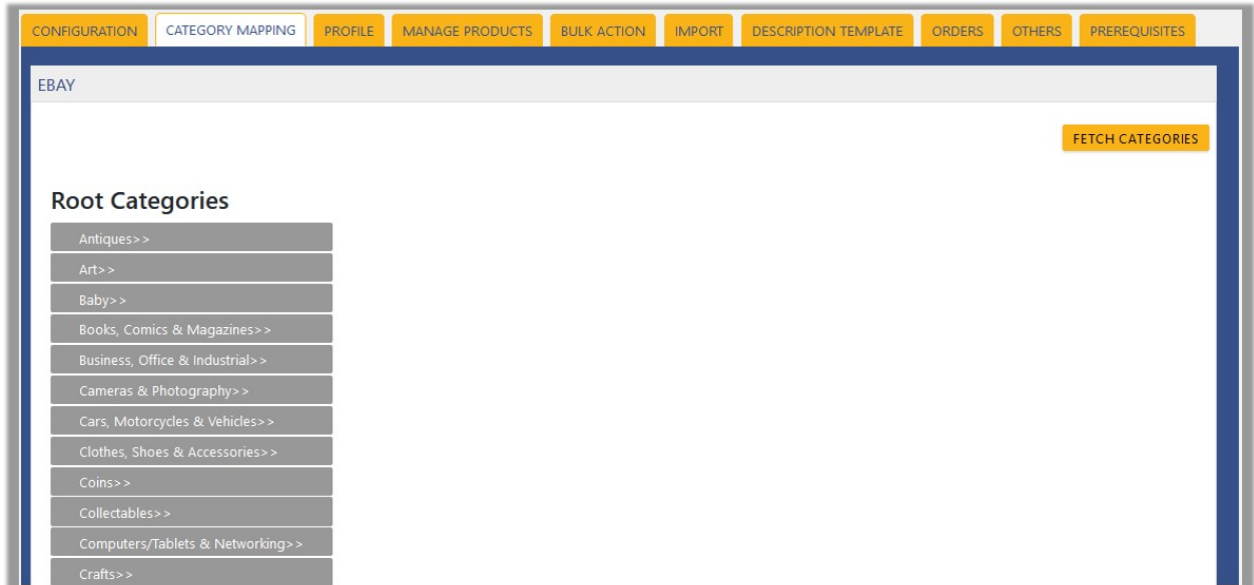
**Note\*** *In this section Shipping Template is used to send the shipping details with your respective products.*

## 5. Category Mapping

The **CATEGORY MAPPING** page lists all the eBay categories. Admin has to select the eBay categories to which the products need to be assigned.

### *To select the required categories for mapping*

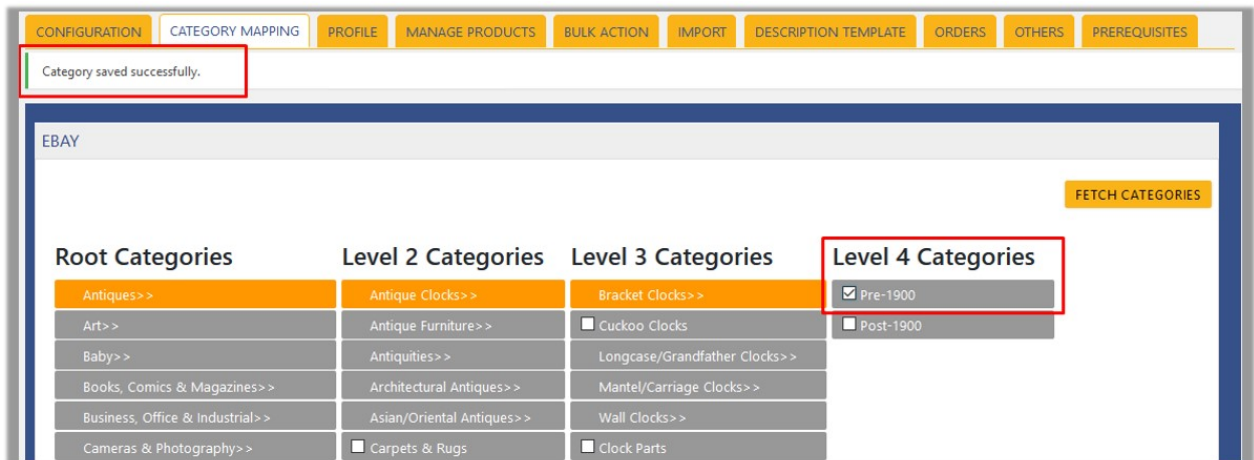
1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **CATEGORY MAPPING** tab.  
The page appears as shown in the following figure:



4. Click the **FETCH CATEGORIES** button to fetch all the categories from Ebay.com.
5. Under **Root Categories**, click the required category.

Next level categories list appears. click the required category.

**Note:** Keep clicking the every next level required categories, until the last level categories list and the corresponding check boxes appear as shown in the following figure:



6. Select the check boxes associated with the required categories.  
The selected categories are saved and a success message appears on the page.

## 6. Manage Profiles

Profile based product uploading provides the admin a facility to create a group of the required products those have common meta-keys, and then upload those products at one go through uploading that profile (created group). In other words, admin can create a new profile and assign it to the group of those products, and then upload the profile on eBay; it saves the time of making the same changes in each meta-keys of each and every product.

It means, rather than making the changes in the common meta-keys of each and every product, admin can create

a profile and assign it to all the products having common meta-keys, and thus make the changes in the meta-keys available on the profile page.

While creating and editing the profile, admin can select the product and the corresponding meta-keys. These meta-keys are applicable to all the products that are assigned to the profile.

### Admin can do the following tasks:

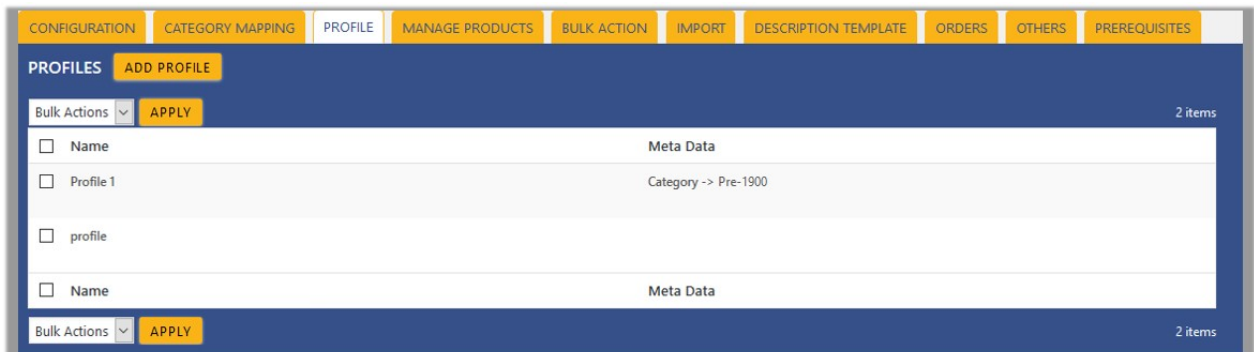
- Add new profile(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=add-a-new-profile-2>)
- Edit the existing profile(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=edit-the-existing-profile-9>)
- Delete the profiles(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=delete-the-profile-9>)

## 6.1. Add a New Profile

### To add a new profile

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **PROFILE** tab.

The **PROFILES** page appears as shown in the following figure:



4. Click the **ADD PROFILE** button.

The page appears as shown in the following figure:



**Note:** Click the **INSTRUCTION TO USE** tab, to view the instruction.

5. Click the **SELECT PRODUCT AND CORRESPONDING METAKEYS** tab.

The section appears as shown in the following figure:

Meta Field Key	Meta Field Value
<input checked="" type="checkbox"/> _thumbnail_id	902
<input checked="" type="checkbox"/> _visibility	visible
<input checked="" type="checkbox"/> _stock_status	instock
<input checked="" type="checkbox"/> _stock	2
<input checked="" type="checkbox"/> _umb_stock	2
<input type="checkbox"/> total_sales	0
<input type="checkbox"/> _downloadable	no
<input checked="" type="checkbox"/> _virtual	yes
<input type="checkbox"/> _sale_price	
<input type="checkbox"/> _purchase_note	

6. In the **Type Product Name Here** box, enter the required product name to get the attributes of the entered product name.

**Note:** Enter the initial of the product and a list appears. Select the required one from the list.

7. In the **Meta Field Key** column, select the check boxes associated with the required meta-keys.

8. Click the **SAVE META KEYS** button.

9. Scroll down to the **PROFILE INFORMATION** tab, and then click the tab.

The section appears as shown in the following figure:

**Following two tabs appear:**

- BASIC
- ADVANCE

10. Click the **BASIC** tab.

11. Under **BASIC**, do the following steps:

- In the **Profile Name** box, enter the name of the profile.

12. Click the **ADVANCE** tab.

The page appears as shown in the following figure:

PROFILE INFORMATION

BASIC ADVANCE

Identifier Type -- Select --

Identifier Value

Product Brand

Product Manufacturer

Manufacturer Part Number

Packs Or Sets

Select shipping Services ShippingMethodStandard

Ebay Category Pre-1900

The meta-keys selected under the **Select Product And Corresponding MetaKeys** section are listed in the select list field that appears next to the text boxes as shown in the following figure:

- In the **Identifier Type** list, select the required value.
- In the select list associated with the **Identifier Value** box, select the required meta key.

OR

In the **Identifier Value** box, enter the required value.

**Note:** The value entered in the box is applicable to all the products assigned to the profile.

Whereas, selecting the meta key from the list selects the individual value of the individual product.

- Similarly, enter the required values in the other fields.
- In the **Select shipping Services** list, select the required shipping method.
- In the **Ebay Category** list, select the required category for mapping.

It enables the admin to map only one category to one profile.

**Notes:**

These meta-keys are applicable to all the products, the profile is assigned to. Leave the field empty if the specific value is required based on a specific product.

Only after selecting the Ebay category, the fields appear under **Category Specific**.

13. Scroll down to the **Ebay** tab.

14. Under **Ebay**, click the **CATEGORY SPECIFIC** tab.

The section appears as shown in the following figure:

EBAY

CATEGORY SPECIFIC FRAMEWORK SPECIFIC

Brand [ Required ]

Style [ Required ]

Size Type [ Required ]

Size (Men's) [ Required ]

- In the select list associated with the **Brand** box, select the required meta key.

OR

In the **Brand** box, enter the required value.

**Note:** The value entered in the box is applicable to all the products assigned to the profile. Whereas, selecting the meta key from the list selects the individual value of the individual product.

- Similarly, enter the required values in the other fields.
- Click the **FRAMEWORK SPECIFIC** tab.  
The section appears as shown in the following figure:

The screenshot shows the 'EBAY' admin panel with the 'FRAMEWORK SPECIFIC' tab selected. The form contains the following fields:

- Ebay Auto Pay: -- Select --
- Listing Type [ Required ] Click Here for Detailed Information: -- Select --
- Listing Duration [ Required ] Click Here for Detailed Information: -- Select --
- Enable Best Offer feature: -- Select --
- Maximum Dispatch Time [ Required ]: -- select --
- MPN: -- select --
- EAN: -- select --
- ISBN: -- select --
- UPC: -- select --

A 'SAVE PROFILE' button is located at the bottom right of the form.

- Enter the required values in the required fields.
- Click the **SAVE PROFILE** button.

## 6.2. Edit the Existing Profile

### To edit the existing profile

- Go to the WooCommerce Admin panel.
- On the left navigation bar, click the **Ebay** menu.
- In the right panel, click the **PROFILE** tab.  
The page appears as shown in the following figure:

The screenshot shows the 'PROFILE' tab in the WooCommerce Admin panel. The table below shows the profile data:

Name	Meta Data
Profile2	Category -> Pre-1900

Buttons for 'Edit' and 'Delete' are visible next to the profile name.

- Move the cursor over the required profile to edit.



The [Edit](#) and the [Delete](#) links appear as shown in the figure.

5. Click the **Edit** link.

The page appears as shown in the following figure:



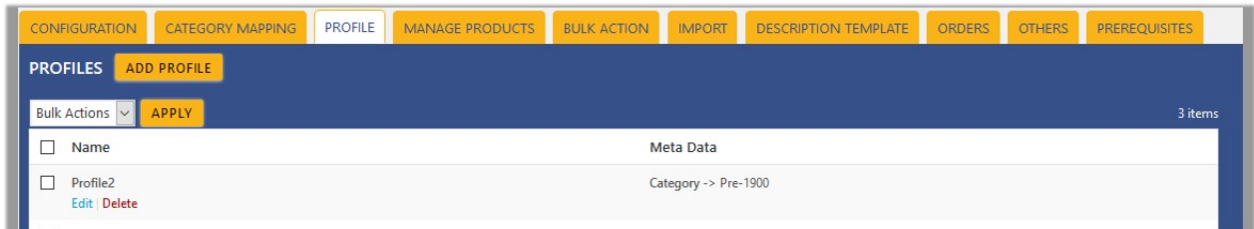
6. Click the **SELECT PRODUCT AND CORRESPONDING METAKEYS** tab, the **PROFILE INFORMATION** tab, and/or the **Ebay** tab as per the requirement.
7. Make the changes in the required section, and then click the **SAVE PROFILE** button.

## 6.3. Delete the Profiles

### *To delete the existing profile*

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **PROFILE** tab.

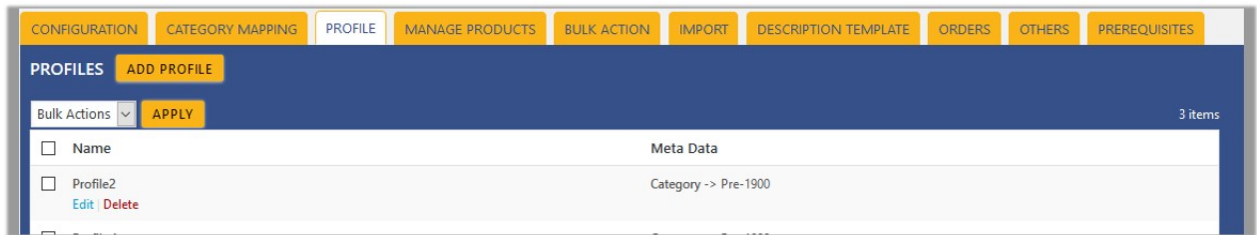
The page appears as shown in the following figure:



4. Move the cursor over the profile that is no more required and needs to be deleted.  
The [Edit](#) and the [Delete](#) links appear as shown in the figure.
5. Click the **Delete** link.
6. The profile is deleted.  
Admin can also delete more than one profiles in bulk through the **Bulk Action**.

### *To delete the profiles through the bulk action*

1. Click the **PROFILE** tab.
2. The page appears as shown in the following figure:



3. Select the check boxes associated with the profiles those are no more required and needs to be deleted.
4. In the **Bulk Actions** list, click **Delete**, and then click the **APPLY** button.  
A confirmation dialog box appears.
5. Click the **OK** button.  
The selected profiles are deleted.

## 7. Manage Products

Admin can view all the products details such as the assigned profile name, product selling price, and the product inventory.

**Admin can perform the following tasks:**

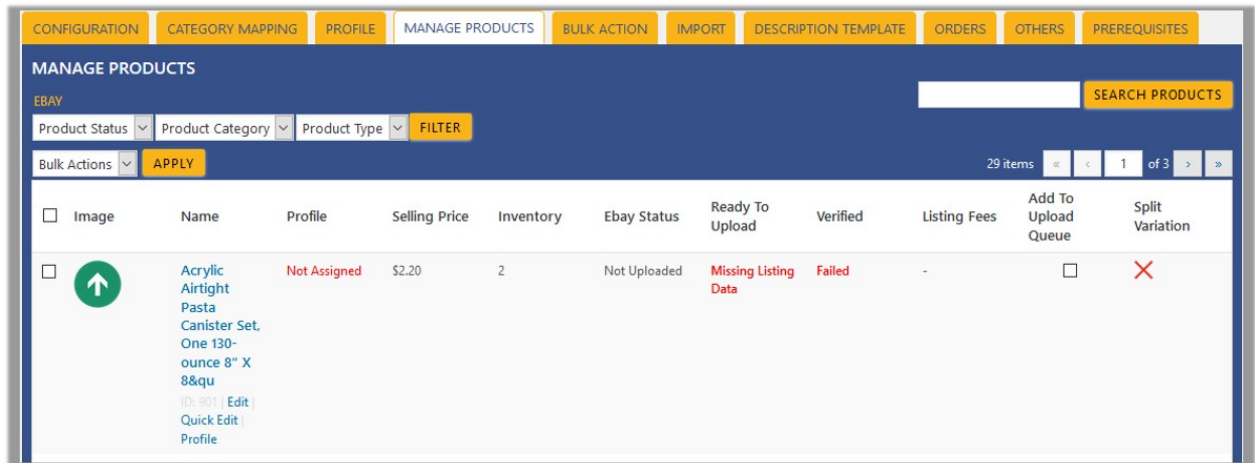
- Assign the profile to the single product(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=assign-the-profile-to-a-single-product-2>)
- Edit the Existing Product(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=edit-the-existing-profile-10>)
- Remove the assignment of the profile(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=remove-the-assignment-of-the-profile-3>)
- Upload the selected products to the eBay marketplace.(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=upload-selected-products-to-the-ebay-marketplace>)
- Archive the selected Products(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=archive-selected-products>)
- Update the selected products uploaded on eBay(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=update-selected-products-uploaded-on-ebay>)
- Verify the selected Products(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=verify-selected-products>)

### 7.1. Assign the profile to a single product

**To assign the profile to the single product**

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **MANAGE PRODUCTS** tab.

The **MANAGE PRODUCTS** page appears as shown in the following figure:



4. Move the cursor over the required product to assign the selected profile to. The [Edit](#), [Quick Edit](#), and the [Profile](#) links appear as shown in the figure.
5. Click the **Profile** link.  
OR
6. In the **Profile** column, click the **Not Assigned** link.  
A dialog box appears as shown in the following figure:



7. In the **AVAILABLE PROFILE** list, select the profile to assign it to the individual product.
8. Click the **SAVE PROFILE** button.  
The profile is assigned to the specific product.

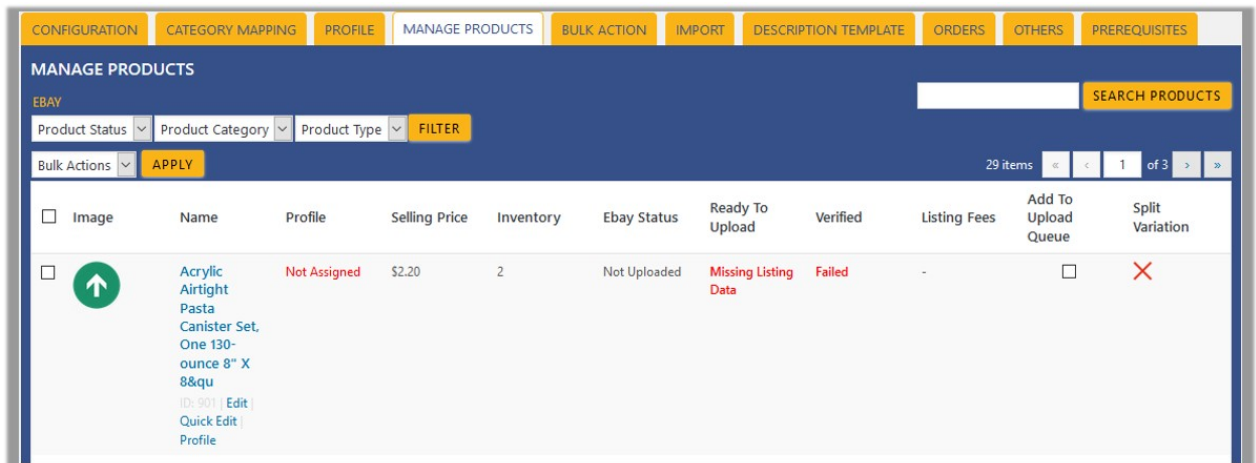
## 7.2. Edit the Existing Product

Admin can use the Description Template while editing the product.

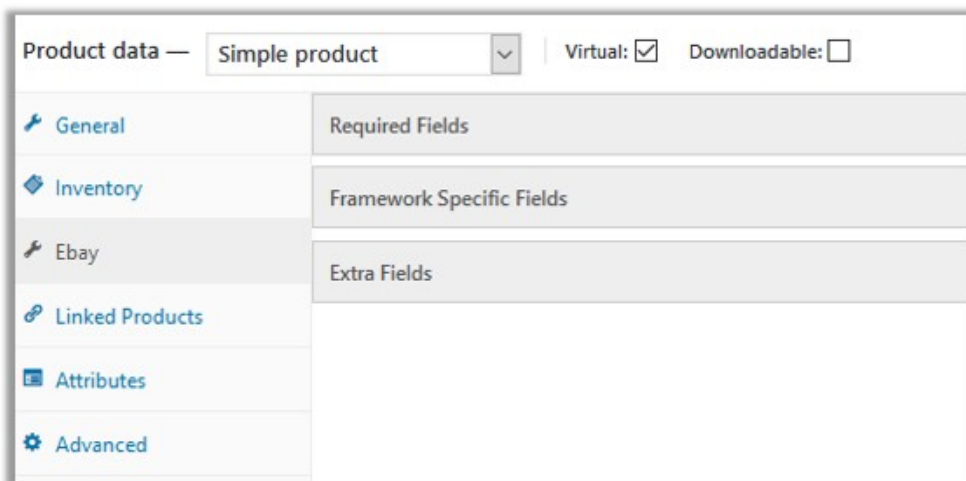
### *To select the Description Template*

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **MANAGE PRODUCTS** tab.

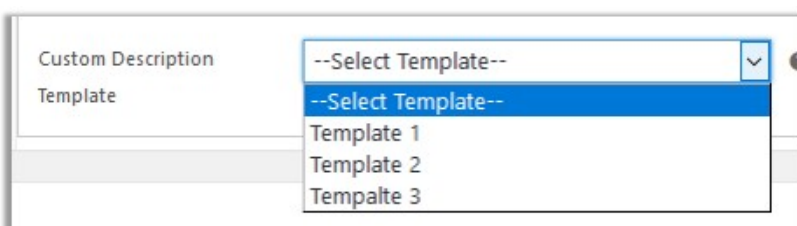
The **MANAGE PRODUCTS** page appears as shown in the following figure:



4. Move the cursor over the required product to edit.  
The [Edit](#), [Quick Edit](#), and the [Profile](#) links appear as shown in the figure.
5. Click the **Edit** link.  
The Edit Product page appears.
6. Scroll down to the Settings area.
7. In the left navigation panel, click the **Ebay** tab.  
The page appears as shown in the following figure:



8. In the right panel, click the **Extra Fields** tab.  
The relevant fields appear.
9. Enter the required values in the required fields.
10. Scroll down to the **Custom Description Template** field.



11. In the **Custom Description Template** list, select the required template.
12. Click the **Update** button to save the changes.

## 7.3. Remove the assignment of the profile

### To remove the assignment of the profile

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **MANAGE PRODUCTS** tab.

The **MANAGE PRODUCTS** page appears as shown in the following figure:

Image	Name	Profile	Selling Price	Inventory	Ebay Status	Ready To Upload	Verified	Listing Fees	Add To Upload Queue	Split Variation
<input type="checkbox"/>	Acrylic Airtight Pasta Canister Set, One 130-ounce 8" X 8&qu	profile	\$2.20	2	Not Uploaded	Missing Listing Data	Failed	-	<input type="checkbox"/>	
<input type="checkbox"/>	Acrylic Airtight Pasta Canister Set, One 130-ounce 8" X 8&qu	Not Assigned	\$2.20	2	Not Uploaded	Missing Listing Data	Not Verified	-	<input type="checkbox"/>	

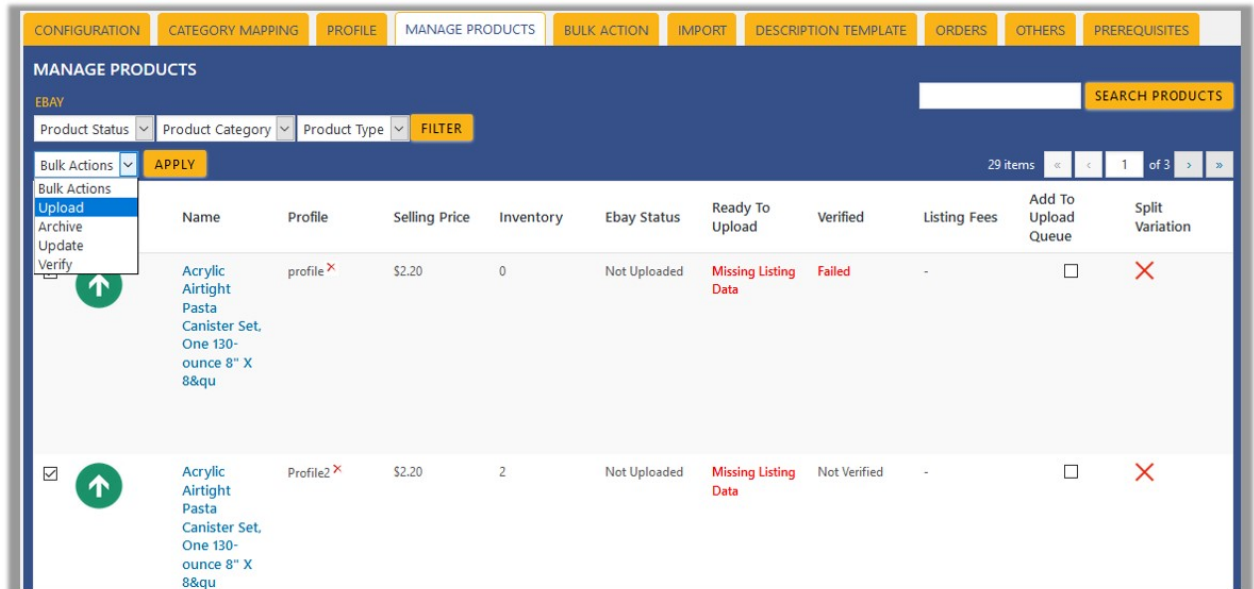
4. Scroll down to the required product.  
The product from which the profile assignment needs to be removed.
5. In the **Profile** column of the required product, click the cross icon associated with the profile name.  
The assigned profile is removed from the product, and the **Not assigned** link appears.  
In the **Ready To Upload** column, the **Missing Listing Data** link means that the eBay category is not assigned.

## 7.4. Upload Selected Products to the eBay Marketplace

### To upload the selected products

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **MANAGE PRODUCTS** tab.

The **MANAGE PRODUCTS** page appears as shown in the following figure:



4. Select the check boxes associated with the required products to upload.
5. Click the **Arrow** button next to the **Bulk Actions** field, click **Upload**, and then click the **APPLY** button. The selected products are uploaded and a success message appears.

**Note:** In the **Add to Upload Queue** column, select the check boxes associated with the required products to queue up the product to upload them again if required.

## 7.5. Archive Selected Products

Merchants can close the products or disable the products on ebay.com using the **Archive** feature.

### *To archive the selected products*

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **MANAGE PRODUCTS** tab.  
The **MANAGE PRODUCTS** page appears as shown in the following figure:

**MANAGE PRODUCTS**

EBAY

Product Status Product Category Product Type FILTER

Bulk Actions **APPLY** 29 items 1 of 3

	Name	Profile	Selling Price	Inventory	Ebay Status	Ready To Upload	Verified	Listing Fees	Add To Upload Queue	Split Variation
<input checked="" type="checkbox"/>	Acrylic Airtight Pasta Canister Set, One 130-ounce 8" X 8&qu	profile <sup>×</sup>	\$2.20	0	Not Uploaded	Missing Listing Data	Failed	-	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Acrylic Airtight Pasta Canister Set, One 130-ounce 8" X 8&qu	Profile2 <sup>×</sup>	\$2.20	2	Not Uploaded	Missing Listing Data	Not Verified	-	<input type="checkbox"/>	<input checked="" type="checkbox"/>

4. Select the check boxes associated with the required products to upload.
5. Click the **Arrow** button next to the **Bulk Actions** field, click **Archive**, and then click the **APPLY** button. The selected products are archived and a success message appears.

## 7.6. Update Selected Products Uploaded On eBay

### *To update the selected products uploaded on eBay*

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **MANAGE PRODUCTS** tab. The **MANAGE PRODUCTS** page appears as shown in the following figure:

**MANAGE PRODUCTS**

EBAY

Product Status Product Category Product Type FILTER

Bulk Actions **APPLY** 29 items 1 of 3

	Name	Profile	Selling Price	Inventory	Ebay Status	Ready To Upload	Verified	Listing Fees	Add To Upload Queue	Split Variation
<input checked="" type="checkbox"/>	Acrylic Airtight Pasta Canister Set, One 130-ounce 8" X 8&qu	profile <sup>×</sup>	\$2.20	0	Not Uploaded	Missing Listing Data	Failed	-	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Acrylic Airtight Pasta Canister Set, One 130-ounce 8" X 8&qu	Profile2 <sup>×</sup>	\$2.20	2	Not Uploaded	Missing Listing Data	Not Verified	-	<input type="checkbox"/>	<input checked="" type="checkbox"/>



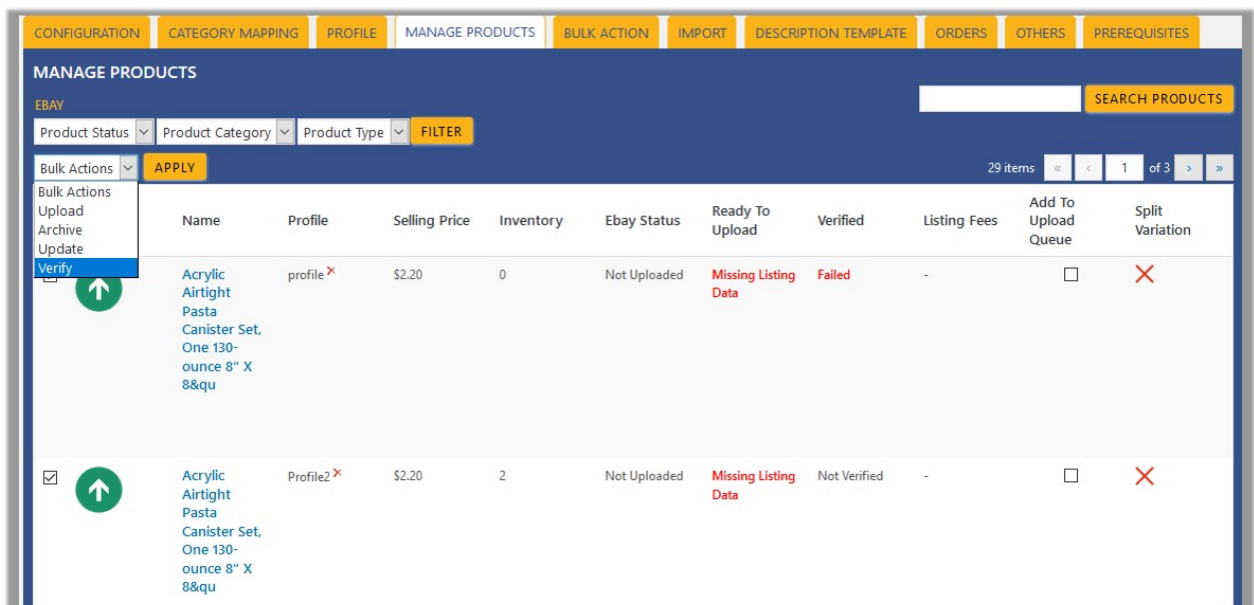
4. Select the check boxes associated with the required products to update the products uploaded on Ebay.
5. Click the **Arrow** button next to the **Bulk Actions** field, click **Update**, and then click the **APPLY** button.  
The selected products are updated and a success message appears.

## 7.7. Verify Selected Products

### To verify the products

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **MANAGE PRODUCTS** tab.

The **MANAGE PRODUCTS** page appears as shown in the following figure:



4. Select the check boxes associated with the required products to get verified.
5. Click the **Arrow** button next to the **Bulk Actions** field, click **Verify**, and then click the **APPLY** button.  
The selected products are verified and a success message appears.

## 8. Bulk Action

With this feature, the admin has an ability to perform the following Bulk actions:

- Assign the selected profile to the category(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=bulk-profile-assignment-2>)  
. Thus, the selected profile is assigned to all the products that come under the category.
- Upload the selected categories to eBay(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=bulk-product-upload-3>)  
. Also, can select the required products to upload and exclude the products not to upload on eBay.
- Upload the Queue(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay->



integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=upload-the-queue-2)  
: It is used to queue up the products to upload them again.

## 8.1. Bulk Profile Assignment

### To perform bulk profile assignment

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **BULK ACTION** tab.

The **ASSIGN PROFILE TO CATEGORY** page appears as shown in the following figure:

Category	Select Profile	Selected Profile
Albums	profile	profile
Clothing	profile	profile
Hoodies	profile	profile
Music	profile	profile
Posters	--Select Profile--	Profile Not selected
Singles	--Select Profile--	Profile Not selected
T-shirts	--Select Profile--	Profile Not selected

4. Scroll down to the category to assign the profile.
5. In the row of the required category, move to the **Select Profile** list.
6. In the **Select Profile** list, select the required profile.  
The selected profile is assigned to the category and a success message appears.

## 8.2. Bulk Product Upload

### To perform bulk product upload

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **BULK ACTION** tab.  
The **ASSIGN PROFILE TO CATEGORY** page appears.
4. Click the **Bulk Product Upload** link.  
The **Bulk Upload** page appears as shown in the following figure:

5. In the **Select Categories** box, click to select the required categories from the list.
6. In the **Select Products** box, click to select the required products from the list for products upload.
7. In the **Exclude Products** box, click to select the products from the list to hold back from product upload.
8. Click the **SAVE CHANGES** button to save the changes.
9. Click the **UPLOAD** button to upload the selected categories and products on Ebay.  
The selected categories and the products are uploaded and a success message appears on the page.

### 8.3. Upload The Queue

#### *To perform the bulk Queue upload*

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **WWI** menu.
3. In the right panel, click the **BULK ACTION** tab.  
The **ASSIGN PROFILE TO CATEGORY** page appears.
4. Click the **UPLOAD YOUR QUEUE** link.  
The page appears as shown in the following figure:

5. Select the check box associated with the **Delete Queue After Upload** text if required.
6. Click the **UPLOAD** button.  
Queued products are successfully uploaded to Walmart and feed is created.

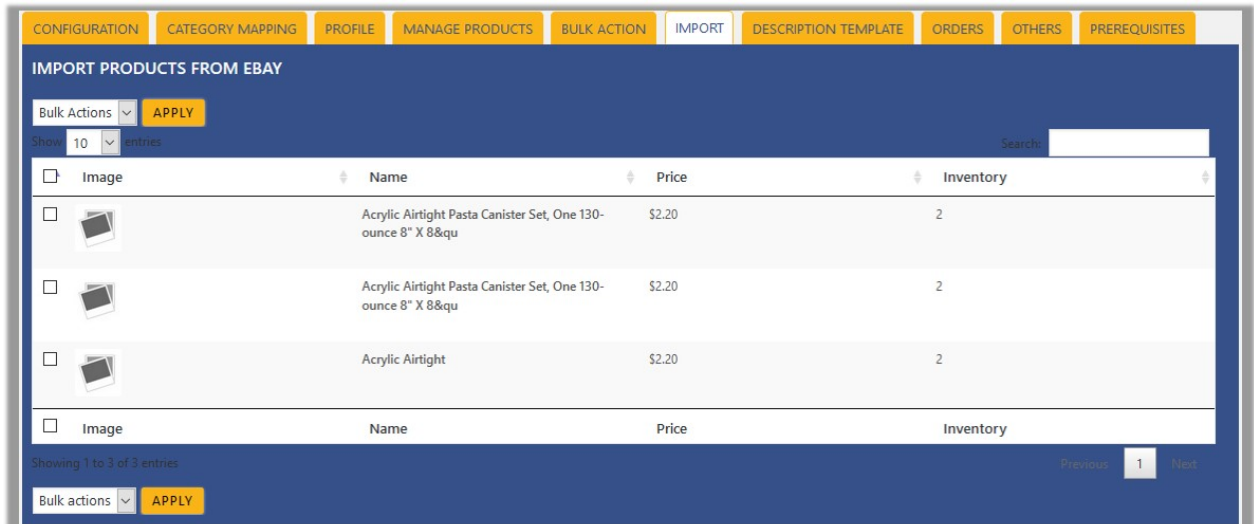
## 9. Import Products From eBay

This section covers the process of products import from eBay to WooCommerce store. The products available in eBay are listed on the WooCommerce store at the time of plugin installation.

#### *To import products from eBay*

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **IMPORT** tab.

The **IMPORT PRODUCTS FROM EBAY** page appears as shown in the following figure:



4. Select the check boxes associated with the required products to import.
5. Click the **Arrow** button next to the **Bulk Actions** field, click **Import**, and then click the **APPLY** button. The selected products are imported and a success message appears.

## 10. Description Template

Admin can create and use the Description Template while adding or editing the product so as to display the product description with the background on the basis of the selected template.

**Hence, the admin can perform the following tasks:**

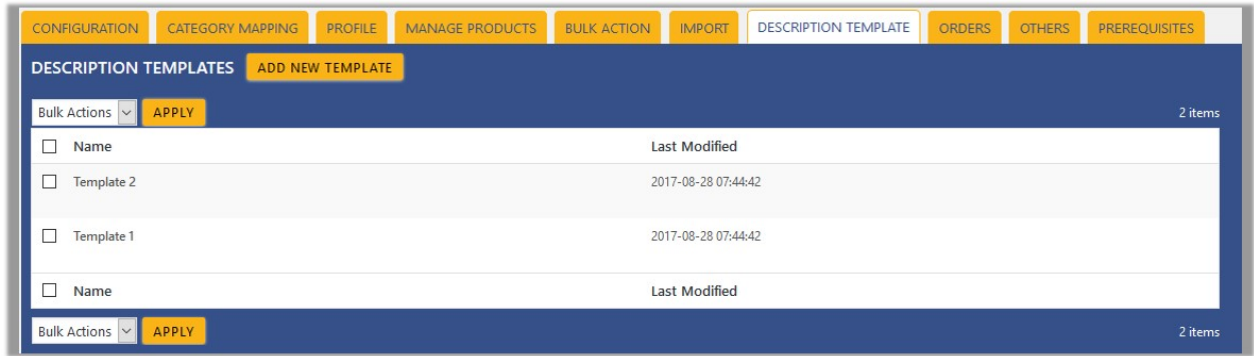
- Add new templates(<http://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=add-a-new-template-2>)
- Edit the existing templates(<http://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=edit-the-existing-template>)
- Delete the Tempaltes(<http://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=delete-the-templates>)

### 10.1. Add a New Template

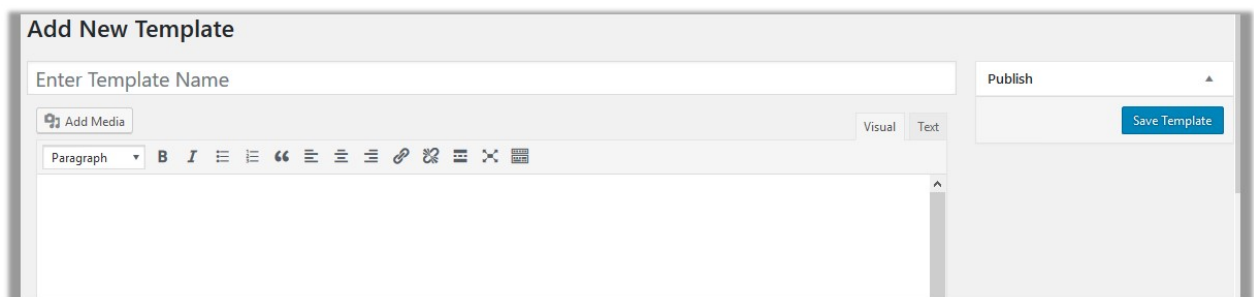
**To add a new template**

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **DESCRIPTION TEMPLATE** tab.

The **DESCRIPTION TEMPLATES** page appears as shown in the following figure:



- Click the **ADD NEW TEMPLATE** button.  
The page appears as shown in the following figure:



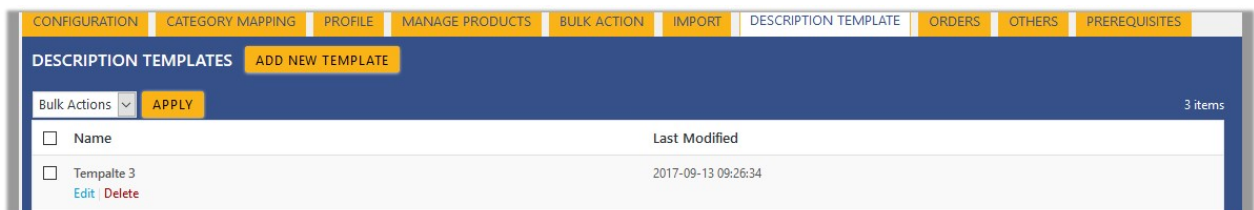
- In the **Enter TeplateName** box, enter the name of the template.
- Scroll down to the **Custom Template CSS** text area, and enter the CSS codes as per the requirement.  
In the text area, the designed template based on the CSS code appears.
- Click the **Save Template** button.

## 10.2. Edit the Existing Template

### *To edit the existing template*

- Go to the WooCommerce Admin panel.
- On the left navigation bar, click the **Ebay** menu.
- In the right panel, click the **DESCRIPTION TEMPLATE** tab.

The **DESCRIPTION TEMPLATES** page appears as shown in the following figure:



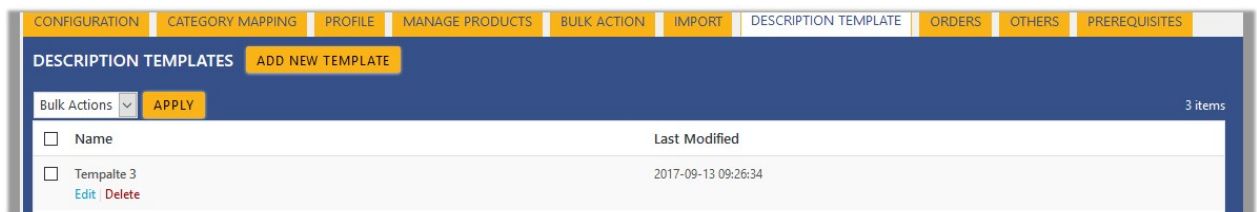
- Move the cursor over the required template to edit.  
The **Edit** and the **Delete** links appear as shown in the figure.

- Click the **Edit** link.  
The **Edit Template** page appears.
- Make the changes as per the requirement.
- Click the **Save Template** button.

## 10.3. Delete the Templates

### *To delete the single template*

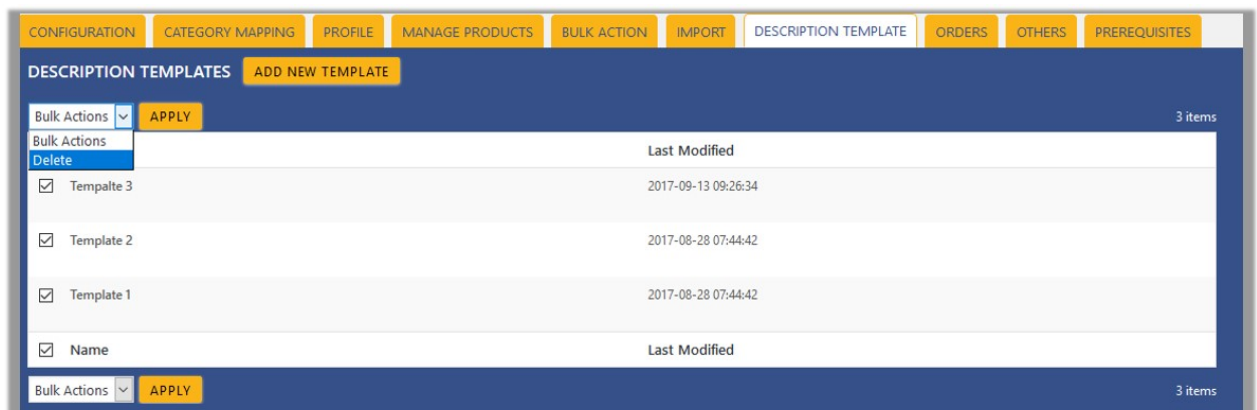
- Go to the WooCommerce Admin panel.
- On the left navigation bar, click the **Ebay** menu.
- In the right panel, click the **DESCRIPTION TEMPLATE** tab.  
The **DESCRIPTION TEMPLATES** page appears as shown in the following figure:



- Move the cursor over the required template to edit.  
The **Edit** and the **Delete** links appear as shown in the figure.
- Click the **Delete** link.  
A confirmation dialog box appears.
- Click the **OK** button.

### *To delete the tempaltes in bulk*

- Go to the **DESCRIPTION TEMPLATES** page.  
The page appears as shown in the following figure:



- Select the check boxes associated with the templates those are no more required.
- Click the **Arrow** button next to the **Bulk Actions** field, click **Delete**, and then click the **APPLY** button.  
A confirmation dialog box appears.
- Click the **OK** button.

The selected templates are deleted and a success message appears.

## 11. Manage Orders

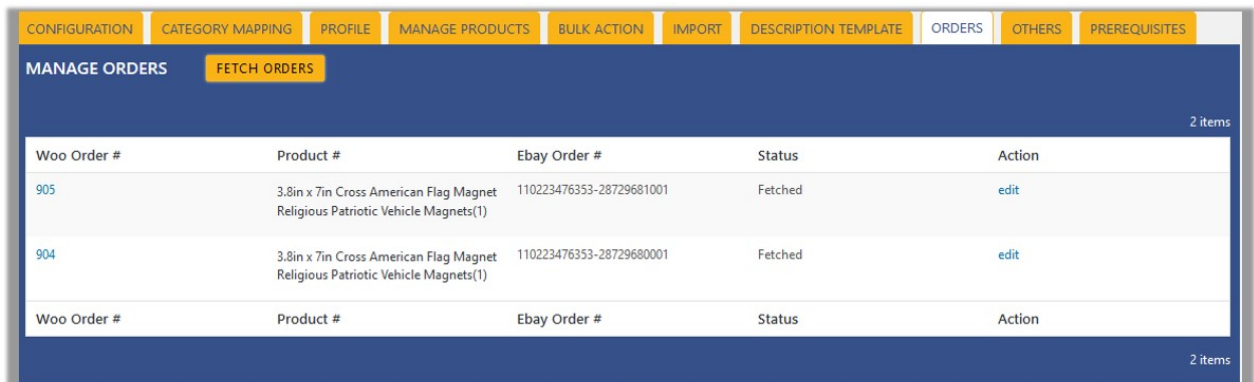
### *The admin can perform the following tasks:*

- Fetch the order from eBay and view all the order details(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=fetch-and-view-the-ebay-orders>)
- Cancel Orders Or Submit Shipment(<https://docs.cedcommerce.com/woocommerce/woocommerce-ebay-integration/woocommerce-ebay-integration-admin-guide-0-0-1?section=submit-shipment-or-cancel-order>)

### 11.1. Fetch and View the eBay Orders

#### *To fetch and view the eBay Orders*

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **ORDERS** tab.  
The page appears as shown in the following figure:



Woo Order #	Product #	Ebay Order #	Status	Action
905	3.8in x 7in Cross American Flag Magnet Religious Patriotic Vehicle Magnets(1)	110223476353-28729681001	Fetched	<a href="#">edit</a>
904	3.8in x 7in Cross American Flag Magnet Religious Patriotic Vehicle Magnets(1)	110223476353-28729680001	Fetched	<a href="#">edit</a>

4. Click the **FETCH ORDERS** button to fetch all the current orders from the eBay marketplace.  
All the fetched orders are listed on the page.

After fetching the orders, admin can acknowledge and ship the order or cancel the order.

### 11.2. Cancel Order Or Submit Shipment

#### *To submit shipment*

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **ORDERS** tab, and then fetch the current orders.  
All the fetched orders are listed on the page.
4. Scroll down to the required order.

5. In the **Action** column, click the **edit** link associated with the required order.  
The **Edit Order** page appears.
6. Scroll down to the **Manage Marketplace Orders** section.  
The page appears as shown in the following figure:

Manage Marketplace Orders

**EBAY ORDER STATUS : CREATED**

Select Order Action:

**Note:** Admin can cancel the order or can ship the order based on certain requirements.

7. Click the **Cancel Order** button to cancel the Order.  
OR
8. Ship the Order with the following steps:
  - a. Click the **Acknowledge Order** button.  
The **Manage Marketplace Orders** section appears as shown in the following figure:

Manage Marketplace Orders

**EBAY ORDER STATUS : ACKNOWLEDGED**

**Shipment Information:**

Reference Order Id on ebay.com	110223476353-28729681001
Order Placed on ebay.com	Wednesday, September 13th 2017 at 7:20am
Shipping carrier used	ShippingMethodExpress
Shipping Service Cost	200.0
Shipping Time Min	1
Shipping Time Max	3
Tracking Number	<input type="text"/>
Ship To Date	<input type="text"/>

- b. Under **Shipment Information**, enter the corresponding values in the following fields:
      - i. In the **Tracking Number** box, enter the tracking number of the package.
      - ii. In the **Ship To Date** box, enter the date of shipment.
    - c. Click the **Submit Shipment** button.

## 12. Others

Admin can view and use the following information:

- **Auto Order Fetch:** Admin can use this information in case of auto-acknowledgment through cron.



- **Price And Inventory Syncing:** Admin can use this information while using WordPress-schedule to sync price and inventory on eBay.
- **Send Error Reporting To Developer:** This feature enables the admin to send error reports to a developer in case of any API failure or CRON failure.

### To use the information

1. Go to the WooCommerce Admin panel.
2. On the left navigation bar, click the **Ebay** menu.
3. In the right panel, click the **OTHERS** tab.  
The page appears as shown in the following figure:

The screenshot shows the 'OTHERS' tab in the WooCommerce Admin panel. It contains three main sections:

- AUTO ORDER FETCHING:** This section is for auto-acknowledgement using cron. It has a text input for 'Location Of Cron File' with the value `/opt/lampp/htdocs/web/wordpress-etsy/wp-content/plugins/woocommerce-ebay-integrati` and a text area for 'Notification Mail Content That Will Be Send To Admin In Case Cron Fails' with the text: 'This mail is to inform you that Woocommerce Ebay Integration plugin fails to fetch orders due to CRON failure at your server. Please contact your Developer or Service-Provider.' A 'SAVE' button is at the bottom right.
- PRICE AND INVENTORY SYNCING:** This section is for using WordPress-schedule to sync price and inventory. It has a 'Start Sync Now' button and a checked checkbox for 'Check this to immediately start inventory and price syncing process on Ebay.' A 'SAVE' button is at the bottom right.
- SEND ERROR REPORTING TO DEVELOPER:** This section allows sending error reports to a developer. It has a checkbox for 'Allow Access To Developer' which is currently unchecked. A 'SAVE' button is at the bottom right.

4.

Under **AUTO ORDER FETCHING**, do the following steps based on requirements:

a.

Use the provided path displayed in the **Location Of Cron File** box to locate the Cron File for Order Synchronization.

b.

Click the **SAVE** button.

5. Under **PRICE AND INVENTORY SYNCING**, do the following steps based on requirements:

- a. In the **Start Sync Now** field, select the associated check box to immediately start inventory and price syncing process on walmart.
- b. Click the **SAVE** button.

6. Under **SEND ERROR REPORTING TO DEVELOPER**, do the following step:

- a. In the **Allow Information To Send To Developer** field, select the check box associated with the **Allow Access To Developer** text to send error reports to developer in case of any API failure or CRON failure.
- b. Click the **SAVE** button.