

MercadoLibre Integration for Magento Guide

by CedCommerce Products Documentation

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1. Overview

MercadoLibre is an Argentine eCommerce company and the most popular e-commerce site in Latin America when it comes to the number of visitors.

On this largest e-commerce ecosystem in Latin America, products that are available to be sold by sellers and purchased by buyers are huge in number and fall under multiple categories such as Electronics and Accessories, Fashion, Home and Garden, Car Accessories, Sporting Goods etc. MercadoLibre has about 212 million recorded users as of 2017 and in the first quarter of 2018, the net revenue of MercadoLibre was 321 Million US dollars.

To enable the sellers to sell on this gigantic marketplace, CedCommerce has developed the MercadoLibre Integration for Magento. (<https://cedcommerce.com/magento-extensions/mercadolibre-magento-integration>) This advanced and cutting-edge extension focuses on empowering the store owners with the Magento framework to sell on MercadoLibre and make their products reach out to their target buyers in the Latin American region.

Have a look at the up-to-the-minute and all-inclusive features of this extension that help the sellers to manage their selling in the most convenient manner.

Features:

Bulk Upload Technology: You have the flexibility to upload the number of products on MercadoLibre.com using the bulk product upload feature.

Profile Based Product Upload: Enables the admin to create a profile based on the single category, and then assign the products to the profile to automate the product upload.

Auto Synchronization: Auto synchronizes the product listing, order, inventory, and pricing at regular intervals between Magento and MercadoLibre.com.

Product Data Validation: The extension enables validating the product information in accordance with MercadoLibre.com standard and values.

Automated Order Fetch: It eases the process of orders being fetched from MercadoLibre to your Magento store automatically by the help of crons.

Notifications Emails: Admin receives notification for new order creation, low stock, and if the product is rejected from MercadoLibre.com.

Auto Shipment through 3rd Party Software Integration: Provides you an ability to automatize process of shipment with ShipStation, ShipWorks, Stamps.com, Linnworks, XTENTO, Shiprush.

Magento Orders Creation: The newly placed orders on MercadoLibre.com are automatically created in the Magento store with all the required details as it is on MercadoLibre.com.

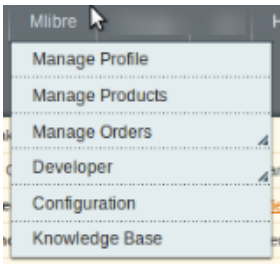
2. Configuration

Once the installation of MercadoLibre Integration for Magento Extension has been done, the next important step is to complete the configuration which works as the foundation for the integration process.

To complete the configuration,

- Go to your Magento admin panel.
- On the top navigation bar, place the cursor on **Mlibre**.

- When the menu appears, click **Configuration**.

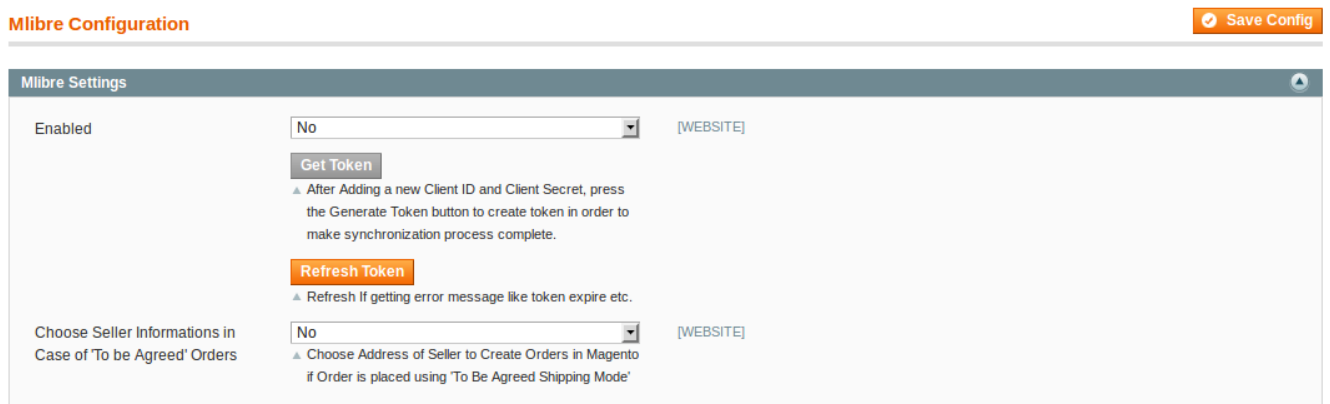


- On clicking it, you will be navigated to the configuration page which appears as:



Mlibre Settings

- Click on Mlibre Settings and the section will expand as:



- In **Enabled**, select **Yes** to enable the extension.
- On selecting **Yes**, the section expands as:

Mlibre Configuration

Save Config

Mlibre Settings		
Enabled	<input type="text" value="Yes"/>	[WEBSITE]
Mode	<input type="text" value="Live"/>	[GLOBAL]
▲ Api Mode		
Api Url	<input type="text"/>	[GLOBAL]
▲ Enter folloing Urt: https://api.mercadolibre.com/		
User Id	<input type="text"/>	[GLOBAL]
Client Id	<input type="text"/>	[GLOBAL]
Client Secret	<input type="text"/>	[GLOBAL]
<input type="button" value="Get Token"/>		
▲ After Adding a new Client ID and Client Secret, press the Generate Token button to create token in order to make synchronization process complete.		
<input type="button" value="Refresh Token"/>		
▲ Refresh If getting error message like token expire etc.		
Code	<input type="text"/>	[GLOBAL]
Redirect URI	<input type="text"/>	[GLOBAL]
▲ Redirect URI Of Your App should be www.yourdomain.com/mlibre/authorize/code		
Access Token	<input type="text"/>	[GLOBAL]
Refresh Token	<input type="text"/>	[GLOBAL]
Select Store	<input type="text" value="Default Store View"/>	[GLOBAL]
▲ Select store.		
Mlibre Site	<input type="text" value="Colombia"/>	[GLOBAL]
▲ Select the Site where you want to integrate		
Mlibre Currency	<input type="text" value="Dólar"/>	[GLOBAL]
▲ Select the currency to be set on Products when uploaded		
Choose Default Payment Method for Mlibre Orders	<input type="text" value="--Please Select--"/>	[GLOBAL]
Magento Store Admin Email Id	<input type="text"/>	[GLOBAL]
▲ Get Email When New Mlibre Order Imported.Example: owner@example.com		
Choose Seller Informations in Case of 'To be Agreed' Orders	<input type="text" value="No"/>	[WEBSITE]
▲ Choose Address of Seller to Create Orders in Magento if Order is placed using 'To Be Agreed Shipping Mode'		

Now,

- In **Mode**, select the mode.
- In API URL, enter **<https://api.mercadolibre.com/>**
- The User Id gets filled automatically but for that you need to fill the **Client Id** and **Client Secret**.
- Fill your client ID in the **Client Id** field, which you may get from your MercadoLibre seller panel once you have created the app there.
- Fill your client secret in the **Client Secret** field, which you may get from your MercadoLibre seller panel once you have created the app there.
- Once done, click on the **Save Config** Button.
- Now click on the **Get Token** button which is next to the **Client Secret** field.
- On clicking **Get Token** button, the **User Id**, **Code(which is the next field)**, **Access Token** and **Refresh Token** get automatically filled.
- The **Code** field, as mentioned earlier gets filled automatically when you click **Get Token** button.
- In **Redirect URL** field, enter **www.yourdomain.com/mlibre/authorize/code** where you need to add your store domain in the place of 'your domain' in the URL.
- The **Access Token** field, as mentioned earlier gets filled automatically when you click **Get Token** button.
- The **Refresh Token** field, as mentioned earlier gets filled automatically when you click **Get Token** button.

- In **Select Store**, select your Magento store which you are integrating with MercadoLibre marketplace.
- In **Mlibre Site**, select the MercadoLibre site with which you want to integrate your store.
- In **Mlibre Currency**, select the currency to be set on products when you upload them.
- In **Choose Default Payment Method for Mlibre Orders**, select the payment method for the orders which will be placed for your products on Magento.
- In **Magento Store Admin Email Id**, enter the email address on which you want to get email whenever a new MercadoLibre order is imported on Magento.
- In **Choose Seller Informations in Case of 'To be Agreed' Orders**, if you select yes, you may choose the address of the seller to create orders in Magento if order is placed using 'To Be Agreed Shipping Mode'.

Mlibre Product Price Settings

- In **Mlibre Product Price**, you may select the price option as they are shown in the image below, to be sent for your products on MercadoLibre.

- **Default Magento Price:** If this option is selected, the price for which your product will be available on MercadoLibre will be same as the price of your product on Magento store.
- **Increase By Fixed Price:** You may select this option if you want your product price to be increased on MercadoLibre as compared to you Magento store. If you select this option, a box appears as shown below:

- By choosing this option, you may enter in the **Enter Amount** box the amount by which you want your product price to be increased on MercadoLibre as compared to your Magento store. Suppose if you enter 50 in this field and your product is for 100 on your Magento store, then the amount that your product will be available for on MercadoLibre would be 150 (as the amount entered is 50 for **Increase** by fixed amount, so the price entered would be added to the price for which product is available on Magento store).
- **Increase By Fixed Percentage:** You may use this option if you want the price of your Magento product to be increased on MercadoLibre by a certain percentage. By choosing this option, you may enter in the **Enter Amount** box the percentage amount by which you want your product price to be increased on MercadoLibre as compared to your Magento store. Suppose if you enter 20 in this field and your product is

for 100 on your Magento store, then the amount that your product will be available for on MercadoLibre would be 120 (as 20% of 100 is 20 which gets added to 100).

- **Decrease By Fixed Price-** You may use this option if you want the price of your Magento product to be decreased on MercadoLibre. By choosing this option, you may enter in the **Enter Amount** box the amount by which you want your product price to be decreased on MercadoLibre as compared to your Magento store. Suppose if you enter 50 in this field and your product is for 100 on your Magento store, then the amount that your product will be available for on MercadoLibre would be 50 (as the amount entered is 50 for **Decrease** by fixed amount, so the price entered would be subtracted from the price for which the product is available on Magento store).
- **Decrease By Fixed Percentage-** You may use this option if you want the price of your Magento product to be decreased on MercadoLibre by a certain percent. By choosing this option, you may enter in the **Enter Amount** box the percentage amount by which you want your product price to be decreased on MercadoLibre as compared to your Magento store. Suppose if you enter 20 in this field and your product is for 100 on your Magento store, then the amount that your product will be available for on MercadoLibre would be 80 (as 20% of 100 is 20 which gets subtracted from 100).
- **Customize MercadoLibre Product Names** field is for sellers to customize their product names. If **Yes** is selected in this field, the field expands as:

Product Name Default Text (Before) [GLOBAL]

▲ Enter the Default text you want to add in the beginning of the Mercadolibre Product Names

Product Name Default Text (After) [GLOBAL]

▲ Enter the Default text you want to add in the end of the Mercadolibre Product Names

- In the **Product Name Default Text (Before)**, you can add the default text that would be added and appear at the beginning of your MercadoLibre product names.
- In the **Product Name Default Text (After)**, you can add the default text that would be added and appear at the end of your MercadoLibre product names.
- The **Customize MercadoLibre Product Descriptions** field is for sellers to customize their product descriptions. If **Yes** is selected in this field, the field expands as:

Product Description Default Text
(Before)

[GLOBAL]

Enter the Default text you want to add in the beginning of the Mercadolibre Product Descriptions

Product Description Default Text
(After)

[GLOBAL]

Enter the Default text you want to add in the end of the Mercadolibre Product Descriptions

- In the **Product Description Default Text (Before)**, you can add the default text that would be added and appear at the beginning of your MercadoLibre product description.
- In the **Product Description Default Text (After)**, you can add the default text that would be added and appear at the end of your MercadoLibre product description.

Order Settings

Order Settings

Fetch Mlibre Orders From

Last Two Days

[?] [WEBSITE]

Fetch Mlibre Orders Of Status

All Orders

[?] [WEBSITE]

Fetch Mlibre Orders Of Shipping Status

Pending

[?] [WEBSITE]

Cancel Order on Mlibre On Order Cancel In Magento

No

[?] [WEBSITE]

Enter the Default text you want to add in the end of the Mercadolibre Product Descriptions

Create Credit Memo On Order Cancel At Mlibre

No

[?] [WEBSITE]

Create Credit Memo On Order Cancel At Mlibre

- In **Fetch Mlibre Orders From** field, select the point of time from which you want the orders to be fetched, till date. for your products on MercadoLibre.
- In **Fetch Mlibre Orders of Status**, select the status which if a MercadoLibre order has, it will be fetched from MercadoLibre to Magento. It means that if you select a particular status in this field, then all the orders on MercadoLibre with that status will be fetched to Magento.
- In **Fetch Mlibre Orders of Shipping Status**, select the shipping status which if a MercadoLibre order has, it will be fetched from MercadoLibre to Magento. It means that if you select a particular shipping status in

this field, then all the orders on MercadoLibre with that shipping status will be fetched to Magento.

- In **Cancel Order on Mlibre On Order Cancel in Magento**, you may select **Yes** if you want an order to be canceled on MercadoLibre if it is canceled on Magento. If you select **No**, then no such actions will be taken.
- In **Create Credit Memo On Order Cancel At MercadoLibre**, if you select **Yes**, then a credit memo for refund gets created if an order gets canceled at MercadoLibre. If you select **No**, then the credit memo doesn't get created.

Developer Settings

Developer Settings		
Debug Mode	Yes	[GLOBAL]
	▲ Enable Mlibre debug mode for logging.	
Product Chunk Size	25	[WEBSITE]

- In **Debug Mode**, you may select Yes if you want the log to be created.
- In **Product Chunk Size**, select the number of products to be sent to MercadoLibre in one batch.

Cron Settings

Cron Settings		
Cron Settings Override	Yes	[WEBSITE]
Enable Order Cron	No	[WEBSITE]
	▲ Order Cron Enable/Disable	
Enable Inventory Cron	No	[WEBSITE]
	▲ Inventory Cron Enable/Disable	

- In **Cron Settings Override**, you may select **Yes**, you will be able to make changes in the Cron Settings and the section will expand as shown above.
- In **Enable Order Cron**, you may enable the order cron by selecting **Yes**. On selecting **Yes**, a field will appear as:

Enable Order Cron	Yes	[WEBSITE]
	▲ Order Cron Enable/Disable	
Order Cron	*/30 ****	[GLOBAL]
	▲ Please Enter cron expression to execute cron	

- In **Order Cron**, you can enter the cron expression to execute the order cron. You may enter it for minutes, hours, or seconds.
- In **Enable Inventory Cron**, you may enable the Inventory cron by selecting **Yes**. On selecting **Yes**, a field will appear as:

Enable Inventory Cron	Yes	[WEBSITE]
	▲ Inventory Cron Enable/Disable	
Inventory Sync Cron	*/15 ****	[GLOBAL]
	▲ Please Enter cron expression to execute cron	

- In **Inventory Sync Cron**, you can enter the cron expression to execute the inventory sync cron. You may enter it for minutes, hours, or seconds.

Now, when you have taken all these actions, you need to click on **Save Config** button and the configuration process will be completed.

3. Profile Managaement

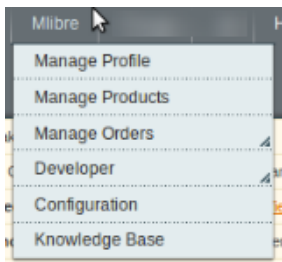
The **Manage Profile** section while selling on MercadoLibre with our extension, includes the following actions that you may take:

- Adding a profile
- Editing a profile
- Changing the status of a profile
- Deleting a profile

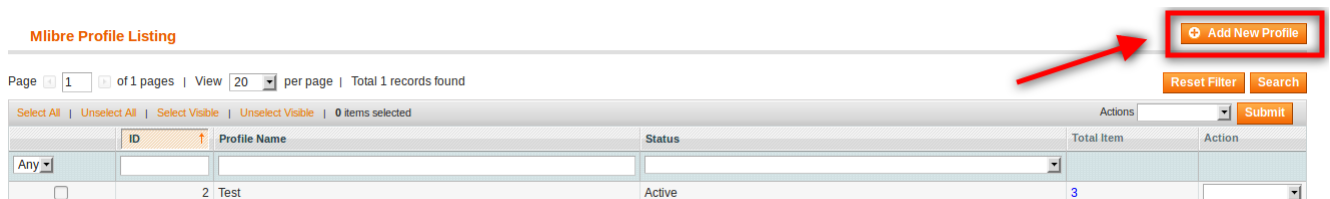
3.1. Adding a Profile

To add a profile.

- Go to your Magento admin panel.
- On the top navigation bar, place the cursor on **Mlibre**.
- When the menu appears, click on **Manage Profile**.



- On clicking it, you will be navigated on the page which appears as:



- Now click on **Add New Profile** which is highlighted in the above image.
- On clicking it, you will be navigated to the page which appears as:

Profile Information

Add Mlibre Profile Back Reset Save Save and Continue Edit

Profile Information

Profile Code *
▲ For internal use. Please use only letters (a-z), numbers (0-9) or underscore(_) in this field, first character should be a letter

Profile Name *
▲ Give some name to profile to identify them

Status *
▲ Make active to enable the profile

- Now you need to fill the necessary details in all the sections that you can see on the left side of the page.

Profile Info

- In **Profile Code**, enter the code for your profile.
- Enter the name that you want for your profile in **Profile Name**.
- In **Status**, select **Active** to enable the profile.

Click on **Mlibre Settings** from the left side.

Mlibre Settings

Profile Information

Add Mlibre Profile Back Reset Save Save and Continue Edit

Mlibre Information

Product Listing Type *
▲ According to the level of exposition you want your items to have, you can choose between different kinds of listing types.

Product Condition at Mlibre *
▲ To define if a product is new, used or refurbished

Free Shipping for Products *

Local Pickup for Products *
▲ The local_pick_up attribute enables the option for buyers to choose to pick up the item from the store and not incur shipping costs. Set local_pick_up to true for sellers that offer this option to buyers.

Shipping Mode for Products *

- In **Product Listing Type**, select the listing type for your product according to the level of exposition you want your items to have, from options such as Free, Premium, Classic etc.
- In **Product Condition at Mlibre**, select the condition of your product that you want to upload on MercadoLibre, from options such as New, Refurbished, Used etc.
- In **Free Shipping For Products**, select **Yes** if you want to provide free shipping for your products. Select **No** if you don't want to opt for free shipping.
- In **Local Pickup for Products**, select **Yes** if you want the buyers to have an option to pick the products up from the store without any shipping charges being incurred.
- Select **Shipping Mode for Products** in the next field. If **Custom** is selected, the **Add Up to 10 Custom Shipping Prices for Shipping Mode "Custom"** section appears as shown below:

Shipping Mode for Products *

Add Up to 10 Custom Shipping Prices for Shipping Mode "Custom"

Shipping Cost	Description	Action
<input type="text" value="21"/>	<input type="text"/>	<input type="button" value="Delete"/>

- In **Add Up to 10 Custom Shipping Prices for Shipping Mode "Custom"** section, you may select up to 10 custom shopping prices for different modes of shipping.
- In **Shipping Cost**, enter the cost for shipping product.
- In **Description**, enter the description that you want to be applied for that particular **Shipping Cost**.
- You may add the shipping by clicking on **Add Shipping** button on the bottom right of the section as you may see on the above image.

Now click on **Mlibre Default Mapping**.

Mlibre Default Mapping

- On clicking **Mlibre Default Mapping**, the section appears as:

Profile Information

- Profile Info
- Mlibre Settings
- Mlibre Default Mapping**
- Mlibre Category Mapping
- Profile Products

Add Mlibre Profile

Mlibre / Magento Default Mapping

Map configurable attributes to magento attribute

Mlibre Attribute	Magento Catalog Attribute
<input type="text" value="sku"/>	<input type="text" value="SKU"/>
<input type="text" value="title"/>	<input type="text" value="Name"/>
<input type="text" value="price"/>	<input type="text" value="Price"/>
<input type="text" value="description"/>	<input type="text" value="Description"/>

- In **Mlibre/Magento Default Mapping** section, you need to map **MercadoLibre Attributes** to **Magento Catalog Attribute**.
- Select Magento Catalog Attributes to map them with MercadoLibre **SKU, Title, Price, and Description**.

Once done, click **Mlibre Category Mapping** from the left side menu.

Mlibre Category Mapping

- On clicking **Mlibre Category Mapping**, the section appears as:

Profile Information

- Profile Info
- Milbre Settings
- Milbre Default Mapping
- Milbre Category Mapping**
- Profile Products

Add Milbre Profile

Back
Reset
Save
Save and Continue Edit

Milbre Category Mapping

Milbre / Magento Attribute Mapping (Required / Optional mapping)

Map Milbre Attributes with Magento attributes

Milbre Attribute	Magento Catalog Attribute	Default Value	Action
			Add Attribute

Milbre / Magento Attribute Mapping (Variant Attribute Mapping)

Map Milbre variant attributes with magento attribute

Milbre Attribute	Magento Catalog Attribute	Action
		Add Attribute

- Under **Milbre Category Mapping**, select the parent category of your product.
- On selecting the parent category, the sub-categories appear as:

Profile Information

- Profile Info
- Milbre Settings
- Milbre Default Mapping
- Milbre Category Mapping**
- Profile Products

Add Milbre Profile

Back
Reset
Save
Save and Continue Edit

Milbre Category Mapping

Home and Furniture
Decor
Items for Christmas
Christmas trees

Milbre / Magento Attribute Mapping (Required / Optional mapping)

Map Milbre Attributes with Magento attributes

Milbre Attribute	Magento Catalog Attribute	Default Value	Action
			Add Attribute

Milbre / Magento Attribute Mapping (Variant Attribute Mapping)

Map Milbre variant attributes with magento attribute

Milbre Attribute	Magento Catalog Attribute	Action
		Add Attribute

- In **Milbre/Magento Attribute Mapping (Required/Optional Mapping)**, you may map the Milbre Attribute with Magento Catalog Attribute by clicking on **Add Attribute** button at the bottom right of this section. On clicking it, the section appears as:

Milbre / Magento Attribute Mapping (Required / Optional mapping)

Map Milbre Attributes with Magento attributes

Milbre Attribute	Magento Catalog Attribute	Default Value	Action
	[Please select a option]		Map Options Delete
	[Please select a option]		Map Options Delete
			Add Attribute

- You may select the **Mlibre Attribute** and then the **Magento Catalog Attribute** and click on **Map Options** to map the attributes.
- You may click **Add Attribute** button to add more attributes to map them.
- In **Mlibre/Magento Attribute Mapping (Variant Attribute Mapping)**, you may map the Mlibre Attribute with Magento Catalog Attribute by clicking on **Add Attribute** button at the bottom right of this section. On clicking it, the section appears as:

Mlibre / Magento Attribute Mapping (Variant Attribute Mapping)

Map Mlibre variant attributes with magento attribute

Mlibre Attribute	Magento Catalog Attribute	Action
<input type="text"/>	<input type="text"/>	<input type="button" value="Map Options"/> <input type="button" value="Delete"/>
		<input type="button" value="Add Attribute"/>

- You may select the **Mlibre Attribute** and then the **Magento Catalog Attribute** and click on **Map Options** to map the attributes.
- You may click **Add Attribute** button to add more attributes to map them.

Now click on **Profile Products**

Profile Products

- On clicking profile products, the section appears as:

Profile Information

- Profile Info
- Mlibre Settings
- Mlibre Default Mapping
- Mlibre Category Mapping
- Profile Products**

Add Mlibre Profile

Page 1 of 48 pages | View 20 per page | Total 955 records found

Reset Filter Search

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected

	Id	Profile	Category	Product Name	Type	Attrib. Set Name	SKU	Price	Qty	Status
Any								From: To: In: INR	From: To:	
<input type="checkbox"/>	1	Test	home, security, shoes	Hand bag	Simple Product	Default	hand bag	₹1,000.00	90	Enabled
<input type="checkbox"/>	2	Test	test sub category	t-shirt	Simple Product	Default	Config1T-SHIRT SKU750734	₹1,000.00	100	Enabled
<input type="checkbox"/>	3	Test	Default Category, test sub category	Lunch box	Simple Product	Default	parent_sku 1	₹100.00	100	Enabled
<input type="checkbox"/>	4			school kit	Simple Product	Default	schoolkit	₹100.00	100	Enabled
<input type="checkbox"/>	7		test sub category	angry bird	Simple Product	Default	angry bird	₹100.00	100	Enabled

- Click **Reset Filter** button on top right part of the page if the products are not listed on page. On clicking the **Reset Filter** button, products appears as shown in the above image.
- Select the products that you want to assign to this profile by checking the boxes corresponding to the products.

Now once you have taken all these actions in the sections mentioned above, click on **Save** button on the top right side of the page.

Profile will get created and you will be able to see it on the **Mlibre Profile Listing** page, with a success message appearing on the page as highlighted on the image below.

✓ The configuration has been saved.
The profile has been successfully saved.

Mlibre Profile Listing Add New Profile

Page 1 of 1 pages | View 20 per page | Total 2 records found Reset Filter Search

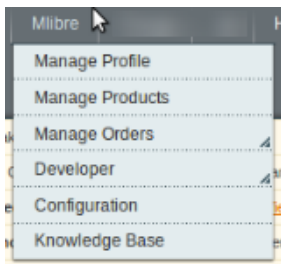
Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected Actions Submit

	ID	Profile Name	Status	Total Item	Action
Any					
<input type="checkbox"/>	2	Test	Active	2	
<input type="checkbox"/>	3	test	Active	2	

3.2. Editing a Profile

To edit a profile.

- Go to your Magento admin panel.
- On the top navigation bar, place the cursor on **Mlibre**.
- When the menu appears, click on **Manage Profile**.



- On clicking it, you will be navigated on the page which appears as:

Mlibre Profile Listing Add New Profile

Page 1 of 1 pages | View 20 per page | Total 2 records found Reset Filter Search

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected Actions Submit

	ID	Profile Name	Status	Total Item	Action
Any					
<input type="checkbox"/>	2	Test	Active	2	
<input type="checkbox"/>	3	test	Active	2	

Edit Profile

- Now click on the drop down menu under **Actions**, in the last column corresponding to the product you wish to edit.
- When the menu appears as shown in the above image, click on **Edit Profile** which you can see in the option as shown in the above image.
- On clicking it, you will be navigated to the page which appears as shown below:

Profile Information

Add Mlibre Profile Back Reset Save Save and Continue Edit

Profile Info

- Mlibre Settings
- Mlibre Default Mapping
- Mlibre Category Mapping
- Profile Products

Profile Information

Profile Code *
▲ For internal use. Please use only letters (a-z), numbers (0-9) or underscore(_) in this field, first character should be a letter

Profile Name *
▲ Give some name to profile to identify them

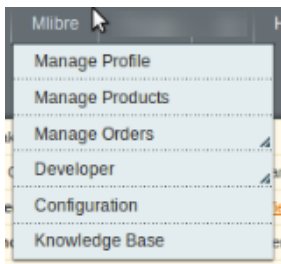
Status *
▲ Make active to enable the profile

- Now you may edit the profile section by section by going to each section from the left menu- **Profile Info**, **Mlibre Settings**, **Mlibre Default Mapping**, **Mlibre Category Mapping**, and **Profile Products**.
- Once the changes are made by you, click on the **Save** button on the top right side of the page.
- The changes you have made will be saved and the editing will be done.

3.3. Change the Status of Profile

To change the status of profile,

- Go to your Magento admin panel.
- On the top navigation bar, place the cursor on **Mlibre**.
- When the menu appears, click on **Manage Profile**.



- On clicking it, you will be navigated on the page which appears as:

Mlibre Profile Listing Add New Profile

Page of 1 pages | View per page | Total 2 records found

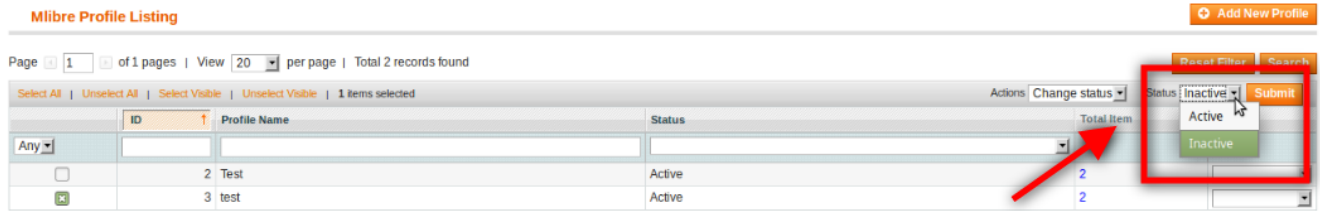
Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected

	ID	Profile Name	Status	Total Item
<input type="checkbox"/>	2	Test	Active	2
<input type="checkbox"/>	3	test	Active	2

Actions: Submit

Change status

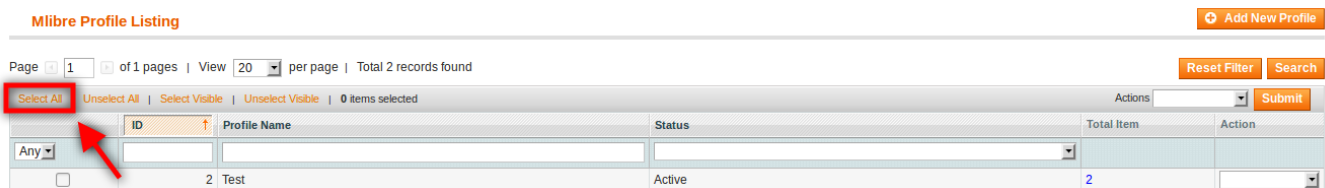
- Select the profile(s) by checking the corresponding box(es).
- Now click on **Actions** drop down on the top right side of the page as shown in the above image.
- When the menu appears as shown in the above image, you can see the **Change Status** option which you need to click at.
- Once you select it, the **Status** field appears next to it as shown below, with **Active** and **Inactive** options. Select the status that you want for selected profile(s).



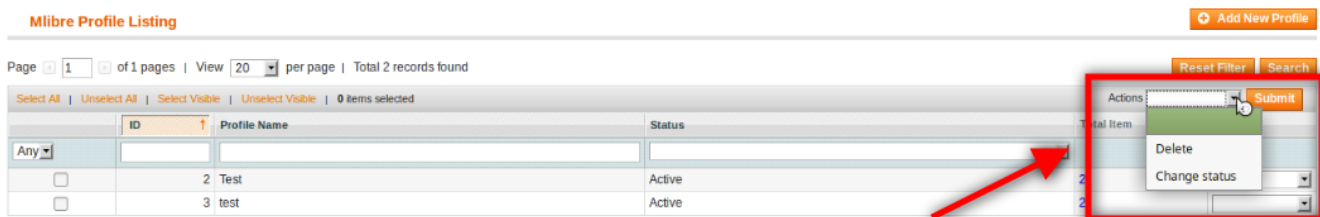
- Now click on **Submit** button next to the **Status** field.
- The status of the profile(s) will be changed from **Active** to **Inactive** or vice-versa.

To change status of all profiles,

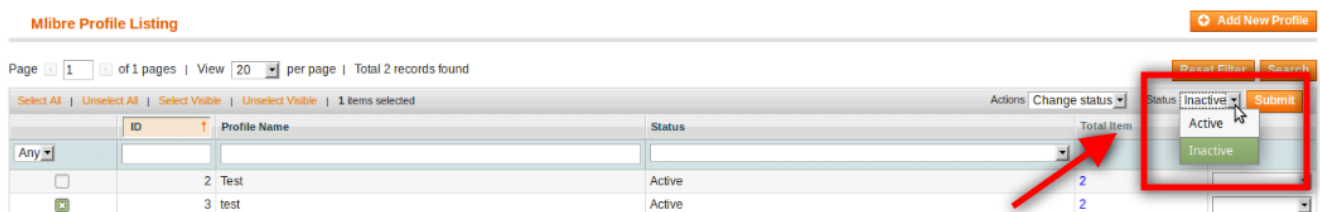
- Click **Select All** on the upper left side of the page as shown below:



- Now click on **Actions** drop down on the top right side of the page as shown in the image below.



- When the menu appears as shown in the above image, you can see the **Change Status** option which you need to click at.
- Once you select it, the **Status** field appears next to it as shown below, with **Active** and **Inactive** options. Select the status that you want for all the profiles.

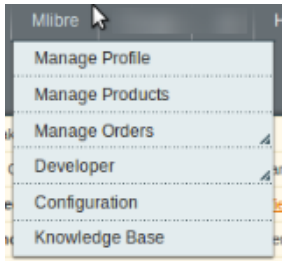


- Now click on **Submit** button next to the **Status** field.
- The status of all the profile will be changed from **Active** to **Inactive** or vice-versa.

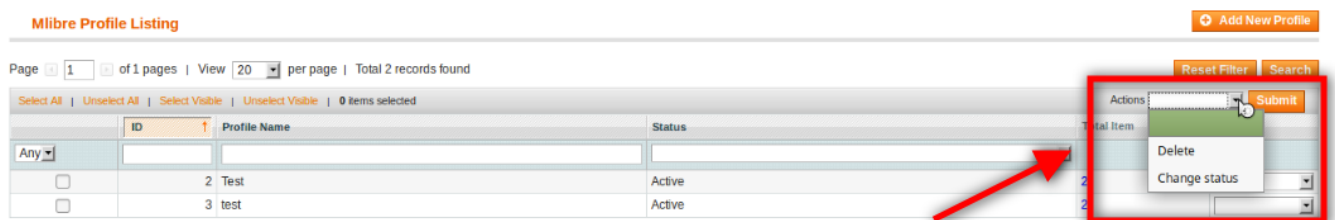
3.4. Delete Profile(s)

To delete profile(s).

- Go to your Magento admin panel.
- On the top navigation bar, place the cursor on **Mlibre**.
- When the menu appears, click on **Manage Profile**.



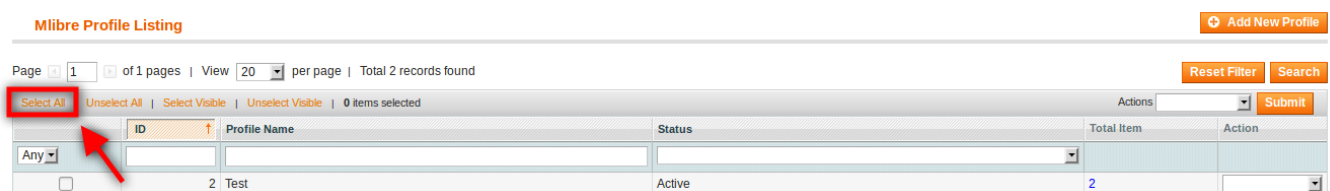
- On clicking it, you will be navigated on the page which appears as:



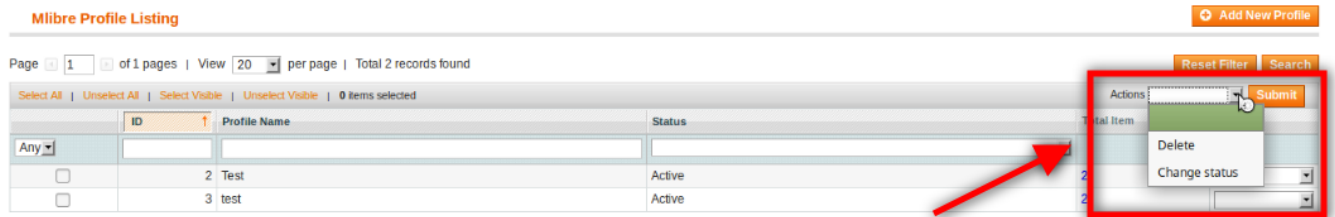
- Select the profile(s) by checking the corresponding box(es).
- Now click on **Actions** drop down on the top right side of the page as shown in the above image.
- When the menu appears as shown in the above image, you can see the **Delete** option which you need to click at.
- Now click on **Submit** button.
- The selected profile(s) will be deleted.

To delete all profiles.

- Click **Select All** on the upper left side of the page as shown below:



- Now click on **Actions** drop down on the top right side of the page as shown in the image below.



- When the menu appears as shown in the above image, you can see the **Delete** option which you need to click at.
- Now click on **Submit** button.
- The selected profile(s) will be deleted.

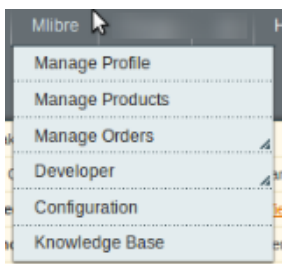
4. Product Management

When a profile has been created and products have been assigned to it, the next part is to manage the products. Under the section of Manage Products, you may take the following actions:

- Validate Product(s)
- Validate and Upload Product(s)
- Sync Product(s) Status
- Delete Product(s) at Mlibre
- Edit a Product

To take these actions,

- Go to your Magento admin panel.
- On the top navigation bar, place cursor on **Mlibre**.
- When the menu appears, click on **Manage Products**.















- On clicking the **Manage Products**, you will be navigated to the page as shown below:

Product Manager Back

Page of 1 pages | View per page | Total 4 records found Reset Filter Search




Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected Actions Submit

	ID	Profile Code	Sku	Price	Name	Qty	Visibility	Status	Type	Milibre Product Status	Validation	Actions
Yes				From: <input type="text"/> To: <input type="text"/> In: <input type="text" value="INR"/>		From: <input type="text"/> To: <input type="text"/>						
<input type="checkbox"/>	1	test [3]	hand bag	₹1,000.00	Hand bag	90	Catalog, Search	Enabled	Simple Product	UPLOADED	VALID	  
<input type="checkbox"/>	2	Test [2]	Config1T-SHIRT SKU750734	₹1,000.00	t-shirt	100	Catalog, Search	Enabled	Simple Product	NOT_UPLOADED	VALID	  
<input type="checkbox"/>	3	Test [2]	parent_sku 1	₹100.00	Lunch box	100	Catalog, Search	Enabled	Simple Product	NOT_UPLOADED	INVALID	  
<input type="checkbox"/>	4	test [3]	schoolkit	₹100.00	school kit	100	Catalog, Search	Enabled	Simple Product		NOT_VALIDATED	  

Now,

To validate single products,

- Click the validate sign for the product you want to validate, under **Actions** column which has been highlighted inside red box in the image below:

<input type="checkbox"/>	1	test [3]	hand bag	₹1,000.00	Hand bag	90	Catalog, Search	Enabled	Simple Product	UPLOADED	VALID	  
--------------------------	---	----------	----------	-----------	----------	----	-----------------	---------	----------------	----------	-------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------













- Product gets validated and you may see the message on the top of the page, as has been highlighted in the below image.

✔ Product Id 1 validated successfully.												
----------------------------------------	--	--	--	--	--	--	--	--	--	--	--	--

Product Manager Back

Page of 1 pages | View per page | Total 4 records found Reset Filter Search

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected Actions Submit

	ID	Profile Code	Sku	Price	Name	Qty	Visibility	Status	Type	Milibre Product Status	Validation	Actions
Any				From: <input type="text"/> To: <input type="text"/> In: <input type="text" value="INR"/>		From: <input type="text"/> To: <input type="text"/>						
<input type="checkbox"/>	1	test [3]	hand bag	₹1,000.00	Hand bag	90	Catalog, Search	Enabled	Simple Product	UPLOADED	VALID	  
<input type="checkbox"/>	2	Test [2]	Config1T-SHIRT SKU750734	₹1,000.00	t-shirt	100	Catalog, Search	Enabled	Simple Product	NOT_UPLOADED	VALID	  
<input type="checkbox"/>	3	Test [2]	parent_sku 1	₹100.00	Lunch box	100	Catalog, Search	Enabled	Simple Product	NOT_UPLOADED	INVALID	  
<input type="checkbox"/>	4	test [3]	schoolkit	₹100.00	school kit	100	Catalog, Search	Enabled	Simple Product		NOT_VALIDATED	  

To validate multiple products,

- To validate multiple or all products, select multiple products by checking the corresponding check boxes or you may click **Select All** option on the upper left side of the page.
- Now click on **Actions** drop down on the upper right side of the page. When the menu appears, click on **Validate Product(s)** and click **Submit** button.

Product Manager Back

Page 1 of 1 pages | View 20 per page | Total 4 records found

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected

ID	Profile Code	Sku	Price	Name	Qty	Visibility	Status	Type	Milre Product S	Actions
Any			From: To: In: INR		From: To: 					
<input type="checkbox"/>	1 test [3]	hand bag	₹1,000.00	Hand bag	90	Catalog, Search	Enabled	Simple Product	LOADING	Validate Product(s) Validate & Upload Product(s) Sync Product(s) Status Delete Product(s) At Milre
<input type="checkbox"/>	2 Test [2]	Config1T-SHIRT SKU750734	₹1,000.00	t-shirt	100	Catalog, Search	Enabled	Simple Product	NOT UPLOADED	VALID
<input type="checkbox"/>	3 Test [2]	parent_sku 1	₹100.00	Lunch box	100	Catalog, Search	Enabled	Simple Product	NOT UPLOADED	INVALID
<input type="checkbox"/>	4 test [3]	schoolkit	₹100.00	school kit	100	Catalog, Search	Enabled	Simple Product	NOT UPLOADED	NOT VALIDATED

- You will be navigated to the page which shows you the validation status, as shown below:

Validation Status Back

Starting Product Validation , please wait...

Warning: Please do not close the window during Validating data

Total 1 Batch(s) Found.

Batch 1 products Validate Request Sent Successfully.

100% 1 Of 1 Processed.

1 Batch(s) Validated successfully.

Finished product validate execution.

- Now click **Back** button on the top right side of the page and you will again get redirected to the **Manage Products** page where you may take other actions.

To validate and upload product(s).

- Select the products by checking the corresponding check boxes or select all products, if you want by clicking on **Select All** on the top left side of the page.
- Now click on **Actions** drop down on the upper right side of the page. When the menu appears, click on **Validate and Upload Product(s)** and click **Submit** button.

Product Manager Back

Page 1 of 1 pages | View 20 per page | Total 4 records found

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected

ID	Profile Code	Sku	Price	Name	Qty	Visibility	Status	Type	Milre Product S	Actions
Any			From: To: In: INR		From: To: 					
<input type="checkbox"/>	1 test [3]	hand bag	₹1,000.00	Hand bag	90	Catalog, Search	Enabled	Simple Product	LOADING	Validate Product(s) Validate & Upload Product(s) Sync Product(s) Status Delete Product(s) At Milre
<input type="checkbox"/>	2 Test [2]	Config1T-SHIRT SKU750734	₹1,000.00	t-shirt	100	Catalog, Search	Enabled	Simple Product	NOT UPLOADED	VALID
<input type="checkbox"/>	3 Test [2]	parent_sku 1	₹100.00	Lunch box	100	Catalog, Search	Enabled	Simple Product	NOT UPLOADED	INVALID
<input type="checkbox"/>	4 test [3]	schoolkit	₹100.00	school kit	100	Catalog, Search	Enabled	Simple Product	NOT UPLOADED	NOT VALIDATED

- You will be navigated to the page which shows you the status of your action, as shown below:

Uploading Products

Back

Starting Product Upload execution, please wait...

Warning: Please do not close the window during Uploading data

Total 1 Batch(s) Found.

Batch 1 Product Upload/Update failed at Mercadolibre. Please check validation error

100% 1 Of 1 Processed.







0 Batch(s) Upload Request sent Successfully.

Finished product upload execution.

- Now click **Back** button on the top right side of the page and you will again get redirected to the **Manage Products** page where you may take other actions.

To upload/update single products.










- Click the upload/update sign for the product you want to upload or update, under **Actions** column which has been highlighted inside red box in the image below:

<input type="checkbox"/>	1	test [3]	hand bag	₹1,000.00	Hand bag	90	Catalog, Search	Enabled	Simple Product	UPLOADED	INVALID			
<input type="checkbox"/>	2	Test [2]	Config1T-SHIRT SKU750734	₹1,000.00	t-shirt	100	Catalog, Search	Enabled	Simple Product	NOT_UPLOADED	VALID			

- Product gets uploaded/updated and you may see the message on the top of the page.

To sync the status of the products.

- Click the sync product status sign for the product that you want to sync status for, under **Actions** column which has been highlighted inside red box in the image below:

<input type="checkbox"/>	1	test [3]	hand bag	₹1,000.00	Hand bag	90	Catalog, Search	Enabled	Simple Product	UPLOADED	INVALID			
<input type="checkbox"/>	2	Test [2]	Config1T-SHIRT SKU750734	₹1,000.00	t-shirt	100	Catalog, Search	Enabled	Simple Product	NOT_UPLOADED	INVALID			
<input type="checkbox"/>	3	Test [2]	parent_sku 1	₹100.00	Lunch box	100	Catalog, Search	Enabled	Simple Product	NOT_UPLOADED	INVALID			

- On doing so, the product status will be synced and the message will appear on the top of the page.

To sync status of multiple products.

- To sync status of multiple or all products, select multiple products by checking the corresponding check boxes or you may click **Select All** option on the upper left side of the page.
- Now click on **Actions** drop down on the upper right side of the page. When the menu appears, click on **Sync Product(s) Status** and click **Submit** button.
- You will be navigated to the page which shows you the sync status message, as shown below:

Sync Product Status

Back

💡 Product(s) status is syncing , please wait...
⚠ Warning: Please do not close the window while syncing process is running
✅ Total 1 Batch(s) Found.
❌ Batch 1 invalid_token not_found
✅ 100% 1 Of 1 Processed.
✅ 0 Batch(s) synced Successfully .
💡 Finished Product sync status execution.

- Now click **Back** button on the top right side of the page and you will again get redirected to the **Manage Products** page where you may take other actions.

To delete products.

- Select the products by checking the corresponding check boxes or select all products if you want, by clicking on **Select All** on the top left side of the page.
- Now click on **Actions** drop down on the upper right side of the page. When the menu appears, click on **Delete Product(s) At Mlibre** and click **Submit** button.

Product Manager Back

Page 1 of 1 pages | View 20 per page | Total 4 records found

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected

ID	Profile Code	Sku	Price	Name	Qty	Visibility	Status	Type	Mlibre Product S	Actions
Any			From: To: In: INR		From: To:					
<input type="checkbox"/>	1	test [3]	hand bag	₹1,000.00	Hand bag	90	Catalog, Search	Enabled	Simple Product	UPLOADED
<input type="checkbox"/>	2	Test [2]	Config1T-SHIRT SKU750734	₹1,000.00	t-shirt	100	Catalog, Search	Enabled	Simple Product	NOT_UPLOADED VALID
<input type="checkbox"/>	3	Test [2]	parent_sku 1	₹100.00	Lunch box	100	Catalog, Search	Enabled	Simple Product	NOT_UPLOADED INVALID
<input type="checkbox"/>	4	test [3]	schoolkit	₹100.00	school kit	100	Catalog, Search	Enabled	Simple Product	NOT_VALIDATED

- Product(s) will be deleted and a message will appear to you.

To edit a product.

- Click the edit sign for the product you want to edit, under **Actions** column which has been highlighted inside red box in the image below:

<input type="checkbox"/>	1	test [3]	hand bag	₹1,000.00	Hand bag	90	Catalog, Search	Enabled	Simple Product	UPLOADED	INVALID	
<input type="checkbox"/>	2	Test [2]	Config1T-SHIRT SKU750734	₹1,000.00	t-shirt	100	Catalog, Search	Enabled	Simple Product	NOT_UPLOADED	INVALID	
<input type="checkbox"/>	3	Test [2]	parent_sku 1	₹100.00	Lunch box	100	Catalog, Search	Enabled	Simple Product	NOT_UPLOADED	INVALID	

- On clicking it, you will be navigated to the page which appears as:

Product Information

General

- Prices
- Meta Information
- Images
- Recurring Profile
- Design
- Gift Options
- Bonanza
- wish.com
- manomano
- Ebay
- Mlibre
- Walmart
- Inventory
- Categories
- Related Products
- Up-sells
- Cross-sells
- Product Reviews
- Product Tags
- Customers Tagged Product
- Custom Options
- Wish Shipping

test Product (Default)

Back Reset Delete Duplicate Save Save and Continue Edit

General Create New Attribute

Name * test Product

Description * This is the test Product

Short Description * test Product

Color

SKU * testProduct

Size

Weight * 1.0000

Set Product as New from Date

Set Product as New to Date

Status * Enabled

URL Key test-product

☒ Create Permanent Redirect for old URL

Visibility * Catalog, Search

Country of Manufacture

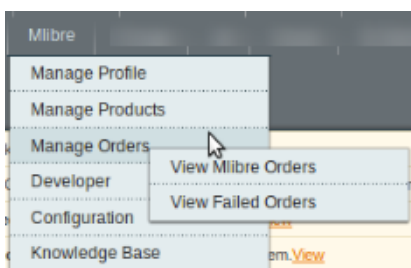
- On this page, you may make the changes as required section-by-section.
- Once the changes have been made, click on the **Save** button on the top right side of the page.
- Changes will be made.

5. Mlibre Orders

Using the MercadoLibre Integration for Magento Extension by us, you may see the MercadoLibre orders as well as ship them.

To view the MercadoLibre Orders,

- Go to your Magento admin panel.
- On the top navigation bar, place cursor on **Mlibre**.
- When the menu appears, place cursor on **Manage Orders**.
- The menu further expands and you need to click on **View Mlibre Orders**.



- On clicking it, you will be navigated to the page as shown below:

Mlibre Orders Details Fetch New Orders

Page 1 of 1 pages | View 20 per page | Total 2 records found

Export to: CSV Export Reset Filter Search

Select Visible | Unselect Visible | 0 items selected

	Magento Order #	Mlibre Purchase Order Id #	Mlibre Shipping Id	Bill to Name	Ship to Name	Date Ordered	Ship By	Order Status	Shipment Status	G.T. (Purchased)
Any						From: To:	From: To:			From: To:
<input type="checkbox"/>	100000062	1777196649	27662665217	Test Test	Test Test	Aug 7, 2018 12:26:31 AM		Confirmed	Pending	1201636.4000
<input type="checkbox"/>	100000061	1777192309	27662662141	Test Test	Test Test	Aug 7, 2018 12:00:37 AM		Confirmed	Pending	1201636.4000

- Click on **Fetch New Orders** button on the top right side of the page.
- The orders will be listed as shown in the above image.
- You may see here the Magento Order #, Mlibre Purchase Order #, Mlibre Shipping ID, Bill to Name, Ship to Name, Date Ordered, Ship By, Order Status, Shipment Status, G.T. (Purchased).

To see the address and other such details of the order.

- Click on the **Magento Order #** for that particular order.

<input type="checkbox"/>	100000062	1777196649	27662665217	Test Test	Test Test	Aug 7, 2018 12:26:31 AM		Confirmed	Pending	1201636.4000
<input type="checkbox"/>	100000061	1777192309	27662662141	Test Test	Test Test	Aug 7, 2018 12:00:37 AM		Confirmed	Pending	1201636.4000

- On clicking it, you will be navigated to the page as shown below:

Order View

- Information
- Invoices
- Credit Memos
- Shipments
- Comments History
- Transactions
- Ship By Bestbuy
- Ship By Cdiscount
- Ship By Ebay
- Ship By Fruugo
- Ship By Houzz
- Ship By Jet
- Ship By Manomano
- Ship By Mliibre
- Ship By Overstock
- Ship By Sears
- Ship By Shopify
- Ship By Tophat
- Ship By Walmart
- Ship By Walmartcanada
- Ship By Wish

Order # 100000062 | Aug 9, 2018 3:25:10 AM

[Back](#)
[Edit](#)
[Send Email](#)
[Credit Memo](#)
[Hold](#)
[Ship](#)
[Reorder](#)

Order # 100000062 (the order confirmation email is not sent)

Order Date

Aug 9, 2018 3:25:10 AM

Order Status

Processing

Purchased From

Main Website
Main Website Store
Default Store View

COP / INR rate:

42.4000

Billing Address [Edit](#)

Test Test
g #SN-SN
Montelibano, CO-COR, 11001000
Colombia
T: 1111-1111

Payment Information

Check / Money order
Order was placed using COP

Items Ordered

Product	Item Status	Original Price	Price	Qty	Subtotal	Tax Amount	Tax Percent	Discount Amount	Row Total
Soft Silicone Sport Band For Apple Watch	Invoiced	₹27,998.50	₹27,998.50	Ordered 1	₹27,998.50	₹0.00	0%	₹0.00	₹27,998.50
Series 2 Replacement Strap for Apple iWatch		[\$1,187,136.40]	[\$1,187,136.40]	Invoiced 1	[\$1,187,136.40]	[\$0.00]		[\$0.00]	[\$1,187,136.40]
Nike Sport Band Brand Luxury Watches strap									
SKU: msj013									

Comments History

Add Order Comments
Status
Processing

Comment

☐ Notify Customer by Email
☐ Visible on Frontend

☐ Aug 9, 2018 3:25:11 AM | Processing
Customer Not Notified

☐ Aug 9, 2018 3:25:11 AM | Pending
Customer Not Notified
Mliibre Order ID : #1777196649

☐ Aug 9, 2018 3:25:10 AM | Pending
Customer Notification Not Applicable

Account Information

Customer Name
Test Test

Email
ttest.p63tkmh+2-
oge3tonzrhe3dombq@mail.mercadolibre.com.c

Customer Group
NOT LOGGED IN

Shipping Address [Edit](#)

Test Test
g #SN-SN
Montelibano, CO-COR, 11001000
Colombia
T: 1111-1111

Shipping & Handling Information

mliibre.com Shipping - mliibre.com Shipping ₹341.98 [\$14,500.00]

Order Totals

Subtotal	₹27,998.50
	[\$1,187,136.40]
Shipping & Handling	₹341.98
	[\$14,500.00]
Grand Total	₹28,340.48
	[\$1,201,636.40]
Total Paid	₹28,340.48
	[\$1,201,636.40]
Total Refunded	₹0.00
	[\$0.00]
Total Due	₹0.00
	[\$0.00]

To ship the order.

- Click on the **Ship** button on the top of the page, as highlighted in the above image.
- On clicking it, you will be navigated to page as shown below:

New Shipment for Order #10000062 Back Reset

Order # 10000062 (the order confirmation email is not sent)

Order Date: Aug 9, 2018 3:25:10 AM

Order Status: Processing

Purchased From: Main Website
Main Website Store
Default Store View

COP / INR rate: 42.4000

Account Information

Customer Name: [Test Test](#)

Email: tttest.p63tkmh+2-oge3tonzrhe3dombq@mail.mercadolibre.com.co

Customer Group: NOT LOGGED IN

Billing Address Edit

Test Test
g #SN-SN
Montelibano, CO-COR, 11001000
Colombia
T: 1111-1111

Shipping Address Edit

Test Test
g #SN-SN
Montelibano, CO-COR, 11001000
Colombia
T: 1111-1111

Payment Information

Check / Money order
The order was placed using COP

Shipping Information

milibre.com Shipping - milibre.com Shipping Total Shipping Charges: ₹341.98 [\$14,500.00]

Carrier	Title	Number *	Action
Custom Value			Delete

[Add Tracking Number](#)

Items to Ship

Product	Qty	Qty to Ship
Soft Silicone Sport Band For Apple Watch Series 2 Replacement Strap for Apple iWatch Nike Sport Band Brand Luxury Watches strap SKU: mjs013	Ordered 1	1
	Invoiced 1	

Shipment Comments

Shipment Comments

[Append Comments](#)

[Email Copy of Shipment](#)

[Submit Shipment](#)

- On this page you may see the billing address, ordered product details etc.
- Now you need to enter the shipping information. For that click on **Add Tracking Number** as highlighted in the above image.
- On clicking it, you may enter the shipment Carrier, Title, Number etc for the shipment.
- Once done, click on the **Submit Shipment** button at the bottom of the page as highlighted in the above image.
- The shipment will be submitted.

To mark the order(s) as delivered.

- On the **Mlibre Orders Details** page, select the orders by checking the corresponding boxes.
- Click on the **Actions** drop down on the top right side of the page.
- When the menu appears, select the **Mark as Delivered** option.
- Click **Submit** button next to it.

Mlibre Orders Details Fetch New Orders

Page 1 of 1 pages | View 20 per page | Total 2 records found

Export to: CSV Export Reset Filter Search

Select Visible | Unselect Visible | 0 items selected

	Magento Order #	Mlibre Purchase Order Id #	Mlibre Shipping Id	Bill to Name	Ship to Name	Date Ordered	Ship By	Order Status	Shipment Status	Action
<input type="checkbox"/>	100000052	1777196649	27662665217	Test Test	Test Test	Aug 7, 2018 12:26:31 AM		Confirmed	Pending	<div> <div>Mark as Delivered</div> <div>Cancel At Mercadolibre</div> <div>Delete Order</div> </div>
<input type="checkbox"/>	100000051	1777192309	27662662141	Test Test	Test Test	Aug 7, 2018 12:00:37 AM		Confirmed	Pending	1201636.4000

- Order(s) will be marked as delivered.

To cancel the order(s) at MercadoLibre.

- On the **Mlibre Orders Details** page, select the orders by checking the corresponding boxes.
- Click on the **Actions** drop down on the top right side of the page.
- When the menu appears, select the **Cancel At MercadoLibre** option.
- Click **Submit** button next to it.

Mlibre Orders Details Fetch New Orders

Page 1 of 1 pages | View 20 per page | Total 2 records found

Export to: CSV Export Reset Filter Search

Select Visible | Unselect Visible | 0 items selected

	Magento Order #	Mlibre Purchase Order Id #	Mlibre Shipping Id	Bill to Name	Ship to Name	Date Ordered	Ship By	Order Status	Ship	Action
Any						From: Aug 7, 2018 12:26:31 AM To:	From: Aug 7, 2018 12:26:31 AM To:			
<input type="checkbox"/>	100000052	1777196649	27662665217	Test Test	Test Test	Aug 7, 2018 12:26:31 AM		Confirmed	Pending	<div> <div>Mark as Delivered</div> <div>Cancel At MercadoLibre</div> <div>Delete Order</div> </div>
<input type="checkbox"/>	100000051	1777192309	27662662141	Test Test	Test Test	Aug 7, 2018 12:00:37 AM		Confirmed	Pending	1201636.4000

- Order(s) will be canceled as MercadoLibre.

To delete the the order at MercadoLibre.

- On the **Mlibre Orders Details** page, select the orders by checking the corresponding boxes.
- Click on the **Actions** drop down on the top right side of the page.
- When the menu appears, select the **Delete Order** option.
- Click **Submit** button next to it.

Mlibre Orders Details Fetch New Orders

Page 1 of 1 pages | View 20 per page | Total 2 records found

Export to: CSV Export Reset Filter Search

Select Visible | Unselect Visible | 0 items selected

	Magento Order #	Mlibre Purchase Order Id #	Mlibre Shipping Id	Bill to Name	Ship to Name	Date Ordered	Ship By	Order Status	Ship	Action
Any						From: Aug 7, 2018 12:26:31 AM To:	From: Aug 7, 2018 12:26:31 AM To:			
<input type="checkbox"/>	100000052	1777196649	27662665217	Test Test	Test Test	Aug 7, 2018 12:26:31 AM		Confirmed	Pending	<div> <div>Mark as Delivered</div> <div>Cancel At MercadoLibre</div> <div>Delete Order</div> </div>
<input type="checkbox"/>	100000051	1777192309	27662662141	Test Test	Test Test	Aug 7, 2018 12:00:37 AM		Confirmed	Pending	1201636.4000

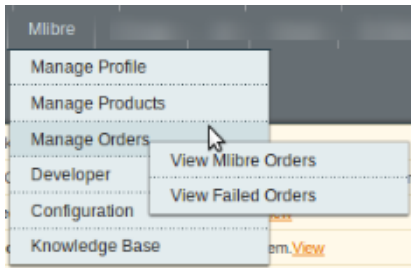
- Order(s) will be deleted.

6. Failed Orders

If an order gets failed, it can be seen on the Magento admin panel itself.

To see the failed orders.

- Go to your Magento admin panel.
- On the top navigation bar, place cursor on **Mlibre**.
- When the menu appears, place cursor on **Manage Orders**.
- The menu further expands and you need to click on **View Failed Orders**.



- On clicking it, you will be navigated to the page as shown below:

Failed Mlibre Orders Log Clear Failed Order Logs

Page 1 of 1 pages | View 20 per page | Total 2 records found Reset Filter Search

Select Visible | Unselect Visible | 0 items selected Actions Submit

ID	Purchase order ID #	Reference Number	Reason to failed	Order Data
<input type="checkbox"/>	4	1777192309	1777192309	Thursday 9th of August 2018 10:22:30 AM - Fail To Create Order Due to Error Undefined rate from "INR-COP".
<input type="checkbox"/>	3	1777196649	1777196649	Thursday 9th of August 2018 10:22:30 AM - Fail To Create Order Due to Error Undefined rate from "INR-COP".

- Here on this page, you may see the MercadoLibre Purchase order Id, Reference Number, Reason to Failed means reason of order getting failed, and the order Data.

To delete failed order(s).

- Select the order(s) that you want to delete by checking the corresponding boxes.
- Now click the Actions drop down on the top right side of the page.
- When the menu appears, click **Delete Order**.
- Click **Submit** button next to it.



- The selected order(s) will be deleted.

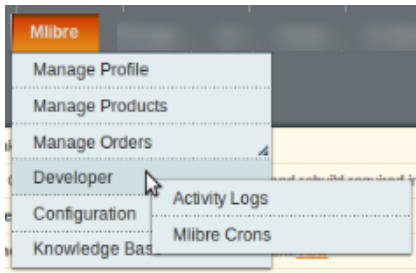
To clear the failed order logs.

- Click the **Clear Failed Order Logs** button on the top right side of the page.
- The failed order logs will be cleared.

7. Mlibre Activity Logs

To view the MercadoLibre Activity Logs.

- Go to your Magento admin panel.
- On the top navigation bar, place cursor on **Mlibre**.
- When the menu appears, place cursor on **Developer**.
- When it further expands, click on **Activity Logs**.



- On clicking it, you will be navigated to the page which appears as:

Mlibre Activity Logs Truncate

Page 1 of 1 pages | View 20 per page | Total 3 records found Reset Filter Search

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected Actions Submit

	Id #	Channel	Message	Datetime	Level	Level Name	Context
<input type="checkbox"/>	3	MLIBRE	Unable to send mail.	2018-08-09 10:25:11	400	ERROR	{\"path\":\"Ced_Mlibre_Helper_Order::sendTransactional\",\"message\":\"Order Mail failed.\"}
<input type="checkbox"/>	2	MLIBRE	Undefined rate from \"INR-COP\".	2018-08-09 10:22:30	400	ERROR	{\"path\":\"Ced_Mlibre_Helper_Order::generateOrderByQuote\",\"message\":\"Order create failed.\"}
<input type="checkbox"/>	1	MLIBRE	not_found invalid_token	2018-08-09 10:19:48	200	INFO	{\"path\":\"Ced_Mlibre_Helper_Order::fetchNewOrders\",\"message\":\"not_found invalid_token\"}

- On this page, you may see the activity logs and its details such as Id #, Channel, Message, Date & Time, Level, Level Name, and Context.

To delete the MercadoLibre Activity Logs.

- Select the logs to be deleted by checking the corresponding boxes.
- If you want to delete all the logs, click **Select All** on the upper left side of the page above log list.

Mlibre Activity Logs Truncate

Page 1 of 1 pages | View 20 per page | Total 3 records found Reset Filter Search

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected Actions Submit

	Id #	Channel	Message	Datetime	Level	Level Name	Context
<input type="checkbox"/>	3	MLIBRE	Unable to send mail.	2018-08-09 10:25:11	400	ERROR	{\"path\":\"Ced_Mlibre_Helper_Order::sendTransactional\",\"message\":\"Order Mail failed.\"}
<input type="checkbox"/>	2	MLIBRE	Undefined rate from \"INR-COP\".	2018-08-09 10:22:30	400	ERROR	{\"path\":\"Ced_Mlibre_Helper_Order::generateOrderByQuote\",\"message\":\"Order create failed.\"}
<input type="checkbox"/>	1	MLIBRE	not_found invalid_token	2018-08-09 10:19:48	200	INFO	{\"path\":\"Ced_Mlibre_Helper_Order::fetchNewOrders\",\"message\":\"not_found invalid_token\"}

- Now click on the Actions drop down on the upper right side of the page.
- When the menu appears, click **Delete Logs**.

Mlibre Activity Logs Truncate

Page 1 of 1 pages | View 20 per page | Total 3 records found

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected

	Id #	Channel	Message	Datetime	Level	Level Name	Context
<input type="checkbox"/>	3	MLIBRE	Unable to send mail.	2018-08-09 10:25:11	400	ERROR	{ "path": "Ced_Milibre_Helper_Order::sendTransactional", "message": "Order mail failed." }
<input type="checkbox"/>	2	MLIBRE	Undefined rate from "INR-COP".	2018-08-09 10:22:30	400	ERROR	{ "path": "Ced_Milibre_Helper_Order::generateOrderByQuote", "message": "Order create failed." }
<input type="checkbox"/>	1	MLIBRE	not_found invalid_token	2018-08-09 10:19:48	200	INFO	{ "path": "Ced_Milibre_Helper_Order::fetchNewOrders", "message": "not_found invalid_token" }

Actions: Submit Delete Logs

- Now click **Submit** button.
- The selected activity logs will be deleted.

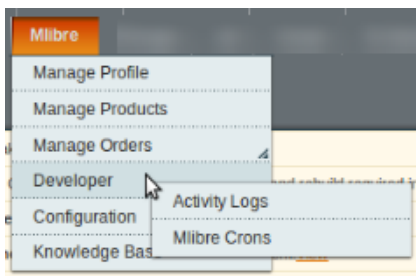
To delete all the logs at once.

- Click on **Truncate** button on the top right side of the page.
- All the activity logs will be cleared.

8. Mlibre Crons

To view the MercadoLibre Crons.

- Go to your Magento admin panel.
- On the top navigation bar, place cursor on **Mlibre**.
- When the menu appears, place cursor on **Developer**.
- When it further expands, click on **Mlibre Crons**.



- On clicking it, you will be navigated to the page which appears as:

Mlibre Cron Details

Page 1 of 6 pages | View 20 per page | Total 117 records found [Reset Filter](#) [Search](#)

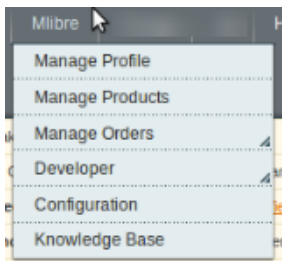
ID	Job Code	Status	Messages	Created At	Scheduled At	Executed At	Finished At
4571	walmartorder_cron	pending		2018-05-03 13:45:02	2018-05-03 14:00:00		
4572	walmart_invupdate	pending		2018-05-03 13:45:02	2018-05-03 13:52:00		
4573	walmart_invupdate	pending		2018-05-03 13:45:02	2018-05-03 14:00:00		
4575	walmart_invupdate_custom	pending		2018-05-03 13:45:02	2018-05-03 13:54:00		
4576	walmart_invupdate_custom	pending		2018-05-03 13:45:02	2018-05-03 14:00:00		
89294	bestbuy_sync_order	pending		2018-05-25 10:15:03	2018-05-25 10:30:00		
293273	houzz_invupdate_custom	running		2018-07-15 17:15:07	2018-07-15 17:18:00	2018-07-15 17:20:08	
299374	newsletter_send_all	running		2018-07-17 10:45:27	2018-07-17 10:45:00		
399213	houzz_invupdate_custom	missed	Mage_Core_Exception: Too late for the schedule. in /home/democe5/public_html/magento/integrations/app/Mage.php:595 Stack trace: #0 /home/democe5/public_html/magento/integrations/app/code/core/Mage/Cron/Model/Observer.php(294): Mage::throwException...	2018-08-10 22:15:02	2018-08-10 22:18:00	2018-08-10 22:30:02	

- You may click **Reset Filter** button on the top right side of the page for the Crons to be listed as shown in the above image.
- On this page, you may see the Job Code, Cron Status, Messages, Cron Created At time, Cron Executed At time, and Cron Finished At time.

9. Knowledge Base


For knowledge base which includes help and support from CedCommerce.


- Go to your Magento admin panel.
- On the top navigation bar, place cursor on **Mlibre**.
- When the menu appears, click on **Knowledge Base**.




- On clicking, you will be navigated to the page as shown below:

Cedcommerce Support: Contact us via below available mediums


[Submit issue via ticket](#)


[Send us an E-mail](#)


[Connect via skype](#)

Mercadolibre-Magento Extension Documentation

[Mercadolibre Integration Extension User Guide](#)

- Under the **CedCommerce Support: Contact us via below available mediums**, you may see the

different ways to get in touch with us.

- Click **Submit issue via ticket** and you will be navigated to our website where you just need to raise a ticket and we will be there to help you in no time.
- Click **Send us an E-mail** and your mailbox will get opened and you may mail us your question or query.
- Click **Connect via Skype** and you will be able to join us on Skype instantly where we are available 24x7.
- Under **MercadoLibre-Magento Extension Documentation**, click **MercadoLibre Integration Extension User Guide** and you will be able to see our user guide using which you may know how to integrate your Magento store with MercadoLibre easily.