

# **Store Locator - Admin Guide**

by CedCommerce Technical Publications

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## 1. Overview

**Store Locator Extension**, developed by CedCommerce allows the admin to create multiple stores. Its user friendly interface and high search accuracy helps the front-end users to find the desired stores.

Listing the available stores is no longer a feasible solution. Instead, admin also needs to show the map to help the users to find the nearest store. The **Store Locator** extension allows the admin to set up unlimited stores as per the requirement, showing address, opening and closing date and time of each store for the convenience of users, so that the users can select the required store.

For instance, Mr. XYZ wants to search the nearest available store. With the **Store Locator** extension, he can simply enter the location details and the range within which he wants to search for the store.

### *Key features are as follows:*

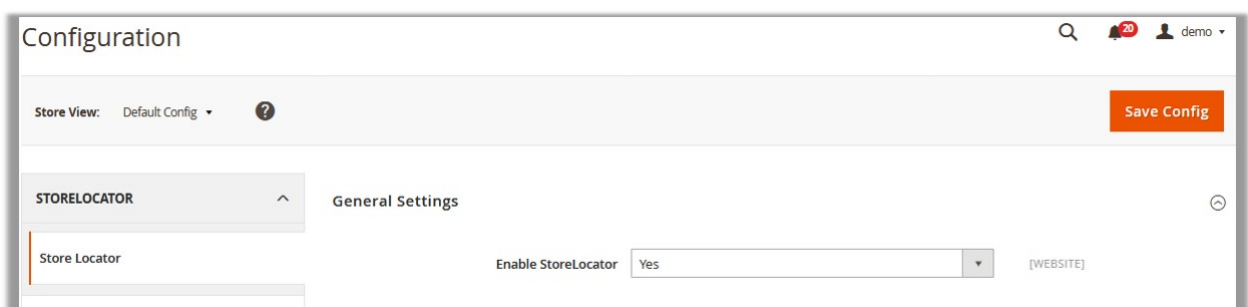
- Customer can search the nearest store location.
- Customer can search any store by country, state, or zip code.
- Customer can use Google map to search the store location.
- Admin also gets the facility to locate the created stores on the Google map.
- Front-end users can search the store range wise.

## 2. Enable Store Locator Features

**Store Locator Extension** feature allows the admin to create multiple stores. The admin has to enable **Store Locator Extension** configuration setting.

### *To enable store locator extension:*

1. Go to the **Admin** panel.
2. On the left navigation bar, click the **STORES** menu, and then click **Configuration**.  
The page appears as shown in the following figure:



3. In the right panel, under **General Settings**, in the **Enable StoreLocator** list, select **Yes**.
4. Click the **Save Config** button.

## 3. Store Locator

*This feature allows admin to do the following tasks:*

- Add New Store Details(<http://docs.cedcommerce.com/store-locator-admin-guide/?section=add-new-store-details-2>)
- Edit Existing Store Details(<http://docs.cedcommerce.com/store-locator-admin-guide/?section=edit-the-existing-store-details>)
- Delete Store(<http://docs.cedcommerce.com/store-locator-admin-guide/?section=delete-the-store-details>)

### 3.1. Add New Store Details

#### To add new store details

1. Go to the **Admin** panel.
2. On the left navigation bar, click the **STORE LOCATOR** menu, and then click **Add Locations**.  
The **Stores** page appears as shown in the following figure:

ID	Title	Store View	Country	City	Street	Zip	Status	
<input type="checkbox"/>	5	ced5	All Store Views	United States	florida	gyjgh	7878	Enabled
<input type="checkbox"/>	4	ced4	All Store Views	India	kanpur	fhfhgfg	209210	Enabled
<input type="checkbox"/>	3	ced2	All Store Views	United States	new york	fghfghg	10001	Enabled
<input type="checkbox"/>	2	ced2	All Store Views	United States	new york	fehfehfg	10001	Enabled

3. In the upper-right corner of the page, click the **Add New Store** button.  
The **New Store** page appears as shown in the following figure:

The screenshot shows the 'New Store' admin interface. At the top, there's a search icon, a notification bell with '20', and a user profile 'demo'. Below the header, there are navigation buttons: 'Back', 'Reset', 'Save and Continue Edit', and a prominent orange 'Save Store' button. On the left, a sidebar titled 'STORE INFORMATION' contains three menu items: 'General Information Settings' (highlighted), 'Google Maps Settings', and 'Store Opening Settings'. The main content area is titled 'General Information' and contains the following form fields:

- Store Status \***: A dropdown menu with 'Enabled' selected.
- Store Name \***: A text input field.
- Store Country \***: A dropdown menu with '--Please Select--' selected.
- Store Region \***: A dropdown menu with '--Please Select--' selected.
- Store City \***: A text input field.
- Street Name/No. \***: A text input field.
- Zip/Postal Code \***: A text input field.
- Store Phone No**: A text input field.
- Store View \***: A dropdown menu with a list of options: 'Main Website', 'Main Website Store' (with a sub-label 'Default Store View'), 'developertool', 'developertool', 'sociallogin', and 'sociallogin'.
- Description**: A large text area for entering the store's description.
- Store Image**: A file upload section with a 'Browse...' button, the text 'No file selected.', and a note 'Allow image type: jpg, jpeg, png'.

4. In the right panel. Under General Information, enter the following details:
  - **Store Status:** select Enabled to keep the store active.
  - **Store Name:** enter the name of the store.
  - **Store Country:** enter the country name.
  - **Store Region:** enter the region of the store.
  - **Store City:** enter the city of the store.
  - **Street Name/No.:** enter the address.
  - **Zip/Postal Code:** enter the PIN code.
  - **Store Phone No:** enter the phone number of the store.
  - **Store View:** select the required store view.
  - **Description:** enter the description of the store.
  - **Store Image:** select the store image.
5. In the left navigation panel, click the **Google Maps Settings** menu.  
The page appears as shown in the following figure:

6. In the right panel, under **Google Map Information**, enter the following details (these details are optional):
  - Zoom
  - Latitude
  - Longitude
7. In the left navigation panel, click the **Store Opening Settings** menu.  
The page appears as shown in the following figure:

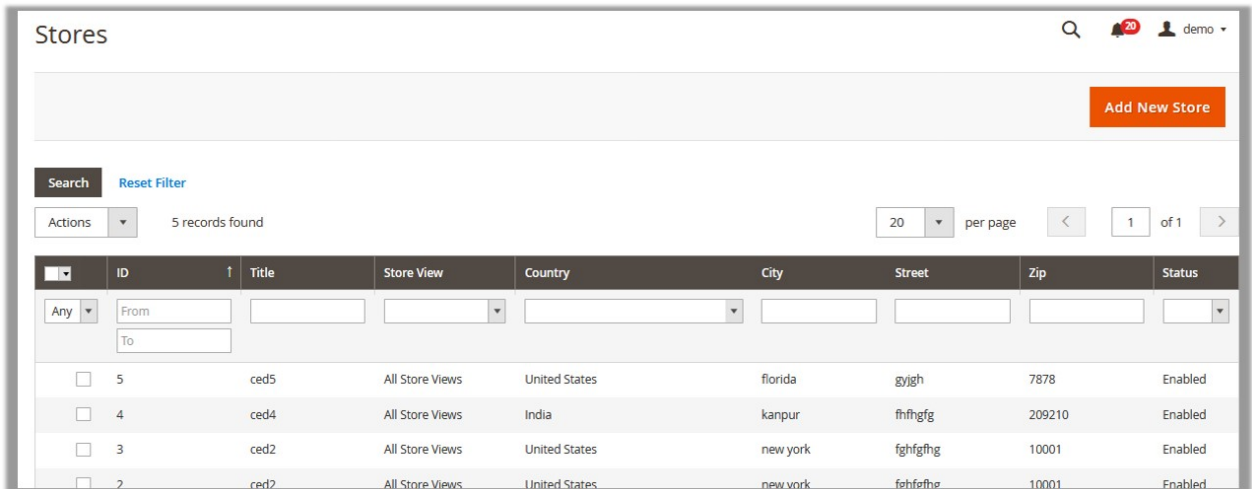
8. In the right panel, under **Store Opening Information**, enter the following details:
  - **Opening Hour (In 24hr format)**: Select the time when the store opens.
  - **Closing Hour (In 24hr format)**: Select the time when the store is closed.
  - **Opening Day**: Select the day when the store opens.
  - **Closing Day**: Select the day when the store is closed.
9. Click the **Save Store** button.  
The new store is added and listed on the **Stores** page.

## 3.2. Edit the existing Store Details

### *To edit the store details*

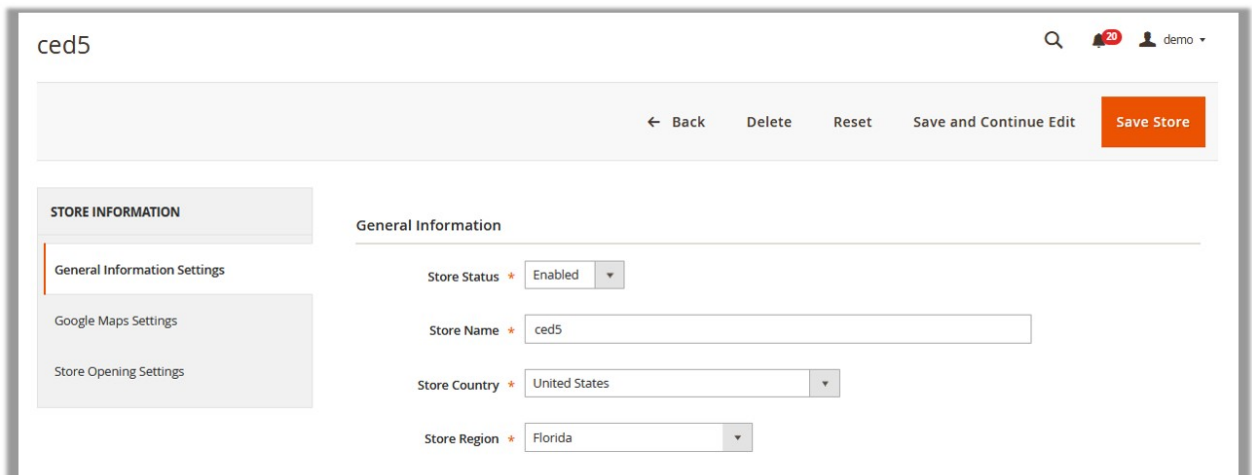
1. Go to the **Admin** panel.

- On the left navigation bar, click the **STORE LOCATOR** menu, and then click **Add Locations**.  
The **Stores** page appears as shown in the following figure:



ID	Title	Store View	Country	City	Street	Zip	Status
5	ced5	All Store Views	United States	florida	gyigh	7878	Enabled
4	ced4	All Store Views	India	kanpur	fhfhgfg	209210	Enabled
3	ced2	All Store Views	United States	new york	fghfgfhg	10001	Enabled
2	ced2	All Store Views	United States	new york	fehferhe	10001	Enabled

- Click the row of the required store that the admin wants to edit.  
The selected store page appears as shown in the following figure:



General Information

Store Status \* Enabled

Store Name \* ced5

Store Country \* United States

Store Region \* Florida

- Make the changes as per the requirement.
- Click the **Save Store** button.  
The changes are saved.

### 3.3. Delete the Store Details

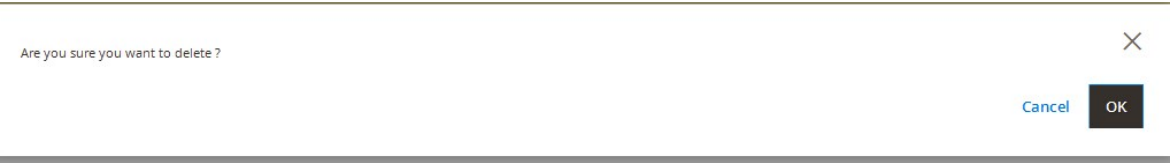
#### *To delete the store details*

- Go to the **Admin** panel.
- On the left navigation bar, click the **STORE LOCATOR** menu, and then click **Add Locations**.  
The **Stores** page appears as shown in the following figure:

The screenshot shows the 'Stores' admin interface. At the top right, there is a search icon, a notification bell with '20', and a user profile 'demo'. Below this is an 'Add New Store' button. A search bar contains 'Search' and 'Reset Filter'. Below the search bar, there is an 'Actions' dropdown menu and '5 records found'. A pagination control shows '20 per page' and '1 of 1'. The main table has columns: ID, Title, Store View, Country, City, Street, Zip, and Status. Below the table is a filter section with 'Any' selected and 'From' and 'To' input fields. The table contains five records:

ID	Title	Store View	Country	City	Street	Zip	Status
5	ced5	All Store Views	United States	florida	gyjgh	7878	Enabled
4	ced4	All Store Views	India	kanpur	fhfhgfg	209210	Enabled
3	ced2	All Store Views	United States	new york	fgfhgfhg	10001	Enabled
2	ced2	All Store Views	United States	new york	fehfehfg	10001	Enabled

- 3. Follow one of the following series of steps (3a – 3c or 3d-3f):
  - a. Click to select the required check box associated with the Store Id, and then in the **Actions** list, select  
The **Submit** button appears next to the **Action** list.
  - b. Click the **Submit** button.  
A confirmation dialog box appears.



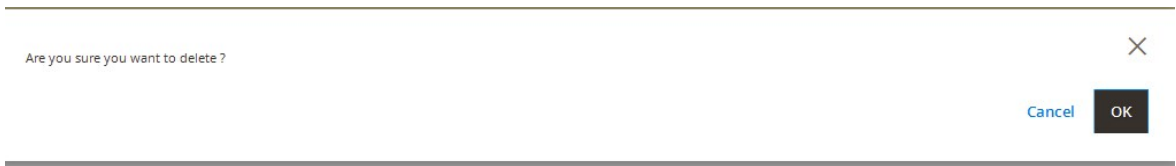
- c. Click the **OK** button.  
The store is deleted.
  - OR**
  - d. Click the row of the required store that the admin wants to delete.  
The selected store page appears as shown in the following figure:

The screenshot shows the 'ced5' store edit page. At the top right, there is a search icon, a notification bell with '20', and a user profile 'demo'. Below this is a navigation bar with buttons: 'Back', 'Delete' (highlighted with a red box), 'Reset', 'Save and Continue Edit', and 'Save Store'. The main content area is titled 'STORE INFORMATION' and has a sidebar with 'General Information Settings', 'Google Maps Settings', and 'Store Opening Settings'. The 'General Information' section contains the following fields:

- Store Status \* Enabled
- Store Name \* ced5
- Store Country \* United States
- Store Region \* Florida



- e. Click the **Delete** button.  
A confirmation dialog box appears.



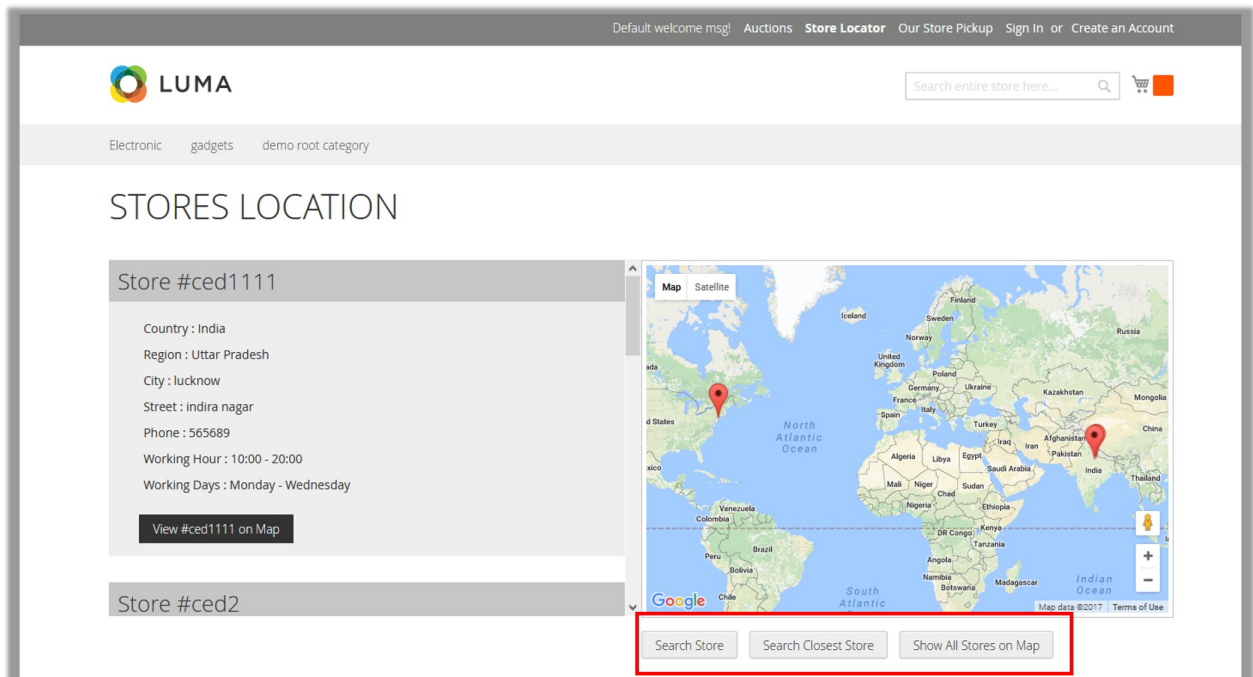
- f. Click the **OK** button.  
The store is deleted.

## 4. Front-end View

Once the Admin enables the Store Locator feature, the front-end users can view the details of the available store on the front-end view.



- On the top navigation bar, click the **Store Locator** menu.



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The front-end users can do the following tasks:

- Under **STORES LOCATION**, all the available stores details are listed.
- **Search Store**: Click to search the required store.
- **Search Closest Store**: Click to search the nearest store.
- **Show All Store on Map**: Click to view all stores on the map.

**To search the required store**

1. Click the **Search Store**

The **Find Store** dialog box appears as shown in the following figure:



The screenshot shows a dialog box titled "Find Store" with a close button "X" in the top right corner. The dialog contains the following fields and buttons:

- Country:** A dropdown menu with the text "--Please Select--" and a downward arrow.
- Region / State:** A dropdown menu with a downward arrow.
- City:** A text input field.
- Zip:** A text input field.
- Search:** A blue button located at the bottom left.
- Zip:** A button located at the bottom right, below the Zip input field.

2. Enter the required search criteria in the required fields.
3. Click the **Search** button.

The store locations based on the result are listed under **STORES LOCATION** and also located on the Google map.

**To search the nearest store**

1. Click the **Search Closest Store** button.

The **Enter Your Current Location** dialog box appears as shown in the following figure:



The screenshot shows a web form titled "Enter Your Current Location" with a close button (X) in the top right corner. The form contains the following fields:

- Range (in Km):** A dropdown menu with the placeholder text "--Select Range--".
- Country:** A dropdown menu with the placeholder text "--Please Select--".
- Region / State:** A dropdown menu with the placeholder text "--Please Select--".
- City:** A text input field.
- Zip:** A text input field.

At the bottom left of the form is a blue button labeled "Search".

2. Enter the values in the following fields:

- Range (In Km)
- Country
- Region / State
- City
- Zip

3. Click the **Search**

The store locations based on the result are listed under **STORES LOCATION** and also located on the Google map.